

Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 18 th APRIL 2017
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: Community Hall
TYPE OF MEETING	: ORDINARY
PRESENT	: MR MARK THOMAS (MT)
	: MR JAMIE WILLIAMS (JW)
	: MR MARK BETTERIDGE (MB)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR DAVID BAKER (DB)
ALSO PRESENT	CLLR PETER GIDDINGS (TVBC) CLLR TIM ROLT (HCC) : 4 PARISHIONERS

164. Apologies

164.1 Apologies were received from Councillors Ian Kitson and Louisa Russell.

165. Public Participation

165.1 Mr Mike Fowler asked to address councillors on the development plans under consideration at Bourne Park. The owners are planning to demolish 3 commercial buildings and applying for planning permission to cease all of use of the landing strip, helicopter and light aircraft landings and maintenance activities. Convert B2 commercial use to residential use and build a large single dwelling on the brown field site. Councillors commented that they would support in principle the change of use to residential purposes subject to sufficient planning gain. Ideally councillors would like to see a development of 2/3 smaller dwellings rather than a single large dwelling.

166 Actions arising

166.1

Councillor Mark Betteridge reported that a number of individual objections had been raised against Planning Application 17/00043/OUTN to lift the HGV traffic restrictions the A343. Cllrs Tim Rolt and Peter Giddings had also objected. It was agreed that the parish council would submit an objection. JW to action. **Completed**

A 2nd Rushmore Farm planning application 16/03266/FULLN. Councillors agreed to comment on the application. JW to action. **Completed.**

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Discussions on a suitable location of a post for a second permanent solar SID continued. Police advice was being sought. In progress.
A resident had raised concerns about the lack of information and safety issues occurring on night time diversions of heavy traffic from A34 & A303 onto the A343 whilst maintenance was carried out. The clerk was asked to raise the matter with Cllr Tim Rolt (HCC). Completed.
TVBC had submitted a quote of £690.68 for grass cutting and spray contract for 2017/18. Councillors accepted the quote and the clerk was instructed to accept and return the contract quote. Completed.
The council was disappointed by the delays in the process, the total lack of progress in securing outstanding developer contributions and the misleading information that had been provided on S106 funds that were available to the parish council. The clerk was asked to raise the matter with Cllr Peter Giddings (TVBC). In progress.
17/00649/FULLN Conversion of cattle shed (including replacement of lean-to with garden room, demolition and replacement of low range) for residential purposes, with associated parking and garden. Cattle Shed, Adams Farm, Ibthorpe, Andover. Mr and Mrs C Osmer. Comments submitted Completed.
The installation of the new play equipment on KGV playing fields was expected to start in 2 weeks. It was agreed to ask the supplier to demolish the old play equipment. Completed. Cllr David Sullivan would provide a trailer for the removal of the old equipment. In plan. The tree close to the new equipment required pruning back and sucker growth removed. Completed. The site would need to be either fenced or taped off. In plan. The headmaster should be advised to warn children and parents to keep clear of the play area during installation work. LR to action - carried forward.
It was noted that Councillors would have to be issued with new, unique email addresses that would be reserved solely for all parish council business communications. DB to action.
It was agreed that following the appointment of the Revd Trevor Lewis, he should be invited to speak at the Annual Parish Meeting. Carried forward.

167. Minutes of meeting 20th March 2017

167.1 The minutes of the Parish Council meeting of 20th March 2017 were approved and signed by the Chairman.

168. Declarations of interest

168.1 None

169. Community Speed Watch (CSW) report

169.1 Councillor Mark Betteridge presented the CSW report to the meeting. The following points were discussed:

- Concerns had been raised by residents regarding the lack of accurate information on both the recent A343 diversions and the road closures created by the recent B3400 surface dressing program. Cllr Mark Betteridge suggested that social media sources such as 'Andover and Villages' facebook and website pages provided useful traffic information.

Note: Since the meeting took place Cllr Tim Rolt (HCC) had secured the cooperation of Hampshire Highways West and Highways England to provide improved communications on road maintenance programs that involved using the A343 as a diversion route for HGV traffic off the A34 – A303 network and local road closures.

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- Notification has been issued that Ibthorpe Road between The Square and Dolmans Lane will be closed for sewer work from July 10 to July 14 between 7.30am and 5.00pm.
- Mr Rupert Conder briefed the meeting on the landscaping work that was being carried out on Dene Green to level the uneven East side of the area in readiness for grass and wild flower seeding after consolidation had taken place. Purpose was to make the Green more useable for picnics, dog-walkers and for children to play on. Additional tree planting had also been complete just before the Easter break and the parish council welcomed the gift of a Golden Willow made by Mr Rupert Conder.

