

Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 17 th May 2010
TIME OF MEETING	: 6.30 p m
VENUE OF MEETING	: CHURCH HALL
TYPE OF MEETING	: ANNUAL PARISH COUNCIL
PRESENT	: MR D JOPSON (DJ)
	: MRS DEBBIE MILLER (DM)
	: MRS FLISS DAVIS (FD)
	: MR A HAIGHTON (AH)
	: MRS DINAH MURDOCH (DCM)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR D BAKER (DB)
ALSO PRESENT	: CLLR PAM MUTTON (HCC) : CLLR PETER GIDDINGS (TVBC) : RUPERT CONDER

Note: Councillor David Jopson took the chair.

1. Election of a Chairman of the Council

- 1.1 Councillor David Jopson opened the meeting and asked councillors for nominations for the office of chairman of the parish council. Councillor David Sullivan was proposed, seconded and elected unanimously to the office of chairman.

Note: Councillor David Sullivan then took over as chairman of the meeting.

2. To elect a Vice -Chairman of the Council

- 2.1 Councillor David Sullivan asked councillors for nominations for the office of vice-chairman of the parish council. Councillor Dinah Murdoch was proposed and seconded and elected unanimously to the office of vice-chairman.

3. Declarations of acceptance of office

- 3.1 All declarations of acceptance of office were duly signed by the Chairman, the Vice Chairman and returned to clerk for counter signature and filing.

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4. Councillors' responsibilities

4.1 The following portfolio responsibilities were allocated to Councillors for the duration of the municipal year 2010/11:

- Councillor David Jopson Planning and website
- Councillor Alan Haighton Highways and Transport
- Councillor Fliss Davis Upton
- Councillor Debbie Miller Environment
- Councillor Dinah Murdoch King George V Playing Fields, Pavilion and HbT Primary School
- Councillor David Sullivan Allotments.

5. Annual update of the register of interests

5.1 Councillors were reminded that any updates to the register of interests should be completed and signed and returned to the clerk. **All councillors to action.**

6. Subscriptions

6.1 Councillors had reviewed the 4 annual subscription payments listed below at the parish meeting held on 14 December 2009, Ref Item 13.3.

- Fields in Trust (previously known as the National Playing Fields Association)
- Hampshire Playing Fields Association
- Hampshire Association of Local Councils
- Society of Local Council Clerks

These annual subscriptions would be next reviewed in December 2010.

7. To review trust investments

7.1 Councillors had reviewed their unit trust investment at the parish meeting held on 18 January 2010, Ref Item 13.1. The next investment review would be held in January 2011.

8. Apologies

8.1 None

9. Public participation

9.1 None.

10. Actions arising from the previous meeting:

10.1

Councillors agreed that a donation of £500 be made to St Peter's church towards the upkeep of the churchyard. - DB to action - completed.
Notification from the Ramblers North Hampshire Downs Group about the creation of a long distance footpath (82 miles Andover – Aldershot) created in the memory of Brenda Parker that will go through Hurstbourne Tarrant. Route passes through Hurstbourne Tarrant – Grid Reference 3682 5128 Smannell FP7 continuing as Hurstbourne Tarrant FP 22 to A343 at Rag Copse. Trevor Wheeler was asked to confirm details of the exact route – TW to action - completed.
Summer parish council meetings would be held in the church hall. The clerk was instructed to make the additional bookings – DB to action - completed.
HCC countryside services small grant scheme for 2010 had been announced. Details would be passed to Trevor Wheeler for consideration - DB to action - completed.

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Councillor Dinah Murdoch agreed to act as the internal controller for the parish council - DCM to action – completed .

Councillors agreed to the maintenance being carried out to the repaint the railings in Church St – DCM to action - completed .

11. Approval of minutes of the meeting 19th April 2010

- 11.1 The minutes of the Parish Council meeting of 19th April 2010 were approved and signed by the Chairman.

