

# Hurstbourne Tarrant Parish Council



MINUTES OF MEETING	: 19 <sup>th</sup> July 2010
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: CHURCH HALL
TYPE OF MEETING	: ORDINARY
PRESENT	: MR DAVID JOPSON (DJ)
	: MRS DEBBIE MILLER (DM)
	: MR ALAN HAIGHTON (AH)
	: MRS DINAH MURDOCH (DCM)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR D BAKER (DB)
ALSO PRESENT	: CLLRS PAM MUTTON (HCC) AND PETER GIDDINGS (TVBC) PC ROGER KITSON (BEAT MANAGER)

### 33. Apologies

33.1 Apologies were received from Councillor Fliss Davis.

### 34. Public participation

34.1 None.

### 35. Actions arising from the previous meeting:

35.1

Pavilion: a window frame replacement was also required and Cllr David Sullivan was asked to schedule the repair – DS to action. - <b>Completed</b>
A letter was received from Victim Support requesting guidance on how to apply for funding from the parish council. Councillors asked the clerk to write a response to Victim Support stating they were unaware of any support being provided within the parish but we would be pleased to hear about any work carried out by the charity within Hurstbourne Tarrant area. – DB to action. - <b>Completed</b>
Councillors agreed to respond to the questionnaire supporting a preference for a Mayor and Cabinet Executive option. – DB to action. - <b>Completed</b>

### 36. Approval of minutes of the meeting 21<sup>st</sup> June 2010

36.1 The minutes of the Parish Council meeting of 21<sup>st</sup> June 2010 were approved and signed by the Chairman.

# Hurstbourne Tarrant Parish Council

## 37. Declarations of Interest

37.1 None.

Note: Pc Roger Kitson attended the parish meeting and was able to report that the last 3 months had been a very quiet period for crime in the Bourne valley area. No further incidents of anti-social behaviour had been reported within the village and the main source of previous problems has been successfully resolved by careful management. Additional foot patrols and visits by officers and PCSOs were planned for the parish during the summer holiday period.

## 38. AGAS report

38.1 Rupert Conder had presented his apology for absence; Cllr David Jopson provided a short verbal update to the meeting:

- Enham has now left the SLR syndicate and has been replaced by Tangleby, as a separate site.
- A site meeting has been arranged with Paul Garrod of HCC traffic dept (replacement for Martin Wiltshire) on the 6<sup>th</sup> August. Attendees will be Cllrs Pam Mutton, David Jopson and Rupert Conder to discuss road safety issues in Hurstbourne Tarrant – **PM, DJ & RP to action.**

38.2 National Highways and Public Satisfaction Survey was passed to Cllr Alan Haighton to provide a response on behalf of the parish council – **AH to action.**

## 39. Correspondence

39.1 The list of correspondence received during the month was read and passed to the relevant councillor.

39.2. Victim Support – request for financial donation. David Baker reported on the details provided by Victim Support regarding the number of referrals made and the support provided by Victim Support to residents within the parish. Based on this evidence councillors were agreed to make a small donation to Victim Support.

**RESOLVED:** Councillors agreed to make a donation of £50.00 to Victim Support

39.3. A request for service for the upkeep of Dean Rise: a request had been raised by a resident identifying a number of repairs were required to a footway, fencing and a car park wall. Cllr Peter Giddings reported that he had made a site visit and confirmed that maintenance of a footway and repairs to a car park wall were necessary. He would follow the request up with the HCC County Highways officers as he had determined the area concerned had been adopted by HCC. He would also inform Testway Housing of the concern. This item will be added to the site visit planned for HCC on the 6<sup>th</sup> August (reference Item 38.1 above). – **PG & PM to action.**

## 40. Planning Applications

40.1 The following planning applications were discussed:

**RESOLVED:** Councillors agreed that the actions documented below would be taken:

10/01332/FULLN	18 Jun 10	Construction of a swimming pool and erection of pool building Upton Dean, Upton, Andover Hampshire Mrs a Mihell – passed to DJ – <b>application withdrawn</b>
10/01543/FULLN	15 Jul 10	Erect free standing greenhouse

# Hurstbourne Tarrant Parish Council

		Hurst Lodge, The Dene, Hurstbourne Tarrant, Andover Mr & Mrs Michael Bateman – <b>No comment</b>
--	--	---