See appendix 1 for full report

170. Correspondence

170.1 The list of correspondence received during the month was read and passed to the relevant councillor.

171. Planning Applications

171.1 Cllr Jamie Williams briefed councillors on planning application 17/00649/FULLN Cattle Shed Adams Farm. He reviewed the material planning matters under consideration and recommended that the parish council had no grounds for an objection but recommended that the parish council should comment as follows:

- A number of local residents had raised objections regarding the height of the roof ridge and its dominance on the street scene.
- To request that a condition was considered against the use of solid fencing in place the open farm gate.
- To put in place a restriction to limit future permitted development.
- Given the high level of local concerns to request that the application should be determined by the TVBC Northern Area Planning Committee (NAPC). Cllr Peter Giddings (TVBC) stated he would ask that the application was called to the NAPC.

Councillors agreed with the recommendation put forward by Cllr Jamie Williams.

RESOLVED: Councillors agreed that the actions documented below would be taken:

17/00708/LBWN	05 Apr 17	Internal and external alterations, including replacement flooring, removal of brick fire surround and opening up of inglenook, and provision of French doors in south elevation. Homelea Ibthorpe Andover Hampshire SP11 0BJ. Greyhound Developments. No comment.
17/00649/FULLN	18 Mar 17	Conversion of cattle shed (including replacement of lean-to with garden room, demolition and replacement of low range) for residential purposes, with associated parking and garden. Cattle Shed, Adams Farm, Ibthorpe, Andover. Mr and Mrs C Osmer. Comments submitted.

172. Councillors' reports:

- 172.1 Cllr Mark Betteridge had nothing further to report.
- 172.2 Cllr Mark Thomas commented that the issue concerning Footpath 4 had been resolved.
- 172.3 Cllr Jamie Williams stated that a resident had raised concerns about the levelling work on Dene Green. The resident was briefed on the reason and details of the work that was

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being carried out. Cllr Williams had been informed that the Ramblers Association had made an application to make a track into a restricted bye-way between Lockes Drove and Ambley Farm. The landowner was aware of the application. Cllr Williams agreed to monitor the situation. **JW to action.**

173 Clerk's report

173.1 The internal audit of the 2016/17 financial accounts was completed on 14th April. The internal auditor (Tammy King) had made no recommendations for the parish council to consider.

174 Agenda Planning – finalise agendas

174.1 The clerk presented a draft agenda planned for the Annual Parish Meeting (APM) on Monday 15th May. It was agreed to invite Revd Trevor Lewis to attend the meeting and provide an update church news and events. **DS to action.**

175 Performance Monitoring 16/17 and financial reporting for Year End:

175.1 The clerk presented a paper on the effectiveness of the internal audit. Councillors discussed and approved the following:

RESOLVED: Councillors completed the review of effectiveness of the Internal Audit for 2016/17. Councillor Mark Thomas agreed to continue to act as the internal controller for the parish council in 2017/18 – **MT to action.**

175.2 Councillors discussed and approved the internal control and audit plan checklists for 2017/18

RESOLVED: Approved the terms of reference of the internal audit for 2017/18.

175.3 The clerk presented the financial report for 2016/17. Councillors discussed and approved the report as fairly representing the financial position of the council:

RESOLVED: Approved the financial report for 2016/17.

175.4 Discuss and approved the allocation of a chairman's allowance for 2017/18

RESOLVED: Approved the setting up of a chairman's allowance of £100.00 in 2017/18.

175.5 Councillors completed the annual review of the asset register and agreed to increase the asset valuation from £78,006 by £20,000 (the value of the new play equipment being installed on KGV playing fields) to a total of £98,006. No other actions were required since the last review of the asset register was conducted in November 2016.

176 Annual Return for 2016/17

176.1 The clerk presented a summary of the internal audit carried out by Tammy King on the 14th April and reviewed Sections 1, 2 and 4 of the Annual Return for 2016/17 with members. Councillors discussed and approved the following:

RESOLVED: the following list of resolutions were agreed:

176.2 To approve the Annual Governance Statement in section 1 of the Annual Return and to accept any recommendations or actions put forward by the internal auditor. Councillors approved the Clerk and the Chairman signing section 1 of the Annual Return.

176.3 To agree that the statement of accounts contained in section 2 of the Annual Return represented fairly the financial position of the Council.

176.4 To approve the council's accounts and approved the Responsible Financial Officer and the Chairman signing section 2 of the Annual Return.

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176.5 Section 4 of the Annual Return 2016/17 – Annual internal audit report. To note Section 4 of the Annual Return together with any comments, recommendations arising from the internal audit was completed.

