

Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 19 th October 2009
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: CHURCH HALL
TYPE OF MEETING	: ORDINARY
PRESENT	: MR D JOPSON (DJ)
	: MRS DINAH MURDOCH (DCM)
	: MRS DEBBIE MILLER (DM)
	: MRS FLISS DAVID (FD)
	: MR A HAIGHTON (AH)
CHAired BY	: MR D SULLIVAN (DS)
IN ATTENDANCE	: MR D BAKER (DB)
ALSO PRESENT	: CLLRS PAM MUTTON & PETER GIDDINGS : RUPERT CONDER

1. Apologies

1.1 None.

2. Public participation

2.1 None.

3. Actions arising from the previous meeting:

3.1

The recently completed Countryside Access map-board was on display at the meeting. Councillor Alan Houghton would make arrangements to have the map-board installed in the parish car park – AH to action – Carried forward – In progress
Councillors agreed to the purchase and installation of an additional set of goal posts for the Dean Rise play area. DS to action. Carried forward – In progress
Councillors agreed to form a working party consisting of Councillor David Sullivan, David Jopson and the Clerk to complete the QPS application. The initial meeting of the working party was to be arranged by the clerk - DB to action. Councillors agreed to the costs associated with the parish council's application under the Quality Parish Scheme. - DB to action. - Completed

Hurstbourne Tarrant Parish Council

Settlement boundary consultation - Councillors agreed to continue with the existing approach. A letter to Tim Crouch, Planning Policy and Transport officer informing him of the parish council's views was to be sent by the clerk. – DB to action. - Completed

To publicise the need for party organisers to notify details of events to safeguard livestock. A reminder notice to be placed in parish magazine – DJ to action - Completed
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4. Approval of minutes of the meeting 21st September 2009

4.1 The minutes of the Parish Council meeting of 21st September 2009 were approved and signed by the Chairman.

5. Declarations of Interest

5.1 None.

6. AGAS report

6.1 Rupert Conder presented the October AGAS progress report:

6.2 Please see Appendix 1 for full report details.

7 Correspondence

7.1 The list of correspondence received during the month was read and passed to the relevant councillor.

7.2 A revised procedure for managing Section 106 monies which had been made available to the parish council by TVBC was reviewed. It was noted that the budgeted monies had been split into 2 accounts:

- Contributions received by TVBC amounting to £13,431
- Contributions secured by agreement but currently unpaid of £21,996

7.3 Progress report submitted by Andrew Russell on the new community centre was noted and the council was reminded of the public meeting to be held on Thursday 22nd October at 8.00pm in the Church Hall.

7.4 A letter was received from Mr E Sclater expressing concern over the damage being caused to the road surface and the risk this posed to local household water supplies in Horseshoe Lane, Ibthorpe. Damage was being caused by HGVs manoeuvring through the narrow lane to access the grain store. Cllr Alan Haighton was asked to inspect the lane – **AH to action.**

7.5 It was reported that two of the new affordable units in Dines Close had been damaged by a water-leak and the tenants were being placed in temporary accommodation whilst repairs were completed. The clerk was asked to write to the housing association to obtain a report on the situation – **DB to action.**

7.6 Cllr Pam Mutton identified she was holding approximately £1000 of funding that could be made available for small capital projects within the parish. Funding applications forms would be provided by Pam Mutton. The initial view of councillors was that this funding could be used to purchase new village entry signs. Cllr Pam Mutton was thanked for her offer and support.

8 Planning Applications

8.1 The following planning applications were discussed:

RESOLVED: Councillors agreed that the actions documented below would be taken:

Hurstbourne Tarrant Parish Council

TPO 1012	22 Sep 09	TPO was confirmed by TVBC without modifications on 21 st September 2009 Swift House, Church St, Hurstbourne Tarrant
TPO 1013	25 Sep 09	TPO was confirmed by TVBC without modifications on 22nd September 2009-Limestone House & Field End, The Dene Hurstbourne Tarrant
09/02035/TPON	8 Oct 09	T1 (Beech) – remove crossing branches, crown lift by 5m, remove 1m from branches away from BT/electrical wires, house, garden Beech Tree Cottage, 1 The Crescent, Hurstbourne Tarrant Mrs C Brown – No comment
09/01774/FULLN	16 Oct 09	Retention of swimming pool, timber shed and hurdle fence Pill Heath House, Andover Road, Pill Heath Andover Mt Patrick Waterfield – No comment

- 8.2 Cllr Peter Giddings provided feedback on a planning meeting held at TVBC between a developer, planning officers, conservation officer and Cllr Giddings. Outcome of meeting was that the developer was advised that any development plans for ‘Jasmine’ Horseshoe Lane Ibthorpe, should be restricted to a single dwelling that could consist of no more than two semi-detached units arranged in an L shaped format.

