

Hurstbourne Tarrant Parish Council



MINUTES OF MEETING	: 20 th January 2014
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: Pavilion
TYPE OF MEETING	: ORDINARY
PRESENT	: MR CLAYTON DANKS (CD)
	: MRS DINAH MURDOCH (DCM)
	: MR JAMIE WILLIAMS (JW)
	: MR ALAN HAIGHTON (AH)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR D BAKER (DB)
ALSO PRESENT	: CLLR TIM ROLT (HCC) : ANDREW PILLEY (TVBC) : RUPERT CONDER : SUSIE HOARE : PATRICK HALL (KNIGHT FRANK) : 4 PARISHIONERS

136. Apologies

136.1 Apologies were received from Cllrs Nick Melhuish and Peter Giddings (TVBC).

137. Public participation

137.1 Mr Patrick Hall, acting as an agent for Lower Doiley Farmhouse, presented information on a pre-planning application to the meeting.

137.2 The application was for stabling in a private yard consisting of dressage, brood mares and 18 horse boxes. Plans included:

- Courtyard area for horse boxes;
- Feed and hay storage;
- Horse walker;
- Indoor school;
- Outdoor school;

- Storage.

137.3 The application would be submitted to TVBC planning department in the next one or two weeks.

137.4 Mr Ken Cattermoule who represented neighbouring residents commented that there were no objections being raised to the planning application.

138. Actions arising from the previous meeting:

138.1

HCC had circulated a Groundwater Management Plan for Hampshire in which the upper Bourne valley was ranked in the top 10 areas at risk from groundwater flooding. Cllrs David Sullivan and Jamie Williams agreed to submit comments to HCC on the consultation document by 23rd December. Cllr Dinah Murdoch commented that easy access to sandbags was important in managing any local flood events. **Completed**

Planning Applications; Submit the following comments on:

- 13/01835/FULLN noting that the original planting scheme was still to be implemented.
- 13/01984/FULLN regarding visual impact and amenity
- 13/02329/FULLN. Letter of support to be re-submitted for amended plans **Completed**

CSW trial had been agreed with St Mary Bourne at a cost of £20.00 per half day session. A trial of 4 sessions would be arranged. **Completed**

Clerk was asked to arrange insurance cover for loan equipment. **Completed**

Councillors agreed to transfer AGAS responsibilities to Cllr Alan Haighton and Rupert Conder would lead the CSW scheme. **In progress.**

Stoke Road: it was agreed that additional signage on Stoke road would have no significant safety benefits and Cllr Tim Rolt (HCC) was asked to remove the request from HCC highways work list. **Completed**

EU review of VAT levied on village halls consultation: It was agreed that the parish and DT would submit a joint response that strongly rejected option 1 and supported option 2. DB & SH to action. Note: consultation deadline was 14th February 2014. **In progress.**

Councillors completed their budget discussions and agreed a final budget plan for 2014/15 and set the precept for 2014/15 at £9,750. David Sullivan was authorised to sign and submit the precept decision notice to TVBC. – **Completed.**

139. Approval of minutes of the meeting 16th December 2013

139.1 The minutes of the Parish Council meeting of 16th December 2013 were approved and signed by the Chairman.

140. Declarations of Interest

140.1 Cllrs Jamie Williams and Clayton Danks declared a personal and prejudicial interest in Planning Application 13/02659/FULLN in agenda item 9 and agreed to withdraw from the meeting and take no part in the discussion or vote.

140.2 Cllr Dinah Murdoch declared a personal and prejudicial interest in agenda item 13 and agreed to withdraw from the meeting and to take no part in the discussion or vote.

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141. Community Speed Watch (CSW) report

141.1 Rupert Conder presented his January CWS report that covered the following topics:

- CRB clearance and registration paperwork for volunteers;
- Liaison with local police traffic officer;
- Replacement of 30mph sign at north end of village; **Cllr Tim Rolt to action.**
- Setting up a Neighbourhood Watch Scheme on A343 between Dean Rise and Sunnyside.

Cllr Tim Rolt (HCC) reported that the very old 'new road layout sign' would be removed and the yellow zig-zag lines outside the primary school would be repainted shortly.

See appendix 1 for a full report.