40.2 Cllr David Jopson will carry out a site visit in Upton to gather early information about a proposed development. Cllr David Jopson was also asked to check if planning permission was a requirement on some renovation work that was being carried out within the village – **DJ to action.**

## 41. Councillors' reports:

- 41.1 Councillor Dinah Murdoch reported that there had been a couple of hirings of the pavilion for private use. 2 litter picks had been carried out and 2 seats required repair in the round house.
- 41.2 Councillor Alan Houghton had nothing to report on the roads but reported there was a fallen tree on the footpath above the Dean Rise playing field area – **DCM to action.**
- 41.3 Cllr David Jopson also reported that there was a fallen tree and brambles that needed to be cleared on the Dolman's Lane footpath. – **DS to action.**  
Cllr David Jopson was requested to place an advert in the parish magazine reminding residents should advise the parish council about any plans for firework parties to ensure livestock can be appropriately managed. – **DJ to action.**
- 41.4 Councillor David Sullivan reported to the council on the ROSPA report covering play area equipment and safety. Main item concerned the aerial runway which was considered to be at the end of its useful life and needed replacement. The clerk was asked to identify potential suppliers and costs – **DB to action.**
- 41.5 Councillor Debbie Miller reported that a series of bat surveys were being carried out by TVBC around the pavilion as part of the planning permission process associated with the new community centre development project. Debbie also confirmed that the planned re-opening of the Crown public house had fallen through and it had been placed back on the market.

## 42. Clerk's report

- 42.1 HCC/TVBC requests for service quarterly correspondence log was reviewed and the only outstanding request was the repair to the Dines Close play area entrance gate. Cllr Peter Giddings was asked to raise this matter with Rob Lane officer in TVBC – **PG to action.**

## 43. Performance Management – Financial report for 1Q 2010/11

- 43.1 David Baker reported that the expenditure in quarter one 2010/11 Overall spending remained in line with budget plans but general maintenance costs associated with the playing fields, the pavilion and the parish car park were running higher than expected.  
**RESOLVED:** No remedial action was required.

## 44 Standing Orders

- 44.1 David Baker reported back from the working party commissioned to prepare a revised set of Standing Orders based on the new model of Standing Orders published by NALC in March. Councillors had reviewed the new set of orders and were satisfied with the recommended modifications put forward by the working party.  
**RESOLVED:** Councillors agreed unanimously to accept the new set of Hurstbourne Tarrant Standing Orders.

# Hurstbourne Tarrant Parish Council

## 45 Scheme of Delegation

- 45.1 David Baker presented a proposed scheme of delegation to be operated during the summer recess which was discussed and agreed as follows:
- Planning applications where decisions were required before the next PC meeting on 20<sup>th</sup> September to be delegated to Cllrs David Jopson and Dinah Murdoch.
  - Payments falling due before 20<sup>th</sup> September that are put forward by the Responsible Financial Officer may be authorised and cheques can be signed by Cllrs David Sullivan and David Jopson.
  - Authorisation to select a supplier, place an order and install a replacement aerial runway to be delegated to Cllrs David Sullivan and Dinah Murdoch.

**RESOLVED:** Councillors agreed the scheme of delegation

## 46 Next meeting and forward plan update

- 46.1 The next Hurstbourne Tarrant Parish Council meeting will be held on Monday 20<sup>th</sup> September 2010 in the **Pavilion at 7.30 p.m.**
- 46.2 Forward plan agenda items:
- Providing notice of firework parties
  - Annual review of insurance policy

## 47 Disbursements – 19<sup>th</sup> July 2010.

- 47.1 The following cheques were presented for signature:

Number	Payee	Expenditure	Amount
738	Playsafety Ltd	Inspection fee	£ 151.58
739	Church Hall	Hirings May/Jun/Jul	£ 60.00
740	D R Baker	Clerk's fees	£ 198.82
741	Network Broker Ltd	Insurance for SLRs	£ 25.00
742	P G Anthony	Maintenance	£ 50.00
743	Southern Electric	Pavilion	£ 30.36
744	AMT	Training	£ 25.00
745	Murdoch Farms Ltd	Pavilion maintenance	£ 147.01
746	Victim Support	Donation	£ 50.00

**Total authorised:** **£737.77**

Meeting closed at 8.25 p.m.

Signed.....

*Chairman*

Date:.....