

Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 19 th DECEMBER 2016
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: Community Centre
TYPE OF MEETING	: ORDINARY
PRESENT	: MR MARK THOMAS (MT)
	: MRS LOUISA RUSSELL (LR)
	: MR JAMIE WILLIAMS (JW)
	: MR MARK BETTERIDGE (MB)
	: MR IAN KITSON (IK)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR DAVID BAKER (DB)
ALSO PRESENT	: CLLR TIM ROLT (HCC) : CLLR PETER GIDDINGS (TVBC) : 7 PARISHIONERS

102. Apologies

102.1 None

103. Public Participation

103.1 Mr Mike Fowler, Architect, representing the John Martin estate Bourne Park. Mr Fowler gave notice that the Bourne Park was being put up for sale in the near future and a planning application was going to be submitted in early 2017. The application would seek approval for planning gain to eliminate the current permission to operate a landing strip and conduct a helicopter repair and maintenance business and seek permission to build one new dwelling in place of an existing commercial building.

103.2 Mr J Bass informed the meeting about development activity relating to the Lockes Drove telecommunications mast owned by EE Ltd. Workmen on two occasions in the last week had arrived to start development work covered by planning application 16/02351/TELN which was still under consideration by TVBC and subject to a full acoustic survey being completed. Councillors thanked Mr Bass for his report and Councillor Jamie Williams was asked inform TVBC planning enforcement and compliance officers about the irregularities. **JW to action.**

103.3 Mr T Coles with the aid of a scale model of the planned development briefed the meeting on the proposal to build 4 dwellings (one 5 bed and three 3 bed houses) on the site of 4

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redundant barns. Mr Coles described the consultations that had taken place with TVBC planning officers and local residents. It was expected that the planning application would be heard by the Northern Area Planning Committee in February 2017. Mr Coles gave details on pre-application discussions with TVBC and discussed aspects of both local support and concerns raised by local residents and how they may be addressed. Mr Coles concluded by asking the parish council not to object to the application.

Note: The chairman agreed that planning application 16/02776/FULLN should now be considered by councillors:-

Proposed conversion, adaptation and partial redevelopment of existing farm buildings to provide four dwellings and ancillary garaging including landscaping and associated works. Upper Ibthorpe Farm House Horseshoe Lane Ibthorpe Andover Hampshire SP11 0BT. Mr and Mrs T Coles.

Note: Councillors David Sullivan and Louisa Russell both left the meeting and Councillor Mark Thomas took the chair.

110. Planning Application 16/02776/FULLN

- 110.1 Councillor Jamie Williams opened the discussion by councillors. He confirmed that councillors had made a site visit to familiarise themselves with the location. He stated that there had been good and useful consultation process carried out by Mr and Mrs T Coles with TVBC officers and local residents.
- 110.2 Cllr Williams then gave detailed guidance to councillors on the planning matters that were relevant to the application and the roles of TVBC planning officers and consultees in their assessment of the objections, support and comments submitted by local residents.
- 110.3 Cllr Williams then described the options open to councillors:
- To object and/or comment
 - To comment
 - To support and/or comment
 - No comment
- 110.4 Cllr Williams as planning portfolio holder then summarised his recommendations with regard to conditioning of the application by the following requesting pre commencement conditions:
- External Lighting design
 - Landscaping design and management plan
 - A full construction traffic management plan and restricted working hours to be ensure locals are kept informed of specific delivery schedules or periods of disruption
 - The proposed garage building to be conditioned as ancillary to the main dwelling and unable to be used a separate dwelling or separated from the main house. As agreed with the applicant.
 - TVBC To be satisfied that the building H3 falls within local policy LE16 as the Parish Council do not consider the current justification sufficient, or the applicants to provide sufficient financial justification so that the development of H3 is justified as 'enabling' the restoration of the remaining barns.
 - The PC agrees with the Conservation officer and other local comments that highlight some design concerns regarding inconsistency of cladding orientation, the number of new openings and the debate over roof covering. We would ask the officer to ensure any consented design retains the traditional appearance of horizontally black clad barns where

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possible, any new openings are critical to the functioning of the dwellings and the roof covering is considered in detail.

Note: Not directly related to the planning application itself but of key concern of local residents

110.5 In light of many of the comments, The Parish Council will now look at engaging with the residents to progress options for traffic calming measures on the Horseshoe and potential for speed restrictions/ hedge cutting etc. to make the area safer for pedestrian use.

110.6 Councillors then discussed the application and after due consideration reach a decision to support the application and submit the list of comments as described above. **JW to action.**

Note: Cllrs David Sullivan and Louisa Russell returned to the meeting. Cllr David Sullivan took the chair.

104 Actions arising

104.1

16/02351/TELN Application for prior notification of proposed development by telecommunications code system operators – Installation of telecoms generator cabinet, replacement of 3 antennas on the 57.7m high lattice tower and ancillary development thereto, including new 2.1m high fencing. Telecommunications Installation, Land rear of Laramie, Lockes Drove. EE Ltd. Comment to be submitted Completed - Further comment on fan noise was to be submitted. . JW to Action Completed
Erection of stable/store building, manure store and footbridge (Retrospective). Field adjacent to Willow Cottage, Ibthorpe Road, Hurstbourne Tarrant, Andover. Mrs Margaret Russell. Comment on cladding of manure store, screening of stable/store and conditioning of permission to the current landowner. JW to action. Completed
Cllr Kitson reported that Aster Housing had still not actioned the felling of a dead tree beside 1 Dean Rise. 2 Chasers issued. Clerk to write letter. DB to action. Completed
Councillor Louisa Russell and the Clerk were asked to submit a request to TVBC for the release of S106 funding. LR & DB to action. 2 Chasers issued. Cllr Peter Giddings to discuss with S106 officer. Completed
Request to allow exercise class to take place on KGV playing fields – councillors agreed to allow a pilot class to take place subject to agreement with HTCC regarding timing and car parking arrangements and a nominal £10.00 fee. DB to action. Completed
Councillors agreed that the parish lengthsman scheme had merit and that the parish council should join the scheme and take advantage of the £1000 resource grant provided by HCC. Cllr Mark Thomas and the clerk were asked to register the parish council onto the scheme. MT & DB to action. Completed.