142. Development Trust Report

142.1 Susie Hoare presented a summary of her written report to the meeting.

- A statement on the monies raised and pledged to date;
- Progress on TVBC and HCC grant submissions and additional applications;
- Progress to date on the amended planning permission.

See appendix 2 for details of the report.

143. Correspondence

143.1 The list of correspondence received during the month was read and passed to the relevant councillor.

- Rights of way cutting list priorities for 2014 was reviewed and discussed by councillors. It was agreed that the clerk should submit a request to HCC that PROWs 10, 14, and 16 were the most important routes for maintenance in 2014. **DB to action.**
- S106 review of Public Open Space projects requested by TVBC. It was agreed to place this item on the agenda for February parish council meeting. **DB to action.**
- The April PC meeting date was reset to Monday April 28th to avoid the Easter Bank holiday. It was also agreed to invite Julian Higgins HCC highways Officer to attend to present details of the street lighting replacement programme that was planned in November 2014. **DB to action.**

144. Planning Applications

127.1 There following planning three applications discussed:

Note: Cllrs Jamie Williams and Clayton Danks left the meeting when planning application 13/02659/FULLN was discussed.

RESOLVED: Councillors agreed that the actions documented below would be taken:

13/02789/LBWN 13/02788/FULLN	21 Dec 13	Demolition of conservatory and erection of single storey extension with internal alterations. The Maltings, Ibthorpe, Andover, SP11 0BJ. Mr & Mrs R Baker. No comment.
13/02880/FULLN	08 Jan 14	Erection of a two storey extension to the rear right-hand side of the property. Sunnyside, The Dene, Hurstbourne Tarrant, Andover. Dr Jonathan Otter. No

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		comment.
13/02659/FULLN	11 Jan 14	Use of former MOT Bay as a tea room/café together with provision of pitch roof over (replacing existing flat roof) and external timber cladding. Provision of external seating area/garden associated with proposed tea room/café. Use of former workshop building comprising office use (uses falling within B1a of the Use Classes Order) financial and professional services (uses falling within class A2 of the Use Classes Order (Retrospective)) and retail (uses falling within class A1 of the Use Classes Order) together with external timber cladding (part retrospective) and other external alterations and installation of sewage treatment plant. Clayton Country Cars, Dean Garage, The Dene, Hurstbourne Tarrant, Andover. Mr Clayton Danks. No comment

145. Councillors' reports:

- 145.1 Councillors Clayton Danks, Dinah Murdoch, Alan Houghton had nothing further to report.
- 145.2 Councillor Jamie Williams reported that work on the parish car park would commence as soon as the road planeings were delivered at the end of January.
- 145.3 Councillor David Sullivan reported that a side ditch on Dene Green was in need of clearance and that it was planned to raise a working party in February/March to carry out the work. **DS to action.**

146. Clerk's report

- ROSPA had given notice that their annual inspection of play area equipment would take place in May;
- The PC notice board located near Dines Close was water damaged and was in need of repair. **DS to action;**
- Allotment annual rental invoices had been issued.
- The clerk gave notice that he was scheduled for major surgery on 20th February and was expected to return to normal working within six weeks.

147. Financial report for Q3 2013/14

- 147.1 David Baker presented the third quarter financial report for 2013/14. Overall spending remained in line with budget plans. It was expected that a small surplus would be achieved by financial year end.

RESOLVED: Councillors accepted the financial report for Q3 2013/14 and agreed that no corrective actions were required.

148. Annual review of regular contracts for 2014/15.

Note: Cllr Dinah Murdoch left the meeting.

- 1481.1 Annual review of regular contracts – there were 3 regular contracts in excess of £1,000 pa that required review. Following discussion it was agreed that the insurance contract was re-tendered in September 2013 and no further action was required. The Clerk's salary had been approved at the November 2013 parish council meeting. For the one remaining maintenance contract no further action was required as Councillors were satisfied that value for money was being achieved.

RESOLVED: Councillors approved that no further action on contracts in excess of £1000 pa was required for the year 2014/15.

