

Hurstbourne Tarrant Parish Council



MINUTES OF MEETING	: 20 th September 2010
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: CHURCH HALL
TYPE OF MEETING	: ORDINARY
PRESENT	: MRS FLISS DAVIS (FD)
	: MR A HAIGHTON (AH)
	: MRS DINAH MURDOCH (DCM)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR D BAKER (DB)
ALSO PRESENT	: CLLRS PAM MUTTON (HCC) AND PETER GIDDINGS (TVBC)

48. Apologies

48.1 Apologies were received from Councillors David Jopson and Debbie Miller

49. Public participation

49.1 None.

50. Actions arising from the previous meeting:

50.1

A site meeting has been arranged with Paul Garrod of HCC traffic dept (replacement for Martin Wiltshire) on the 6 th August. Attendees will be Cllrs Pam Mutton, David Jopson and Rupert Conder to discuss road safety issues in Hurstbourne Tarrant – PM, DJ & RP to action. – Completed . Note Paul Garrod accepted the work requests and a programme of work was being planned and scheduled.
National Highways and Public Satisfaction Survey was passed to Cllr Alan Haighton to provide a response on behalf of the parish council – AH to action. – In progress
A request for service for the upkeep of Dean Rise: a request had been raised by a resident identifying a number of repairs were required to a footway, fencing and a car park wall. This item will be added to the site visit planned for HCC on the 6th August (reference Item 1 above). – PG & PM to action. – Completed . Note: John Clarke has visited the site and the repair work has been agreed – schedule to be notified.
There was a fallen tree on the footpath above the Dean Rise playing field area – DCM to action. – Completed . There was a fallen tree and brambles that needed to be cleared on the Dolman's Lane footpath. – DS to action. - Completed
Requested to place an advert in the parish magazine reminding residents should advise the parish council about any plans for firework parties to ensure livestock can be appropriately managed. – DJ

Hurstbourne Tarrant Parish Council

to action. - Completed
Aerial runway - The clerk was asked to identify potential suppliers and costs – DB to action. – Completed. Note: replacement aerial runway has been installed.
HCC/TVBC requests for service quarterly correspondence log was reviewed and the only outstanding request was the repair to the Dines Close play area entrance gate. Cllr Peter Giddings was asked to raise this matter with Rob Lane officer in TVBC – PG to action. - Completed

51. Approval of minutes of the meeting 19th July 2010

51.1 The minutes of the Parish Council meeting of 19th July 2010 were approved and signed by the Chairman.

52. Declarations of Interest

52.1 None.

53. AGAS report

53.1 Rupert Conder submitted his apologies and his September AGAS report was reviewed by the meeting.

53.2 Please see Appendix 1 for full report details.

53.3 Cllr Pam Mutton (HCC) requested that the grant application form and set of accounts be returned urgently in order to secure funding for the new village sign – **Action DB & RC.**

53.4 A request for approval to purchase a set of batteries at a cost of £50 for the Speed Limit Reminder signs was reviewed and approved by councillors. **Action DB & RC.**

53.5 A request to identify a list of 10 volunteers to write protest letters to firms whose lorries were causing a particular hazard on the A343. Cllr Alan Houghton agreed to co-ordinate and organise a group of volunteers **Action AH & RC.**

54. Correspondence

54.1 The list of correspondence received during the month was read and passed to the relevant councillor.

54.2 TVBC was carrying out a review of polling station arrangements in the borough. Councillors agreed that no changes were necessary for Hurstbourne Tarrant's arrangements.

54.3 HCC was attempting to organise an event for owners/managers of village shops within the county. They asked for the notification to be passed on to shop owners and to encourage owners to register their e-mail addresses with the HCC co-ordinator in order to receive event information. **Action DB**

55. Planning Applications

55.1 The following planning applications were discussed:

RESOLVED: Councillors agreed that the actions documented below would be taken:

10/01579/FULLN	30 Jul 10	Erection of replacement dwelling and alterations to existing garden shed Jasmine, Horseshoe Lane, Ibthorpe, Andover Finbury Homes Ltd – Letter of objection was submitted
10/01613/CAWN	30 Jul 10	Demolition of bungalow