12. Declarations of Interest

- 12.1 None.

13 Correspondence

- 13.1 The list of correspondence received during the month was read and passed to the relevant councillor.

14 Planning Applications

- 14.1 There had been no planning applications received by the council since the April PC meeting.

15 Councillors' reports:

- 15.1 Councillor Dinah Murdoch reported that 2 manhole covers behind the pavilion had been repaired. A window frame replacement was also required and Cllr David Sullivan was asked to schedule the repair – **DS to action**.
- 15.2 Councillor David Jopson reported that he attended a meeting on 28 April with Vernham Dean and Tangley PCs together with TVBC and the SLR manufacturers to resolve the batteries issues experienced with the SLR devices. Website, new front page update was discussed and approved.
- 15.3 Councillor David Sullivan reported that all the allotments were allocated and were being kept in excellent shape; there was a waitlist of 12 applicants now on file.
- 15.4 Councillor Fliss Davis reported that the Crown public house in Upton was under offer and it was hoped that the pub would be re-opened in the near future.
- 15.5 Councillor Debbie Miller had nothing to report
- 15.6 Councillor Alan Haighton reported a pole hole at the junction of Dines Close and Ibthorpe Road needed repair – Cllr Pam Mutton agreed to inform HCC highways department – **PM to action**.

16 Clerk's report

- 16.1 The clerk had nothing to report.

17 To appoint an internal auditor for 2010/11

RESOLVED: Councillors agreed to appoint Tammy King as their internal auditor for the financial year 2010/11. It was further agreed to donate £25 gift voucher as a token of the parish council's appreciation of the time she had kindly volunteered to carry out the internal annual audit for 2009/10.

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18 Next meeting and forward plan update

- 18.1 The Annual Hurstbourne Tarrant Parish Council meeting will be held on Monday 21st June 2010 in the Church Hall at **7.30 p.m.** It was noted that several councillors were unable to attend on 21 April. **All councillors were asked to review their diaries and inform the clerk on alternatives dates.** Clerk was actioned to select the best fitting date and rebook the venue as required – **DB to action.**
- 18.2 Forward plan agenda items:
- Annual update of Asset Register

19 Disbursements – 17th May 2010.

- 19.1 The following cheques were presented for signature:

Number	Payee	Amount
727	St Peter's Churchyard Donation	£ 500.00
728	HALC Training fee	£ 40.00
729	D R Baker Clerk's fees	£ 198.82
730	Murdoch Farms Ltd Paint railings	£ 193.29
731	D R Baker Gift voucher	£ 25.00
732	HbT Church Hall Hire charge Apr	£ 20.00
733	Murdoch Farms Ltd Maintenance	£ 135.12

Total authorised: £1112.23

Meeting closed at 6.55 p.m.

Signed.....
Chairman

Date:.....

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Appendix 1.

ACTION GROUP AGAINST SPEEDING THROUGH HURSTBOURNE TARRANT (AGAS)

REPORT TO THE PARISH COUNCIL MAY 2010

1. Rupert Conder reported that he is awaiting a response from the new HCC Traffic Manager for Test Valley.

2. **Safe Routes to School crossing of A343.** HCC stated that any increase in the width of the pavement on the south east side of the A343 would have to be balanced by an adjustment to the kerb line on the opposite side of the road, which would reduce the visibility for pedestrians on that side. We accept that the carriageway was a minimum width and that some of the larger vehicles which use this road have difficulty in negotiating the tight curves, but the visibility improvement on pushing out the south side by a foot would be significantly greater than the loss of visibility from the other side of the road. We have requested and await a HCC Highways Safety Survey to see if, by implementing an adjustment, the safety of the Safe Routes to School crossing could be improved.

3. **Bus Stop opposite the Bus Shelter on the A343.** HCC has agreed that a safety survey of the Bus Stop on the A343 opposite the Bus Shelter would be done at the earliest opportunity **and** is included in the 2010/11 Traffic Management programme,

4. **Outstanding Items.** HCC agreed to follow up three outstanding items at the earliest opportunity.