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149. Annual review of investments

149.1 Annual review of investments as directed by the external auditors, Councillors discussed and reviewed their investment policy for 2013/14. It was noted that the current valuation of the unit trust holding (as at 20.01.14) was £21,426

RESOLVED: Councillors agreed to maintain the Council's current investment of 34,603 unit trust shares which had been selected to generate a secure source of annual income.

150. Next meeting and forward plan update

151.1 The next **Hurstbourne Tarrant Parish Council** meeting will be held on Monday 17th February 2014 in the **Pavilion** at **7.30 p.m.**

Forward plan agenda items:

- HCC/TVBC correspondence log - quarterly review

151. Disbursements – 20th January 2014.

152.1 The following cheques were presented for signature:

	Number	Payee	Amount
1011	Southern Water	Pavilion Oct – Dec	£ 83.12
1012	D R Baker	Salary October	£ 119.22
1013	HMRC	PAYE	£ 79.60
1014	Southern Electric	Pavilion Oct – Dec	£ 223.04
1015	Murdoch Farms Ltd	Maintenance Dec	£ 126.00
1016	A S Waite & Son LLP	Pavilion Plumbing	£ 126.00

Total authorised: **£756.98**

Meeting closed at 8.30 p.m.

Signed.....

Chairman

Date:.....

Appendix 1.

Community SpeedWatch Report to Hurstbourne Tarrant Parish Council January 2014

I am still awaiting confirmation that I have been CRB cleared by the police.

I am also collecting further personal data about the volunteers for the police.

The Police have been doing fairly frequent speed checks in the village which are having a beneficial effect; however their time in situ and the effectiveness of the speed checks is limited to the period of the checks and a short time thereafter. Our Community SpeedWatch scheme aims to assist the Police by prolonging the beneficial effect. Hampshire Police stated that "Such schemes reinforce, but do not replace, Police Speed Checks which may be needed to enforce the speed limit where "education" has failed".

I have been told that, should we implement a Community SpeedWatch scheme, police Speed Checks are likely to be withdrawn. The cost of setting up a scheme is considerable to such a small community, both financially and in the time given by dedicated volunteers to running it, clearly we would not wish to invest in the scheme only to see the diminution of police speed checks. However I have checked this report with PC Robert Lewis, who is the local Traffic Officer responsible for the speed checks in the village and was told that they would not be withdrawn unless the Community Speed Watch checks interfered with Police speed checks. I have his contact details and have proposed that we would coordinate our Community Speed Watch dates times and sites with him so that no conflict would occur.

Please note that one 30 mph sign at the North end of the village has still not been replaced. I understand that at least one motorist has mentioned this to the police as an excuse as why they were exceeding the speed limit. This is the third time I have reported it.

Neighbourhood Watch Scheme

I am starting to set up a Neighbourhood Watch Scheme for the houses on the stretch of the A343 road from Dean Rise to Sunnyside

Appendix 2:

Hurstbourne Tarrant Development Trust Update to the Parish Council: 20th January 2014

Cash in hand and firm pledges remain at £228k. With the pledge from Revd. David Keighley of £50k from the proceeds of the sale of the Church Hall, this total would rise to £278k against a target for capital funding of around £530k based on our current working assumptions.

Following the good news in December that our submission of an Expression of Interest for a major capital grant had been selected as one of only 6 to go forward, we submitted our full application together with a wide range of supporting documentation by the due deadline of 6th January, 2014. The next stage of the process is to present our proposals to the grant panel in early February, 2014. This will be followed by a site visit from representatives of the grant body in early March. A final decision on the outcome of this grant application is expected on 6th March.

We have also successfully completed the 'Expression of Interest' stage of another grant body and are in the process of preparing our full application for submission. The outcome of this application is expected in the first week of April.

Taken together - and if we are successful - these two 'bids' could result in grant contributions of up to nearly £200k towards the capital cost of the new centre.

Work also continues on other 'bids' for capital grant funding. We will update the Parish Council and the village on the results of all applications as soon as we know them

Our pre-planning application for amended planning permission for the new Community Centre is being processed. The results of this will in turn inform our work on finalising:

- The detailed design and materials specification to achieve best value in terms of capital costs and operating sustainability;
- Drawings and specifications to satisfy Building Regulations requirements and to form the basis for contracts with a building contractor or project manager.

*The Development Trust Team
17th January, 2014*