

Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 21 April 2008
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: Church Hall
TYPE OF MEETING	: ORDINARY
PRESENT	: MR D JOPSON (DJ)
	: MRS D MURDOCH (DCM)
	: MISS D MILLER (DM)
CHAired BY	: MR D SULLIVAN (DS)
IN ATTENDANCE	: MR D BAKER (DB)
ALSO PRESENT	JOHN HOARE

1. Apologies

1.1 Apologies were received from Councillor Alan Haighton

2. Public participation

2.1 None.

3. Actions arising from the previous meeting

3.1

For Applications 08/00076/FULLN & 08/00504/FULLN the Parish Council would submit objections – DJ to action. - Completed
Councillor David Jopson was investigating sources of potential grant funding towards the purchase cost of the SID system. – DJ to action – Closed – no grant funding obtained
Annual Parish meeting - It was agreed to issue invites to the proposed speakers – DB to action. – Completed with all invitees confirmed

4. Approval of minutes of the previous meeting

4.1 The minutes of the Parish Council meeting of 17 March 2008 were approved and signed by the Chairman.

5. Declarations of Interest

5.1 None.

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6 AGAS report

- 6.1 Councillor David Jopson on behalf of Rupert Conder reported on latest update concerning speeding in the village – see appendix 1 for report details.

7 Tesco Planning application – Andover airport

- 7.1 Councillor David Jopson reported on latest developments concerning the most recent changes – Goodmans have submitted revised documents on noise assessment and plans for monitoring HGVs movements by using a vehicle registration recognition system. This system appeared flawed as it was to be used to monitor vehicle movements out of the site but did mention inward movements. It was funded by the developer for the first 5 years with no indication of how longer term funding would be met.
- 7.2 No submission had been made by highways as yet.
- 7.3 TVBC were planning to take this application to committee in late May / early June exact date to be agreed.
- 7.4 Parish Councils and interest groups were lobbying TVBC for increased speaking rights at the planning committee.
- 7.5 Councillor David Jopson would continue to monitor the situation on behalf of the parish council – **DJ to action.**

8 Annual Parish and Annual Parish council meetings 19 May 2008 – Agenda to be finalised

- 8.1 Draft agendas for the Annual Parish Council meeting and the Annual Parish meeting were finalised. All invited speakers had confirmed their availability to attend.
- 8.2 Councillor Dinah Murdoch offered to present on fund raising under the village hall item 4 of the Annual Parish meeting. – **DCM to action**
- 8.3 Councillor David Jopson was asked to place an advert for the Annual Parish meeting in the April edition of the parish magazine – **DJ to action.**

9. Parish Car Park – Map Board

- 9.1 Councillors discussed the merits of the HCC chargeable service to provide a local map board of the area based on a large scale OS map with public footpaths clearly highlighted.
- 9.2 **RESOLVED:** Councillors agreed to fund the cost of producing and installing a wooden framed map board in the parish car park. It was requested that the clerk should submit a small grant application bidding for half the map board costs and the remaining costs would be met from funds offered by the parish magazine. – **DB to action.**

10. Village Shop

- 10.1 The Parish Council stated that there was no opportunity for the parish council to take any interest in the village shop lease that was up for sale. Parish Councils cannot take part in the management of or support financially of any private business.

11. Correspondence and Councillor Reports

- 11.1 The list of correspondence received during the month was read and passed to the relevant councillor.
- 11.2 Councillor David Jopson reported the following planning applications had been received. The council went on to discuss each application in turn.
- RESOLVED:** Councillors agreed the following actions would be taken:

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08/00708/FULLN	22 Mar 08	Erection of single storey extension to provide garden room and single storey extension to provide w.c. Windmills Lodge, Common Road, Hurstbourne Tarrant Andover. Mr and Mrs Lawrence - No comment
08/00738/FULLN	11 Apr 08	Extension of existing garage workshop to form MOT testing bay, reception, waiting room and office. Dean Garage, The Dene. Hurstbourne Tarrant, Andover Mr Neil Knox – No comment
08/00942/FULLN	15 Apr 08	Erection of a hardwood conservatory to rear of property Yew Tree Farm, Ibthorpe, Andover Hampshire Mr Trewby – No comment

- 11.3 Councillor Debbie Miller reported that Upton had held a successful Easter event involving a children's treasure hunt and an Easter bonnet competition.
- 11.4 Councillor Dinah Murdoch reported that some minor repairs were required on the aerial runway and play equipment. The tennis court post holes needed to be re-instated following the resurfacing work. Weed spraying of the parish car park was due. A large pothole in Church St outside Parsonage Farm needed to be reported to HCC – **DB to action.**
- 11.5 Councillor David Jopson reported that no work had been carried out by HHC to repair the footway as previously requested. – **DB to action**
- 11.6 Councillor David Sullivan reported that repairs were required to the hand rails on the pedestrian footbridge to King George V playing fields.
- 11.7 **RESOLVED:** Councillors agreed for the minor repairs and maintenance work in items 11.4 and 11.6 should be carried out – **DS & DCM to action.**

