

Variance notes on the Annual Return for Financial Year
2017/18

Box 3	Total other receipts	£s 2016/17	£s 2017/18	£s difference	% Variance	Comment
	1. Playing fields	50	50	0	0	No change
	2. Tennis Court	0	0	0	0	No income from tennis court hire
	3. Allotments	190	180	-10	5%	1 less tenant in 17/18
	4. Bank interest	14	11	-3	21%	Lower interest earned - less reserves
	5. Wayleaves	116	116	0	0%	No change in payments
	6. Grants/Donations received	1,961	15,269	13,308	679%	Borough grant of £10k for play equipment in 2016/17; £1,650 S106 developer contributions (none in 2016/17); £3k in anonymous & elector donations and county councillor grants.
	7. VAT refund	2,041	5,076	3,035	149%	Larger VAT refund arising from higher project spend in 2017/18
	Totals	4,372	20,702	16,330	373%	

Box 4	Staff costs	£s 2016/17	£s 2017/18	£s difference	% Variance	Comment
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Staff costs

				New clerk appointed 1/1/17 on SCP 22 under NJC salary award, at 60 hrs p/m. Outgoing clerk retained at £2,627 pa until retirement on 31/3/18 to provide support.
	-2,628	-5,849	3,221	122%

Box 6 Total other costs

1. Playing fields

2. Tennis Court

3. Dene Green

4. Allotments

5. Repairs & maintenance

6. Projects

7. General administration

8. VAT paid

9. Grants paid

Total

	£s 2016/17	£s 2017/18	£s difference	% Variance	Comment
1. Playing fields	976	888	-88	-9%	No project improvements in 17/18
2. Tennis Court	0	0	0	0	No costs incurred in 2017/18
3. Dene Green	254	589	335	132%	Topsoil & bench purchased in 2017/18
4. Allotments	421	46	-375	-89%	Only water rates incurred in 2017/18
5. Repairs & maintenance	267	13	-254	-95%	Only repair was to SLR
6. Projects	23,428	10,264	-13,164	-56%	Major project to replace play equipment in 2016/17 at a cost of £24k gross was initially met by the PC. £10k grant not received until 2017/18.
7. General administration	2,702	3,664	962	36%	New clerk training, inc CiLCA, new IT equipment & literature = £1335.
8. VAT paid	5,076	2,615	-2,461	-48%	Higher Vat resulting from higher project spend under item 2016/17.
9. Grants paid	0	700	700	100%	No grants awarded in 2016/17 – 3 grants awarded in 2017/18
Total	33,124*	18,779	14,345	-43%	Difference £14,345 in costs is made up of a reduction in projects, but balanced with higher staff costs, larger grants paid, and training/IT costs.

* Last year's external audit highlighted the £1 anomaly which was carried over to this year's accounting statements.

	£s 2016/17	£s 2017/18	£s difference	% Variance	Comment
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Hurstbourne Tarrant Parish Council

April 2018

Total fixed assets

Box 9

Total Fixed Assets	98,006	100,736	2,730	3%	New Speed Indicator Device purchased at a cost of £2,730 Note Assets are valued at cost
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