177 Hurstbourne Tarrant parish council - Annual Report for 2016/17

177.1 Councillors reviewed the draft annual report and agreed to its publication at the APCM and APM on 15th May 2017.

178 Next meetings and forward plan update

178.1 The Hurstbourne Tarrant **Annual Parish Council meeting** will be held on Monday 15th May 2017 in the Community Hall **at 6.00 p.m.**

Forward plan agenda items:

- Election of Chairman and Vice-chairman
- Declarations of acceptance of Office
- Councillors' responsibilities in 2017/18
- Annual update of register of interests
- To appoint an internal auditor for 2017/18

178.2 The Hurstbourne Tarrant **Annual Parish meeting** will be held on Monday 15th May 2017 in the Community Hall at **7.30 p.m.**

179. Disbursements – 18th April 2017.

179.1 The following cheques were presented for signature:

Number	Payee	Expenditure	Amount
1255	D R Baker	Salary Apr	£ 131.38
1256	HM Revenue & Customs	PAYE	£ 87.60
1257	HALC	Affiliation fees	£ 242.00
1258	HALC	NALC levy	£ 45.00
1259	HALC	HR Service	£ 180.00
1261	SLCC	Subscription	£ 67.00
1262	TVBC	Dog bin service 2016/17	£ 238.03

Total authorised £ 991.01

Meeting closed at 8.50p.m.

Signed.....

Chairman

Date:.....

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Appendix 1

Community Speed Watch report April 2017

The speed of traffic through Hurstbourne Tarrant continues to be a major concern to those living on or near to the A343 and to those whose children walk to the school.

1. The solar powered Speed Indicating Display [SID] Reminder sign DOES make a noticeable impression as most drivers do apply their brakes [their brake lights and the reducing speed displayed confirm this] to get below the speed limit. Of course, there are the few who ignore the speed limit regardless and, short of having a speed camera or a police enforcement "trap", will continue to do so. Occasional police camera deployments catch a number of offenders, but we get no feedback on how many or whether the offenders have been prosecuted.
2. The Speed Limit Reminder [SLRs] signs, which we share with other parishes, do have a beneficial effect in reducing speed, but to a lesser extent than the SID.
3. Unfortunately the SID only displays the speed of the traffic coming towards it, currently from the North (Newbury) direction. Vehicles travelling in the opposite direction are very often significantly exceeding the speed limit, accelerating fast as they come out of the chicane. The exits from drives on the West side of the road have limited visibility splays and therefore little warning of approaching traffic on that side. It is felt that a further SID facing South would help to reduce the speed on that side of the road, but positioning the device may be difficult to give a sufficiently long unimpeded view for it to "pick up" the speed of the vehicles.
4. The other speed mitigation safety projects installed over the last few years, namely the traffic islands, the pavement from the bus shelter to the shop and the extension to the pavement outside the school, continue to be a great success in that they have significantly reduced the risk of accidents.
5. The Safe Routes to School crossing of the A343 is still a serious safety issue. The value of the bollards and the vulnerability of pedestrians to vehicles mounting the kerb at that point has been demonstrated yet again by the virtual destruction of one of the bollards recently and on another occasion by the other being "clipped". It may be necessary, if HGVs continue to grow in dimension, for the chicane to have Priority in one direction signs installed. The safety of the crossing has been reviewed many times and it is proving impossible to find a solution which would improve it without considerable expense and probably against the wishes of those who live in close proximity to it.
6. Monitoring of Co-op HGVs continues. No Co-Op HGVs have been reported passing through the village on the A343 recently. A Planning Application [17/00043/OUTN] by Goodman's, the developers of the Andover Airfield Business Development Park site, to erect a further 61,369sqm of Light Industrial, General Industrial, Storage and Distribution buildings, includes an application to have the existing route restrictions lifted. This application has been opposed by a number of Parish Councils and residents of Hurstbourne Tarrant as it would significantly increase the number of HGVs passing through the village, with consequent increase danger to pedestrians and other road users, an increase in noise, vibration damage to foundations and roads and an increase in air pollution. No decision has yet been made on the Planning Application.

Although there are many concerns, we have thankfully had another year in the village without any serious road traffic incident.

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The Dene Green

Over the years, especially since the flooding in 2014, areas of the Dene Green have become very rough and of little benefit to the parish. Since the significant flood mitigation measures in 2015 and 2016 to reduce the ponding on The Green and to divert the main flow from the Nether-ton Valley, efforts to improve the Dene Green and to make it a more attractive and more usable area for the residents and visitors are continuing:

Firstly, to screen the Green from traffic on the A343:

1. You may recall that last year children in their final year at our school planted 30 mixed indigenous trees along the West side of the Green. Just before Easter this year they planted a further 30.
2. We are planning to plant a mixed hedgerow along the side of the A343 to reduce the noise of traffic and improve air quality on the Green and to make it a more discrete and safer area for children.

Secondly, with the agreement of the Parish Council, we are continuing to make the Green more useable for picnics, dog-walkers and for children to play on:

3. During the next few days we are aiming to make the very rough area at the East side of the Green more usable by levelling the ground.
4. The bench has been removed for renovation and will be replaced once the ground is levelled. We are hoping that a further bench and perhaps a picnic table will be added later.

Thirdly, we are hoping to create an attractive wild flower meadow. Some wild flowers have already been sown. Grass seed and more wild flowers will be sown once the soil has been levelled.

Lastly, in recognition of our Golden Wedding Anniversary, we would like offer the Parish a Golden Willow to be planted on the Green to help flood mitigation by soaking up water.

Rupert Conder.