

Hurstbourne Tarrant Parish Council



I hereby give notice that Councillors are summoned to attend a meeting of Hurstbourne Tarrant Parish Council on **Monday 19th December 2011 at 7.30 pm in the Church Hall.**

Members of the Press and Public are entitled and encouraged to attend.

AGENDA

1. **Apologies** - To receive any apologies for absence from councillors
2. **Public participation** – To receive any questions or petitions (for information only)
3. **Actions arising** from previous minutes (for information only):

Dog Fouling - It was noted that both posters had been torn down. The Clerk was actioned to replace the posters.
A letter would be sent to the traveller family informing them of the decision but reminding them that they remained an unauthorised encampment. The parish council also reserved the right to take any action as necessary in the light of any changes of circumstance. Action DS.
Councillor Dinah Murdoch asked for a Deed of Grant relating to the access road to the pavilion car park off Church Street to be placed on the agenda for discussion and approval at the next parish council meeting. DB to action.
It was concluded that residents of Upton should decide to retain and use the SLR post as installed or have it permanently removed. CD & DM to action.
Budget Planning - Councillors were asked to identify any new projects plans for 2012/13 to enable a final budget statement to be prepared for approval at the December parish council meeting – Action All councillors/DB.
Diamond Jubilee - At the meeting Jamie Williams also volunteered to work with Jenny Betteridge and they were asked to report back to parish council with their recommendations early in the new year. JB & JW to action.
4. **Minutes of meeting 21st November 2011** - To approve and sign the minutes as a true record of the parish council meeting held on 21st November 2011.
5. **Declarations of interest** - To receive any declarations of interest from councillors
6. **AGAS report** – Speaker Rupert Conder
 - Radar Speed signs – purchase and installation costs of a permanent sign
7. **Correspondence** - To review the correspondence received since the last meeting and to agree any actions as necessary.
 - Report of a pedestrian accident on Dene Green.
 - Report of sprayed graffiti on trees around the bottom of Doles Copse
 - Hampshire – Nature improvement area bid for scrub clearance of common area
 - Journal of Local Planning – A year's subscription costing £50
8. **Planning Applications.** – To review details of planning applications received and to agree what actions should be taken.
9. **Councillors' Reports** - To receive councillors' monthly reports and to agree what actions should be taken
10. **Clerk's Report** – To receive the clerk's monthly report and to agree what actions should be taken
11. **Annual review of Hurstbourne Tarrant FOI publication scheme** – to discuss any changes and approve new scheme as necessary

Clerk of the Council

11 December 2011

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12. **Pavilion Access Road** - to discuss and approve a Deed of Grant.
13. **Budget Planning for 2012/13** – To complete budget review and approve the following actions:
 - Budget setting for 2012/13 – finalise budget and set precept for 2012/13
 - To confirm fees and charges for 2012/13
14. **Next meeting 16th January 2012** and to receive any forward plan updates or agenda items
 - Financial report for Q3 2011/12
 - Annual review of regular contracts
 - Annual review of investments
15. **Disbursements** – To review and authorise monthly payments

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