Hurstbourne Tarrant Parish Council

		Jasmine, Horseshoe Lane, Ibthorpe, Andover Finbury Homes Ltd.- Letter of objection was submitted
10/01540/FULLN	4 Aug 10	Extend and render existing concrete block wall along the boundary between Medlands Farmhouse and The Old Saddlery on the site of existing fencing to a height of 2.46 metres. Melands Farmhouse, Church Street, Hurstbourne Tarrant Andover. Mr and Mrs D A Lockhart - No comment
10/01890/FULLN	13 Aug 10	Erection of front and rear single storey extensions to provide dining room and porch 3 Hillside Cottages, Upton Andover Hampshire Mr & Mrs Steve Wilkinson - No comment
10/01996/TREEN	27 Aug 10	Horse-chestnut crown thin by up to 30%, crown raise by 50cms from base of the tree to the lowest branch Maltings, Ibthorpe, Andover Mrs Nicola Cumberlege - No comment
10/02011/TREEN	27 Aug 10	Fell 1 Acer Barrack Cottage, Ibthorpe, Andover Mrs Jean Vowels - No comment
10/02082/LBWN	07 Sep 10	Replacement of damaged ceilings to first floor, removal of top layer of thatch and replacement with thinner layer, re-pointing to chimney, replacement of missing rafters 2 Home Farm Cottages, The Square, Hurstbourne Tarrant Andover Mr P Seager – Supported but no comment submitted
10/02170/TREEN	17 Sep 10	Ash tree, prune to achieve crown lift 3m and maximum 30% crown thin. Tollgate Cottage Ibthorpe Road Hurstbourne Tarrant. Mt Graham Dibb - No comment
10/02004/TREEN	18 Sep 10	T1 Yew – reduce by up to 1.82m and reshape, T2 – Sycamore fell. Dalton House, Church St, Hurstbourne Tarrant. Mrs Melhuish - No comment
10/02202/TREEN	18 Sep 10	Reduce 3 Sycamores by 30% and crown raise to 3m. Fell 1 ash remove lowest limbs of Maple to achieve 2.5m clearance, reduce conifers to previous reduction point. Dene House, The Dene, Hurstbourne Tarrant. Mr Ramsey - No comment

56. Councillors' reports:

- 56.1 Councillor Dinah Murdoch reported that repairs to a pavilion window frame had been completed. The tennis court net had been removed for the winter season. White lining had been carried outside the school entrance but some corrections were necessary to complete the task properly.
- 56.2 Councillor Alan Haighton reported that the Dean Rise play area needed a new football goal net. Cllr Pam Mutton (HCC) commented that she had received a donation of money that could be applied to fund this request. Councillors Dinah Murdoch and Alan Haighton would make arrangements through the school to purchase and install a suitable net. **Action DCM, AH & PM.**
- 56.3 Councillor Fliiss Davis reported that there had been progress on the re-opening of the public house in Upton. The pub had been redecorated externally and was now placed back on the market.

Hurstbourne Tarrant Parish Council

- 56.4 Councillor David Sullivan reported that the new aerial runway on the George V playing fields had been installed and was working well and was proving to be very popular with youngsters. A manhole cover behind the pavilion had been stolen and that it would be replaced with a heavy paving slab.

57. Clerk's report

- 57.1 Unit trust holding had paid a first half year dividend of £506.33. Current valuation of the holding was £17,672 as on 20/09/10.
- 57.2 The clerk had requested details from HCC on Sites of Interest for Nature Conservation (SINCs) within the parish. Details had been passed to Councillor Debbie Miller and copied to Peter Billinghurst for consideration. Opportunities exist to apply for grant funding to maintain or improve SINC sites. **Action DM & PB**
- 57.3 TVBC were conducting a survey into the speed of broadband connections within the borough – this initiative was sponsored by Cllr Peter Giddings. TVBC requested for all broadband users to participate in the survey and a tool was provided for users to measure the speed of their current broadband service. It was hoped that the survey would provide value evidence of the need to improve broadband services particularly in rural areas. The clerk had submitted a survey return on behalf of the parish council's administration usage.
Action All

58. Annual review of insurance policy.

- 58.1 David Baker presented details of the renewal premium for the parish council's insurance policy due on 28 September. In particular details of the cover provided by the policy were reviewed and agreed by councillors.
- RESOLVED** - Councillors agreed to accept the level of cover as specified in the renewal documentation for 2010/11 and approved the renewal of the policy.

59. A Local Recycling Centre for Hurstbourne Tarrant

- 59.1 Councillors considered the proposition submitted by Mike Pratt Recycling Officer TVBC to explore ways of providing a local recycling centre for Hurstbourne Tarrant parishioners. This would be a resource that could support a range of recycling measures such as glass, textiles, paper and maybe even aluminium foil.
- 59.2 Councillors were of the opinion that the only suitable site available in the village would be located in the parish car park. Cllr David Jopson had submitted a written comment supporting the initiative and requested the facility should support both glass and textile recycling.
- 59.3 Concerns were raised regarding the noise, littering and impact on the access road leading to the car park. Councillors agreed to postpone any decision until the new community centre build project had been completed.
- RESOLVED** - Councillors agreed to take no action. **Action on DB to inform Mike Pratt**

60. Vacancy for a Community School Governor at Hurstbourne Tarrant Primary School

- 60.1 Councillors discussed the need to fill a vacancy at Hurstbourne Tarrant Primary School for a Community School Governor. Cllr Fliss Davis expressed an interest in the role and agreed she would consider submitting an application.