9 Councillors’ reports:

- 9.1 Councillor Dinah Murdoch reported that there had been a number of incidents where the pavilion’s two fire extinguishers had been maliciously discharged. No culprit had been identified and the extinguishers had been replaced or recharged. Both the caretaker and the clerk would continue to monitor the situation. – **DB to action**
- 9.2 Councillor Alan Houghton had nothing to report.
- 9.3 Councillor Debbie Miller had nothing to report
- 9.4 Councillor Fliss Davis asked that a fund raising event in support of Motor Neuron disease be advertised on the village website and in the parish magazine – **FD/DJ to action**
- 9.5 Councillor David Sullivan reported that the allotments had been recently inspected and all plots were being used - 11 of 12 plots were in good order. One plot holder would remain on a 1 year trial.
- 9.6 Councillor David Jopson reported that there had been two technical faults with the Speed Limit Reminder (SLR) devices. Units were being repaired at an estimated net cost £400 to be shared across the four parishes using the equipment. Following attendance at the HALC AGM meeting on Saturday 10 October a number of award winning village websites were demonstrated. This has encouraged a number of improvements to our own village website to be considered. It was hoped that a shared development approach providing website improvements could be agreed between several Bourne valley parish councils following the success of sharing project costs associated with SLR systems.

10 Clerk’s report

- 10.1 David Baker presented a series of short reports on the following items
- Risk Register
 - Financial Regulations

Hurstbourne Tarrant Parish Council

- Standing Orders
- Healthy & Safety risk assessment report for the pavilion

RESOLVED: Councillors reviewed and accepted each report.

- 10.2 The Power of Well-being training session has been confirmed for Monday 16th November **start time 6.30pm** in the Church Hall with the parish council meeting to follow at approximately **8.00pm**. – **All councillors are requested to attend.**
- 10.3 David Baker presented the second quarter financial report for 2009/10. Overall spending remained in line with budget plans but general maintenance costs associated with the playing fields, the pavilion and the parish car park were running higher than expected.
- 10.4 All councillors were invited to submit to the clerk outline project requests and costs for inclusion in the 2010/11 budget setting agenda item planned at the next parish council meeting. – **All councillors to action.**

11 Next meeting and forward plan update

- 11.1 The next Hurstbourne Tarrant Parish Council meeting will be held on Monday 16th November 2009 in the **Church Hall at 8.00 p.m.**
- 11.2 Forward plan agenda items:
Budget setting for 2010/11
To review the Clerk's salary for 2010/11
To review annual subscriptions for 2010/11

12 Disbursements – 19th October 2009.

- 12.1 The following cheques were presented for signature:

Number	Payee		Amount
680	HALC	Course fee	£ 20.00
681	D R Baker	Clerk's fees	£ 189.92
682	P G Anthony	Grass cutting	£ 54.00
683	Southern Electric	Pavilion	£ 8.47
684	Southern Water	Allotments	£ 85.07
685	Murdoch Farms Ltd	Maintenance	£ 93.83
686	Wardfire Uk Ltd	Service call	£ 106.32
687	P G Electrical Ltd	Service call	£ 69.00
688	Wardfire Uk Ltd	Service call	£ 72.71

Total authorised: £699.32

Meeting closed at 8.35 p.m.

Signed.....
Chairman

Date:.....

Hurstbourne Tarrant Parish Council

Appendix 1.

ACTION GROUP AGAINST SPEEDING THROUGH HURSTBOURNE TARRANT (AGAS)

REPORT TO THE PARISH COUNCIL OCTOBER 2009

Further reminders have been sent to HCC in relation to the following, but so far no progress has been made:

1. **30 mph Roundel at North end of village.** We requested a 30 mph roundel to be marked on the anti-skid surface on the A343 at the North end of the village.
2. **Upton Lane Junction.** We are still awaiting the installation of the three "Gladiator" bollards on the Upton Lane/ A343 junction in The Square.
3. **School Travel Plan Recommendations.** We are trying to arrange that HCC re-survey the inadequacy of the Safe Routes to School in Upton Road and at the crossing of the A343. We have pointed out that the timber bollard, which is due to be installed on the South East side of the school crossing, is still awaited. David Jopson has raised the suggestion at a meeting of the Hampshire ALC that the School Warning Lights which flash at set times when children are usually going to and from school should be replaced by an enforceable 20 mph flashing lights at those times.
4. **Bus Stop opposite the Bus Shelter on the A343.** We asked HCC to consider installing a traffic pinch point at the bus stop opposite the bus shelter on the A343 to push the traffic away from the kerb and to give those waiting for buses better protection.
5. **Gates at North end of the village.** We asked HCC to consider installing "gates" at the start of the built up area to help define it,
6. **Camera Signs.** Although HCC has agreed to install Speed Camera signs, they are still awaited.
7. **Meeting with HCC.** We are awaiting a response to our request for a meeting with the HCC Road Safety Officer to discuss :
 - a. Extending the footway by pushing out the kerb on the South East side of the A343 Safe Routes to School crossing point to improve the line of sight for pedestrians;
 - b. A 20 mph zone through The Square and more prominent Speed Zone/road narrowing signs;
 - c. A school crossing patrol or one controlled by traffic lights.
 - d. A Traffic Pinch Point at the bus stop on the A343 opposite the bus shelter.
 - e. Gates to help define the start of the built up area.

If you have any constructive ideas to make the village safer and to reduce the speed of traffic through it, please telephone Rupert Conder on 01264 736346