

# Hurstbourne Tarrant Parish Council



MINUTES OF MEETING	: 19 <sup>th</sup> September 2011
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: Pavilion
TYPE OF MEETING	: ORDINARY
PRESENT	: MR NICK MELHUISE (NM)
	: MR CLAYTON DANKS (CD)
	: MR A HAIGHTON (AH)
	: MRS DINAH MURDOCH (DCM)
CHAIRMAN	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR D BAKER (DB)
ALSO PRESENT	: REVD DAVID KEIGHLEY : PCSO DAVID TROWBRIDGE

## 50. Apologies

50.1 Apologies were received from Councillors Debbie Miller and Pam Mutton (HCC) and Rupert Conder.

## 51. Public participation

51.1 PCSO David Trowbridge introduced himself to the parish council as the new member of the Safer Neighbourhoods Team covering Beat 13. David can be contacted on telephone number 0845 045 45 45 Ext 764 124 or by e-mail:

[david.trowbridge@hampshire.pnn.police.uk](mailto:david.trowbridge@hampshire.pnn.police.uk)

## 52. Actions arising from the previous meeting:

52.1

It had been noted that no police speed enforcement work had been carried out on the A343 in recent months. The clerk was asked to raise the matter with PC Martin Benton – DB to action. – **Completed.** PCSO David Trowbridge confirmed that a new speed enforcement campaign would be implemented in the very near future.

Public Open Audit Review – DS and DCM to action – **In progress**

Digital Switchover Help Scheme – details to be submitted to parish magazine and the village website – DB to action. - **Completed**

The parish council decided to object to 11/01407/FULLN, The Old Dryer Barn, on the grounds that the proposal was significantly residential with a small work component and the development was

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outside the settlement area. The parish council was concerned that once sold on, the work component of the live/work unit would not be maintained which would leave a 6 bed residential property outside the settlement area. One of the members of the parish council noted the renovation work that was taking place at Church Farm Cottage in Church Street. It was Grade II listed and although it was renovation of a building that had been uninhabited for 5 years, there appeared to have been no record of either planning or listed building consent. The parish council did not know whether the work required these consents or not but asked Councillor Nick Melhuish to make TVBC aware that work was taking place. NM to action. - <b>Completed</b>
Councillor Dinah Murdoch reported on three estimates for the re-surfacing and minor improvements to the access road to the parish car park. It was agreed to take the quotes forward to the Community Centre Development Trust – DS & DCM to action. – <b>Completed</b> Access road improvements have now been completed
It was noted that some of the white railings in Church St near the entrance to King George V playing fields were in need of repair. It was agreed that Councillors David Sullivan and Dinah Murdoch would arrange a site visit to assess the extent of the problem – DS & DCM to action. – <b>In progress</b>
It was noted that a cheque sent to the PCC for the maintenance of the churchyard had not yet been cashed. Councillor Dinah Murdoch was asked to raise the concern with the PCC treasurer – DCM to action. - <b>Completed</b>
Councillors discuss the outstanding actions and agreed to prioritise actions 1 Safe Routes to School crossing of A343 and action 4 Footway from the bus shelter to the garage. The parish council asked Councillor Pam Mutton to feedback details of the prioritisation to HCC Highways department – PM to action. – <b>Completed.</b>

## 53. Approval of minutes of the meeting 18<sup>th</sup> July 2011

53.1 The minutes of the Parish Council meeting of 18<sup>th</sup> July 2011 were approved and signed by the Chairman.

## 54. Declarations of Interest

52.1 None.

## 55. AGAS report

55.1 Rupert Conder submitted his apologies and his September AGAS report was read out to the meeting.

55.2 Please see Appendix 1 for full report details.

55.3. It was agreed to plan the safer route to school and road safety matters on the agenda of the October parish council meeting. **DB to action.**