- a. **Extension of the Edge marking to the bus shelter and to the Post Office.**
- b. **The Installation of three Gladiator bollards at the Upton Lane/A343 Junction.**
- c. **HCC Installation of a timber bollard on the South East side of the school crossing.**

5. **Installation of Speed Camera signs.** Although HCC has agreed to provide Speed Camera Signs, the Police and Safer Roads Partnership need to be further consulted to confirm if Hurstbourne Tarrant is one of their enforcement sites, Enham already has such signs.

6. **Disabled Parking at the school.** The track to the pavilion is not a public highway but is a Right of Way 'footpath'. When HCC have established ownership, the School will request that a Disable Parking place be marked.

7. **Constructive suggestions made by residents.**

- a. 30 mph Roundel at North end of village. **The provision of a 30 mph roundel at the north end of the village will be considered subject to the outcome of current County-wide review of the speed limits on the entire A & B road network. HCC have suggested introducing a 40 mph buffer zone and reducing the extent of the 30 mph limit. HCC has asked for the view of the Parish Council on these suggested speed limit changes.**

- b. The construction of a pavement on the A343 bridge over the River Swift to
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provide greater safety for pedestrians and create a much needed pinch point to slow vehicles coming down the hill. HCC has added our **suggestion for a footway on the bridge over the River Swift to the Community Aspirations database.**

d. Yellow hatching on the narrow parts of Ibthorpe Road to discourage drivers from blocking the road. HCC said that there are no proposals at present to introduce a priority working system in Ibthorpe Lane. However a previous proposal for a Keep Clear marking was developed for this section of road. This matter was discussed with local residents and the Parish Council but at the time it was considered that the road marking alone would not address all of the issues. Such a road marking is likely to discourage drivers from blocking the road and I would be happy to provide the marking *if the proposal was supported by the Parish Council.*

f. Raised pavement edges in Ibthorpe Road to discourage drivers from mounting the kerb, thereby endangering pedestrians. Pedestrian safety was improved by providing a pavement. An over-run strip allows larger vehicles to access the lane and enables two smaller vehicles to pass when turning in or out of the A343. HCC claim that there was extensive consultation with the school, residents and the PC prior to the scheme being implemented.

g. Double white lines extended to the end of the 30 mph zone at the North End of the village to discourage drivers from accelerating to, often, 60 mph or more to overtake whilst still inside the 30 mph zone. Double white lines are subject to strict criteria and are used to prevent overtaking where visibility is severely restricted. The distance criteria at the North end of the village are significantly longer than the minimum visibility distance criteria for double white lines.

8. **Speed Limit Reminder Signs.** The syndicate of 4 parishes is continuing to run the two SLRs. There have been serious problems with the batteries which are being investigated. When operating properly, they do have a "calming effect" on the speed of most cars. I am most grateful to David Jopson for the work he continues to put in to this project on behalf of HBT and to Pam Mutton and TVBC for their support.

I would welcome any constructive ideas to make the village safer and to reduce the speed of traffic through it.

9. **Gates and a new village sign at North end of the village.** The old blue and white village sign is now fairly worn and no longer enhances the appearance of our village. The Parish Council decided that there should be a new village sign at the North End of the village which should be shown and approval sought at the AGM. The aim is to better define the extent of the more built up area and thereby to make drivers more aware of the need to reduce their speed. Similar illustrative signs reflecting the activities of communities are now fairly widespread.

I am most grateful to the two local artists who submitted their designs. The Council also asked me to put together a combined design. The chosen design will be mounted on a gate and the wording below the picture will say "HURSTBOURNE TARRANT" and below it "Be aware - Children and Horses on the road".

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I will ask for quotations as those already approached cannot give one without more detail. There should be no cost to the village.