

Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 14 th December 2009
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: CHURCH HALL
TYPE OF MEETING	: ORDINARY
PRESENT	: MR D JOPSON (DJ)
	: MRS FLISS DAVIS (FD)
	: MR A HAIGHTON (AH)
CHAired BY	: MRS DINAH MURDOCH (DCM)
IN ATTENDANCE	: MR D BAKER (DB)
ALSO PRESENT	:RUPERT CONDER CLLR PAM MUTTON

Councillor Dinah Murdoch to the chair

1. Apologies

1.1 Apologies were received from Councillors David Sullivan and Debbie Miller.

2. Public participation

2.1 Councillor Pam Mutton reminded the meeting that her small capital projects scheme required applications to be submitted before the end of January – **DS to action**.

3. Actions arising from the previous meeting:

3.1

The recently completed Countryside Access map-board was on display at the meeting. Councillor Alan Houghton would make arrangements to have the map-board installed in the parish car park – AH to action - in progress
The SID device had failed to work when installed at the Ibthorpe green triangle last week. Cllr David Jopson was requested to raise concern with TVBC. – DJ to action – completed .
A large pothole had formed on the Tangley – Upton road near the chicken farm. Location details to be passed to Cllr Pam Mutton – DB/FD to action - completed .
Quality Parish Scheme (QPS) application was complete. A volunteer was requested to perform the final edit and sign-offs before submission to Hampshire Association of Local Councils in 7-10 days time. Our chairman kindly accepted the task – DS to action - completed
Councillors directed the clerk to prepare a budget based on £9,000 precept for 2010/11 – DB to action - completed

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Councillors requested that the next parish council meeting be brought forward by one week to Monday 14 December at 7.30pm – DB to action - **completed**

4. Approval of minutes of the meeting 16th November 2009

4.1 The minutes of the Parish Council meeting of 16th November 2009 were approved and signed by the Chairman.

5. Declarations of Interest

5.1 None.

6. AGAS report

6.1 Rupert Conder presented the December AGAS report:

6.2 Please see Appendix 1 for full report details.

7 Correspondence

7.1 The list of correspondence received during the month was read and passed to the relevant councillor.

7.2 It was noted that only one response on the youth facilities questionnaire had been received – it expressed an interest in a skate ramp or a youth club. Previous consultation had revealed that there were no adult parishioners prepared to run youth club activities in the village.

7.3 A request from the Hampshire County Youth Band Association (HCYBA) for a donation to support their work.

RESOLVED: Councillors agreed to make a donation of £100 to HCYBA – **DB to action.**

8 Planning Applications

8.1 The following planning applications were discussed:

RESOLVED: Councillors agreed that the actions documented below would be taken:

09/02278/CLPN	20 Nov 09	Certificate of lawfulness for proposed development – Erection of porch Laramie, Lockes Drove, Pill Heath Mr Brian Pothecary – no comment
09/02501/TREEN	04 Dec 09	T1 (Horse Chestnut) Reduce by 25% and then maintained at that height, T2 (Ash) Reduce by 30% Maple Ridge, The Dene, Hurstbourne Tarrant – Mrs Cushieri. – no comment
09/02502/TREEN	04 Dec 09	Fell 2 Ash (T1 and T3), prune and shape/reduce Ash (T2) by 40%, Crown raise 2 apple trees (T4 and T6) to give 2 to 3 metres clearance over garage. Yew Tree Cottage, Upton, Andover, Hampshire – Mr Mark Sherlock – no comment
09/02297/TREEN	08 Dec 09	Remove 1 Robinia and 2 conifer trees. Remove 2 branches from cherry and willow tree. Reduce laurel. Remove 1 bough from goats Willow. Sycamore fell. Old Malt Cottage, Ibthorpe, Andover Mrs E Dix – no comment

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9 Councillors' reports:

- 9.1 Councillor Dinah Murdoch reported that arrangements with the new pavilion caretaker was working out well.
- 9.2 Councillor Alan Haighton had nothing to report.
- 9.3 Councillor Fliss Davis reported that following mixed feedback on the placement of a memorial bench on the triangle in Upton, further consultation would be carried out in the 2010 to determine the best way forward.
- 9.4 Councillor David Sullivan provided a written report – he had attended a meeting of the area Neighbourhood Watch team in Stockbridge on 7th December. There was an excellent presentation made by HCC Trading Standards officer on doorstep crime and rogue traders. He recommended that the officer be invited to speak at the next Annual Parish meeting on 17th of May 2010. – **DB to action.** Placement of new goal posts on the Dean Rise play area had given raise to resident protest, following additional consultation it had been agreed to move the goal posts to the lower end of the play area.

10 Clerk's report

- 10.1 David Baker reported that the new dedicated E-mail address for parish council correspondence was now available on: theparishclerk@hbt.org.uk
- 10.2 Power of Well-being training certificates were distributed to the whole parish council.
- 10.3 One item of evidence was still outstanding on the Quality Parish Scheme application. Application deadline was Friday 18th December. Next Panel meeting was scheduled for April 2010 implying a 3 month delay. – **DS to action.**

11 Power of well-being

- 11.1 The meeting reviewed the eligibility criteria defined in the Statutory Instrument 2008 No 3095: The Parish Councils (Power to Promote Well-being) (Prescribed Conditions) Order 2008 and it was agreed by the meeting that the eligibility criteria had been met.
RESOLVED: Councillors approved unanimously that the 14th December 2009 was the 'relevant day' on which the conditions were met.
- 11.2 The parish council was now able to make use of the Power of Well-being and this would replace the more limited power that had been available under Section 137.