12 Financial report for year 2007/08

- 12.1 David Baker confirmed that the internal audit of 2007/08 accounts had been completed by Tammy King. As at the 31 March 2008 parish council reserves stood at £33,796 which represented an annual deficit of £4,808 was recorded. An unusual item in the accounts should be noted that VAT paid on goods received amounted to £6,240 during 2007/08 (£810 in 2006/07) which was an exceptional high figure resulting from substantial projects costs associated with the tennis court extension. It should be noted that these VAT costs will be refunded in 2008/09 financial period. When taking that unusual item into account the parish council reserves would be restored to a point equivalent to a small surplus of £400 being achieved in 2007/08.
- 12.2 Councillors reviewed the Annual Return for the year ending 31st March 2008
- 12.3 **RESOLVED:** Councillors were agreed that the statement of accounts contained in the Annual Return presented fairly the financial position of the Council. The Responsible Financial Officer and the Chairman signed and approved the council's accounts.
- 12.4 **RESOLVED:** Councillors acknowledged their responsibility for ensuring there was a sound system of internal controls in place, including the preparation of the statement of accounts for the year ended 31st March 2008. The Annual Governance statement was approved by the Council and signed by the Chairman and Clerk.
- 12.5 A recommendation from the internal auditor that the parish council's asset listing should be reviewed and updated in May 2008 to include new items covering the teenage shelter

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and tennis court extension to ensure appropriate levels of insurance cover were taken out on council owned assets. Councillor Dinah Murdoch requested that the review should also include whether an accounting process for depreciation of assets should be adopted in future years. – **DB to action.**

13 Vacancy for a councillor – Election schedule

- 13.1 TVBC had published a schedule for the election of one parish councillor.
- Notice of election to be published on 22 April
 - Nomination papers to be submitted by NOON Wednesday 30 April
 - If any election is contested the poll will take place on Thursday 29 May
- 13.2 The clerk was instructed to determine the costs associated with an election process – **DB to action.**

14 Next meeting and forward plan update

- 14.1 The next Hurstbourne Tarrant Annual Parish Council Meeting will be held on Monday 19 May 2008 in the Church Hall at **6.30 p.m.**
- 14.2 This would be followed by the **Annual Parish meeting at 7.30 p.m.**

15 Disbursements – 21st April 2008.

The following cheques were presented for signature:

Number	Payee	Amount
587	Southern Electric	£ 453.08
588	Murdoch Farms Ltd	£ 154.40

Total authorised: £607.48

It was noted that a substantial increase in the pavilion electricity costs was incurred during Jan-Apr 2008. This was made up by a 21% price increase which was expected but an 86% increase in units consumed was unplanned. It was agreed that the clerk should regularly monitor meter readings through the next quarter. – **DB to action.**

Meeting closed 8.35 p.m.

Signed.....

Chairman

Date:.....

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Appendix 1

ACTION GROUP AGAINST SPEEDING THROUGH HURSTBOURNE TARRANT (AGAS)

REPORT TO THE PARISH COUNCIL IN APRIL 2008

1. Andover Airfield Planning Development number 07/01951/OUTN. TVBC is still waiting for revised documents from Goodman on Noise Assessment. The HCC recommendation to refuse the application remains in place; one of their concerns is the impact of the increase in HGV traffic on surrounding villages. No new date for the Northern Area Planning Committee Meeting has been announced. **The STOP! Campaign has asked TVBC to change Council Standing Orders so that the arguments for and against the plans for the Airfield can be presented appropriately at the Northern Area Planning Meeting.** Hart Council unanimously rejected the planning proposal for a Megashed depot at Pyestock, as an alternative to Andover.

2. Traffic Calming Project. David Jopson and Rupert Conder attended a meeting of the Test Valley Hampshire Action Team on 2nd April at which key highway matters were discussed. From talks with members of HCC following the meeting it would appear that:

- a. The central hatching on the A343 Newbury Road will be reduced in width and the portion of hatching taken will be moved to both sides of the road to give greater separation between pedestrians on the pavement and vehicles on the road on the South-East side and to give greater visibility to residents on the North West side of the road when exiting their driveways.
- b. There is due to be a speed limit review of the A343 and on the B3048 during the year.
- c. The signage off the Andover Ring Road will be reviewed; however, as most HGVs now have Sat-nav systems, even if the signs are changed, it is not likely to have much benefit.
- d. A more defined village boundary, particularly at the North West end of the village might have a significant impact on vehicle speeds. It was decided that possible options should be submitted to the Parish Council and the chosen one sent to TVBC for a cost estimate.
- e. The 30 mph sign painting on the road is unlikely to be approved, but this matter will be further investigated.
- f. The proposals put forward for the school crossing point on the A343 for consideration were discussed. Advice was given that in relation to:
 - (1) Two mini-roundabouts: Mini-roundabouts are currently "out of fashion" and such changes to the priority of an A road would be unlikely to be approved.
 - (2) A 20mph zone in The Square: At present such a speed limit on an A road would not be approved.

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(3) Pushing the SE crossing point kerb out: This will be the subject of further discussion with HCC as the most likely to receive funding.

3. **Speed Indicator Device/ Speed Limit Reminder**. The funding of SIDs was discussed with HCC who advised that there is no funding available and that we should co-ordinate our requirement and funding with some other parishes. Tangley, Enham Alamein, Vernham Dean and Smannell have expressed such an interest and it is felt that we should get a firm commitment from all of them as soon as possible and then place an order. The sooner this is done, the sooner we should get the benefits. Sufficient funding is already allocated for a SID in HBT.

4. **Signage**. Action to reposition or to repair them (Defect report number 1322230) is still awaited.

5. **Accidents in HBT**. No further accidents have been reported.

6. **Parnhams' Coaches**. There have been complaints that Parnhams' coaches which carry the schoolchildren to and from Newbury often exceed the speed limit in HBT. TVBC has stated that it is unable to take action if the vehicles are not carrying children at the time of the offence, but suggest that it could do so if the matter was raised by the Parish Council.

7. **School 20mph limit**. The Twenty's Plenty signs have been erected, the engineers are due to reposition them.

8. **ProLogis Planning Application**. ProLogis has submitted a planning application to build a distribution warehouse at Greenham Common. It is planned that about 120,000 lorries and 230,000 cars would use the site annually; although few of them are currently expected to use the A343. Further details are awaited.