## 56. Correspondence

56.1 The list of correspondence received during last 2 months was read and passed to the relevant councillor.

## 57. Planning Applications

57.1 The following planning applications were discussed:

**RESOLVED:** Councillors agreed that the actions documented below would be taken:

11/01463/FULLN	19 Jul 11	Retrospective application to change the use of the barn from agriculture to business storage with alterations including
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		raising part of the roof, new doors and re-rendering and cladding. Admirals Yard, Horseshoe Lane, Ibthorpe, Andover. Mr E Painter – <b>Support</b>
11/01569/FULLN	27 Jul 11	Erection of rear single storey extension to provide dining room. Erection of porch. 2 Hillside, Upton, Andover Hampshire. Mr Ian Chamberlain – <b>No comment</b>
11/01638/FULLN 11/01639/LBWN	06 Aug 11	Conversion together with external/internal alterations to facilitate the use of The Threshing Barn as Wedding and Function Venue (D2) (retrospective application). The Threshing Barn, Ibthorpe Manor Farm, Horseshoe Lane, Ibthorpe, Andover. Mr and Mrs P Jensen – <b>No comment</b>
11/01857/FULLN	20 Aug 11	Erection of two storey side extension to form utility, W/C, enlarged kitchen area and integral garage on the ground floor with bedroom four with en-suite shower room over and rear conservatory. 7 Dines Close, Hurstbourne Tarrant, Andover, SP11 0BE. Mr and Mrs Wright – <b>No comment</b>
11/01901/LBWN	03 Sep 11	Installation of flue liners suitable for woodburning stoves in two existing chimneys. Ibthorpe Farm House, Ibthorpe, Andover, Hampshire. Mr & Mrs Alexander Barr – <b>No comment</b>

- 57.2 Councillor Nick Melhuish introduced a discussion on the need to agree new principles to ensure consistency in the way the parish council comments on planning applications. It was important to start preparing for the implementation of two new pieces of Government legislation under the proposed Community and Localism Bills. This new legislation will have a direct impact on the local planning process and most likely will call for the parish council to develop a local community plan. Nick offered to contact the TVBC planning department for guidance and he would report back to the parish council at the November meeting. **NM to action.**

## 58. Councillors' reports:

- 58.1 Councillor Dinah Murdoch reported that some fly tipping has just occurred in the parish car park. Councillor David Sullivan offered to investigate. **DS to action.**
- 58.2 Councillor Alan Houghton reported that there was a renewed dog fouling issue in the play area behind Dean Rise. All councillors were asked to help identify the dogs and dog owners at fault. **All to Action**
- 58.3 Councillor David Sullivan had nothing to report..
- 58.4 Councillor Nick Melhuish had nothing further to report.
- 58.5 Councillor Clayton Danks confirmed that Speed Limit Reminder rota would be reviewed at the October parish council meeting as part of the road safety agenda item.

## 59. Clerk's report

- 59.1 Unit trust holding had paid a first half year dividend of £510.05. Current capital valuation of the holding was £16,450 as at 19/09/11.
- 59.2 Fireworks party notice was to be placed in the parish magazine. – **DB to action**
- 59.3 Section 106 developer contributions - latest information and guidance from TVBC had been circulated to councillors.
- 59.4 Southern Electric had written to advise that the pavilion electricity contract was due for renewal. New contract would bring a minimum price rise of 19% in December. The

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Clerk was requested to investigate the matter with the view to securing the best rate available. **DB to action.**

## 60. Annual review of insurance policy.

60.1 David Baker presented details of the renewal premium for the parish council's insurance policy due on 29 September. Three estimates had been requested and the most competitive quote was selected. The clerk was authorised to implement a new 3 year agreement with the selected supplier.

**RESOLVED** - Councillors agreed to accept the level of cover as specified in the renewal documentation for 2011/12 and approved the renewal of the insurance policy and the signing of a new three year agreement. **DB to action.**

## 61. The siting of a traveller family on parish council owned land, Netherton Bottom

61.1 Councillor David Sullivan confirmed that a traveller family had moved onto parish council owned land along the Netherton Bottom road. Following a discussion a motion was proposed that the parish council should seek legal guidance on the process required to have the traveller family moved on. At the vote the motion was carried.