12 Annual review of Hurstbourne Tarrant FOI publication scheme

- 12.1 The parish council was required to carry out an annual review of the Hurstbourne Tarrant Freedom of Information publication scheme. One new policy document had been added during the past year – A Community Engagement Strategy.
RESOLVED: Councillors approved the updated Hurstbourne Tarrant Freedom of Information publication scheme.

13 Budget Planning for 2010/11

- 13.1 The Council was invited to consider a revised proposal to set the 2010/11 precept at £9,250 representing a 2.2% increase over 2009/10 following confirmation by TVBC that the tax base has risen from 370 to 382 dwellings in 2010.
RESOLVED: Councillors completed their budget discussions and agreed a final budget plan for 2010/11 and to set the precept for 2010/11 at £9,250. David Sullivan was authorised to sign and submit the precept decision notice to TVBC. – **DS to action.** Councillors agreed to

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maintain the current level of fees and charges levied in 2009/10 in the new financial year 2010/11.

13.2 The clerk's salary for 2010/11 was reviewed using national pay scale LC1 SCP 21 £9,941/hr set on 1st April 2009

RESOLVED: Councillors approved the clerk's salary for the financial year 2010/11.

13.3 Councillors reviewed the subscriptions that fall due for payment in the next financial year 2010/11:

1. Fields in Trust (previously known as the National Playing Fields Association)	£35.00
2. Hampshire Playing Fields Association	£20.00
3. Hampshire Association of Local Councils	£209.00
4. Society of Local Council Clerks	£77.00

RESOLVED: Councillors approved the above subscriptions that fall due payment in the 2010/11.

14 Next meeting and forward plan update

14.1 The next Hurstbourne Tarrant Parish Council meeting will be held on Monday 18th January 2010 in the **Church Hall** at **7.30 p.m.**

14.2 Forward plan agenda items:
Financial report for Q3 2009/10
Annual review of regular contracts
Annual review of investments

15 Disbursements – 14th December 2009.

15.1 The following cheques were presented for signature:

Number	Payee		Amount
695	HALC	Course fee	£ 100.00
696	D R Baker	Clerk's fees	£ 189.92
697	P G Anthony	Maintenance	£ 27.00
698	R & I Mew	Goal posts	£ 80.00
699	Murdoch Farms Ltd	Maintenance	£ 115.00
670	Andover Pest Control		£ 30.00
671	R Scull	Goal posts	£ 47.00

Total authorised: £588.92

Meeting closed at 8.35 p.m.

Signed.....
Chairman

Date:.....

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Appendix 1.

ACTION GROUP AGAINST SPEEDING THROUGH HURSTBOURNE TARRANT (AGAS)

REPORT 14th DECEMBER 2009

Rupert Conder reported that, on 30 November, I met Martin Wiltshire (HCC Assistant Area Manager Traffic Management) to discuss the outstanding work items.

1. **30 mph Roundel at North end of village.** Our request that a 30 mph roundel to be marked on the anti-skid surface on the A343 at the North end of the village will be added to our list of requests.
2. **Gates at North end of the village.** Martin Wiltshire acknowledged that the blue and white village sign between the garage and the bus shelter sign is dated and needs to be replaced. He had no objection to installing “gates” at the start of the built up area to help define it. He suggested that we may wish to design the sign to include a feature or statement to “personalise” the village sign.
3. **Bus Stop opposite the Bus Shelter on the A343.** After seeing the restricted area where children awaiting the school bus stand, Martin Wiltshire said that he would arrange for a safety survey to consider installing a traffic pinch point at the bus stop opposite the bus shelter on the A343 to push the traffic away from the kerb and to give those waiting for buses better protection.
4. **Edge Marking.** Martin Wiltshire said that he would consider extending the edge marking along the A343 to the bus shelter and to the Post Office if the road widths permitted it.
5. **Upton Lane Junction.** Martin Wiltshire witnessed several vehicles driving over the red hatched area on this corner and said that the three “Gladiator” bollards will be installed shortly on the Upton Lane/ A343 junction in The Square.
6. **Safe Routes to School crossing of A343.** We discussed the Safe Routes to School crossing of the A343. Martin Wiltshire agreed that the field of vision was very restricted and would be improved by pushing out the South East kerb. He agreed that it would be resurveyed and acknowledged that, if it is possible to move the South East kerb without infringing the ability of large vehicles to turn through the chicane, then it would be considered. He noted that it would be expensive as the kerb on the other side of the road would also have to be adjusted. If it is approved it would have to be added as a budget item. He acknowledged that the timber bollard is yet to be installed on the South East side of the school crossing.
7. **Safe Routes to School in Upton Road.** We also discussed the Safe Routes to School in Upton Road. Martin Wiltshire said that the priority was to make the route safe for pedestrians but acknowledged that the adjustments had made it difficult for vehicles to negotiate the junction. He suggested that residents may wish to bring forward proposals on how this could be improved.
8. **School Travel Plan Recommendation.** Martin Wiltshire said that the suggestion that the School Warning Lights which flash at set times when children are usually going to and from school should be replaced by an enforceable 20 mph flashing lights at those times was unlikely to be approved; however he noted it for the future.

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9. **Disabled Parking**. We discussed the provision of a marked Disabled Parking bay close to the School gates. Martin Wiltshire said that he would check and confirm the department responsible for the area in which it is suggested that the parking bay should be marked and would advise us accordingly.
10. **Camera Signs**. Although HCC has agreed to install Speed Camera signs, they are still awaited .

If you have any constructive ideas to make the village safer and to reduce the speed of traffic through it, please telephone Rupert Conder on 01264 736346