Hurstbourne Tarrant Parish Council

61. Next meeting and forward plan update

- 61.1 The next Hurstbourne Tarrant Parish Council meeting will be held on Monday 18th October 2010 in the **Church Hall** at **7.30 p.m.**
- 61.2 Forward plan agenda items:
- Performance Monitoring – 2010/11 Q 2 report
 - Annual review of Health & Safety – Risk assessments
 - Annual review - Risk register, Standing Orders & Financial regulations
 - HCC/TVBC requests for service – review of correspondence log

62. Disbursements – 20th September 2010.

- 62.1 The following cheques were presented for signature:

Number	Payee		Amount
747	D R Baker	Clerk's fees	£ 198.82
748	D R Baker	Clerk's fees	£ 198.82
749	Audit Commission	Audit fee	£ 158.63
750	P G Electrical Ltd	Pavilion repair	£ 115.15
751	A S Waite & Son LLP	Pavilion repair	£ 35.25
752	P G Anthony	Maintenance	£ 80.00
753	Playquest	Aerial runway	£ 8,042.88
754	Broker network Ltd	Insurance	£ 1,047.07
755	Murdoch Farms Ltd	Pavilion maintenance	£ 282.00

Total authorised: £10,158.62

Note Approval was made to purchase a set of batteries for the SLR sign – Ref Item 53.4

Meeting closed at 8.15 p.m.

Signed.....

Chairman

Date:.....

Hurstbourne Tarrant Parish Council

Appendix 1.

ACTION GROUP AGAINST SPEEDING THROUGH HURSTBOURNE TARRANT (AGAS)

REPORT TO THE PARISH COUNCIL SEPTEMBER 2010

1. During the month a speed survey was taken in both directions on the A343 in the village.
Paul Garrod
Assistant Service Manager - Traffic Management (Area West) has advised that no further progress has been made since our meeting on 6th August due to the volume of work and other projects already underway having higher priorities. However he recognised that some of the matters discussed are simple; for example those relating to the removal of outdated signs and the extension to lines, and agreed that these would be done as soon as resources became available.
2. The task list on which we are awaiting action is now as follows:
 - a. **30 mph roundel at North end of 30 mph zone.** This has been arranged and we are waiting for it to be done.
 - b. **Bus Stop opposite the Bus Shelter on the A343.** HCC is investigating this safety issue with the Passenger Transport Team.
 - c. **Extension of the white line marking on both sides of the road to the bus stop.** This will be investigated at the same time as the improvements to the bus stop (2.b. above) are investigated.
 - d. **Extension of the white line marking on both sides of the road to the Post Office.** This work will be arranged.
 - e. **Safe Routes to School crossing of A343.** Our proposal to push out the kerb on the South East side of the crossing and to take in a similar amount on the North West side will be re-examined by a HCC Highways Safety Survey to see if it would improve the safety of the Safe Routes to School crossing.
 - f. **Installation of three Gladiator bollards at the Upton Lane/A343 Junction.** This work is hold until adjustments to the Safe Routes to School crossing have been considered.
 - g. **Installation of a timber bollard on the South East side of the school crossing.** This work is on hold until adjustments to the Safe Routes to School crossing have been considered.
 - h. **Speed survey.** Results of the speed survey on the A343 which was carried out during the month are awaited.
 - i. **Removal of superfluous road signs.** Paul Garrod will arrange for a number of road signs, such as the "New Road Layout" signs which have been up for about four years to be removed.
3. **Camera Signs.** It is unlikely that these will be provided.
4. **Pavement over the bridge.** The construction of a pavement on the A343 bridge over the River Swift is on the Community Aspirations database.

Hurstbourne Tarrant Parish Council

5. **Speed Limit Reminder Signs.** The two SLRs are operating normally but there have been some problems with the batteries not holding their charge. 3 SLR batteries are unserviceable and new batteries will therefore have to be purchased; part of the cost may have to be met by the syndicate of parish councils. Given that TVBC are in part at least responsible for the poor charging and resultant premature battery failure it has stated that they were willing to contribute 50% towards the replacement batteries which cost £80 each and we need 4 in order that we have one constantly charging and one in each of the two devices. So, I assume that, if you agree HBT would have to contribute £40 as our share of the cost. Can you please support this proposal?
6. **Gates and a new village sign at North end of the village.** We have received two quotations from two road sign suppliers. The design will be mounted on a gate and the wording below the picture will say "HURSTBOURNE TARRANT" and below it "Beware - Children and Horses on the road". A request for funding release has been acknowledged by HCC.
7. **Requesting Logistics Firms to Re-route Lorries.** I have been advised that if half-a-dozen villagers protest that lorries from a particular firm are causing a hazard and disrupting our village life, that firm may direct its drivers to use a different route. I intend to select one or two firms which send large 6 axle lorries along the A343 through the village and will ask some concerned individuals to write to the firms concerned. I would be grateful for the names of any volunteers.
8. **Pavement and routes to School Clearance.** The School Travel Policy is to encourage children to walk to school where possible. This has a triple benefit of reducing congestion on the road, especially around the dangerous corner in Church Street during the busy School delivery and collection times, reducing air pollution and giving our children more healthy physical activity. Unfortunately overgrown pavements and lanes, often with nettles or brambles invading the path, discourage this. It is requested that the Parish Council arrange for these to be cleared and kept clear especially during school term time.