**RESOLVED** - Councillors agreed to take legal advice. **DCM to action.** The Clerk was requested to contact TVBC for their advice on the matter. – **DB to action.**

## 62. 1907 Parish Council Map

62.1 Following a discussion it was confirmed that the 1907 map would be transferred to the Hampshire Archive for long term safe keeping. The Revd David Keighley kindly offered to display the map in the back of the church for a short period to allow any parishioners the opportunity to view the map before it was archived. Councillor David Sullivan was requested to ask the historical society to make arrangements with the Revd David Keighley for the displaying of the map. **DS to action.**

## 63. Next meeting and forward plan update

63.1 The next Hurstbourne Tarrant Parish Council meeting will be held on Monday 18<sup>th</sup> October 2011 in the **Church Hall at 7.30 p.m.**

63.2 Forward plan agenda items:

- Road safety and safer route to school
- Performance Monitoring – 2010/11 Q 2 report
- Annual review of Health & Safety – Risk assessments
- Annual review - Risk register, Standing Orders & Financial regulations
- HCC/TVBC requests for service – review of correspondence log

## 64. Disbursements – 29th September 2011.

64.1 The following cheques were presented for signature:

Cheque No	Payee	Description	Amount
823	TVBC	Grounds maintenance	£ 383.00
824	Audit Commission	Audit fee	£ 162.00
825	D R Baker	Clerking fees	£ 158.42
826	HMRC	PAYE	£ 40.40

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827	Red Box Fire Control	Inspection fee	£	69.86
828	D R Baker	Clerking fees	£	158.42
829	HMRC	PAYE	£	39.60
830	Came & Company	Insurance premium	£	908.86 *
831	Murdoch Farms Ltd	Maintenance	£	279.00

**Total authorised:** **£2199.56**

\* based on a 3 year agreement @ £956.69 per year with an additional 5% discount @ £908.86 in the first year.

Meeting closed at 8.35 p.m.

Signed.....

*Chairman*

Date:.....

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Appendix 1.

## **ACTION GROUP AGAINST SPEEDING THROUGH HURSTBOURNE TARRANT (AGAS)**

### **REPORT TO THE PARISH COUNCIL SEPTEMBER 2011**

1. Traffic Monitoring. You may have noticed an increase in the number of heavy goods vehicles coming through HBT. We are trying to find out whether any of these are coming from or going to the Co-op site on the Andover Airfield. If you happen to find yourself behind a Co-op HGV going to Andover through the village, please help if you can by noting the registration number, date, time and direction of travel. Although HCC imposed a ban on HGVs from the Andover Site from using the A343 through HBT and has a system of cameras to deter them, it is still possible for such HGVs to avoid the cameras. The HGVs need not be "Co-op" named vehicles, but may be from other carriers, such as Eddie Stobbart. If you suspect the HGV is from the Andover site please report the detail to Rupert Conder (736346) as soon as possible.
2. Safe Routes to School crossing of A343. I have recently received a more positive response from TVBC that the HCC Highways Safety Survey of the Safe Routes to School crossing of the A343 may take place shortly.
3. Pavement over the River Swift. There has been no progress on the planned HCC investigation into whether a pavement can be constructed within the width of the bridge to provide greater safety for pedestrians and create a much needed pinch point to slow vehicles coming down the hill.
4. Traffic Splitter Islands. Another accident occurred at the Netherton junction with the A343, apparently because a driver going towards Newbury on the A343 tried to overtake another vehicle, just as a car in front of it was turning into the petrol station. No serious injuries were reported. With the increased number of vehicles turning into the Londis shop/petrol station and the natural desire for motorists to accelerate up the hill and overtake slower vehicles, this area is becoming more prone to such accidents. During discussions with TVBC, it was revealed that the further investigation of our proposal for two traffic splitter islands on the A343 at the North end of the village, aimed at reducing this hazard, should take place shortly.
5. Path from the Bus Shelter to the Garage/shop. There has been no further progress on our request for a pathway from the Bus Shelter to the Garage.

**A34 Road Marking Renewal Scheme**. The Highways Agency has been renewing the white lining and road studs on the A34 between Winchester and the M40. The work will probably continue for a further 8 weeks. Much of the work is done at night. A full carriageway closure of the A34 in both directions will take place for six week nights starting on Monday 19 September 2011 between Kings Worthy and the A303/A34 Bullington Cross Junction. This will probably lead to a significant increase in traffic through HBT over the period of the closures. There will also be full closures of the northbound and southbound slip-roads at the A34/A272 Three Maids Hill Junction. Diversion routes will be signed.