105. Minutes of meeting 21st November 2016

105.1 The minutes of the Parish Council meeting of 21st November 2016 were approved and signed by the Chairman.

106. Declarations of interest

106.1 Cllrs David Sullivan and Louisa Russell both declared personal interests in planning application 16/02776/FULLN and agreed to leave the room and take no part in the discussion of that item.

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107. Community Speed Watch (CSW) report

107.1 There was nothing to report.

108. Hurstbourne Tarrant Community Centre (HTCC) quarterly report

108.1 Susie Hoare presented a summary of the HTCC quarterly report to the meeting:

- The Community Centre continues to be a thriving and highly popular village venue for all kinds of activities, and to-date we are on target in terms of our forecast income and expenditure for the second year of the Centre's operation;
- Some 70 people came along to the Community Centre Open Evening on Friday, 23rd September;
- Over 7,200 people had used the hall in its first year, of which some 70% were local parish users. This was very much in keeping with the HTCC Charitable objectives;
- The 'Saturday Night Fever' village event held at the Centre on 12th November was a great success;
- Mark Thomas became an HTCC trustee with effect from October this year so enabling us to maintain our existing close links with the Parish Council;
- HTCC would like to place on record our sincere thanks to David Sullivan who until July this year was an HTCC trustee. David was actively involved at the outset of the project when the original action group, initiated by Leopold Antelme, was set up in 2001. Thank you David for your hard work and commitment throughout so many years' in helping to make our new Centre a reality for the village;
- A pool of voluntary support is gradually being built up, but more is needed to help occasionally with the operational and maintenance aspects of the building.

See Appendix 1 for details of the full report.

109. Correspondence

109.1 The list of correspondence received during the month was read and passed to the relevant councillor.

- Mobile SLR rota for 2017 had been circulated by Tangley parish council
- SLCC had confirmed the Government will **NOT** be applying referendum principles to English parish precepts for 2017/18. This means there would be no capping of parish council precepts in 2017/18.
- The faulty glass recycling bin in the RBL car park had been replaced.

110. Planning Applications

110.7 The following planning applications were discussed:

RESOLVED: Councillors agreed that the actions documented below would be taken:

16/02776/FULLN	22 Nov 16	Proposed conversion, adaptation and partial redevelopment of existing farm buildings to provide four dwellings and ancillary garaging including landscaping and associated works. Upper Ibthorpe Farm House Horseshoe Lane Ibthorpe Andover Hampshire SP11 0BT. Mr and Mrs T Coles. Support and comment JW to submit.
16/02900/TREEN	22 Nov 16	T1 - Goat Willow - Reduce canopy by 2.5m T2 - Sorbus - Remove to ground level. T3 - Willow - Reduce height by 4m. Old Malt Cottage Ibthorpe Road Ibthorpe SP11 0BJ. Mrs E

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		Dix. No comment
16/02915/TREEN	30 Nov 16	Fell apple tree that is dying on the front lawn of the house. Lockes Meadow, The Dene, Hurstbourne Tarrant. Mr Rupert Saunders No comment.
16/02803/FULLN	14 Dec 16	Relocation of ground floor access door from South East to North West elevation (Retrospective). Parsonage Farm Barn Village Street Upton SP11 0JP. Mr J Mills. Comment IK to submit.

111. Councillors' reports:

- 111.1 Councillors Louisa Russell, Mark Betteridge, Ian Kitson, Jamie Williams and David Sullivan had nothing further to report.
- 111.2 Councillor Mark Thomas reported that a minor repair to the aerial runway had been completed. Cllr Thomas proposed to arrange a litter picking session along the A343 on Hurstbourne Hill and through Doles Wood area on the morning of Thursday 29th December. Volunteers are welcome to attend.

112. Clerk's report:

- 112.1 The Clerk reported that the village and parish council website had a significant increase in use during November with 1368 sessions taking place by 898 users.
- 112.2 The clerk reported that HCC highways had partially cleared about 40% of the blocked weir kerbs on the A343 Provost Hill. Cllr Tim Rolt (HCC) was asked to request that the outstanding weir kerbs should be cleared. **TR to action.**
- 112.3 The clerk asked for permission to attend training on the Transparency Act on 30th January 2017. This was approved by councillors.

113 Annual review of Hurstbourne Tarrant FOI publication scheme

- 113.1 The clerk introduced the item and recommended that no changes to the Hurstbourne Tarrant publication scheme were required. There had been four additions to the documentation listed under the publication scheme:
- The latest version of Standing Orders and Financial Regulations that were updated in 2016.
 - Two new documents – Asset register and Project register both created in 2016.
- 113.2 Councillors noted and approved the changes that had been made to the listed publications.

114 Annual review of Hurstbourne Tarrant Complaints procedure

- 114.1 The clerk introduced the item and recommended that no changes to the Hurstbourne Tarrant complaints procedure were required. It was noted that no formal complaint had been registered with the parish council during the last year.

RESOLVED: Councillors reviewed the complaints procedure and agreed the current complaints procedure was fit for purpose.

115 Communication and Engagement with parishioners

- 115.1 It was agreed by councillors to carry this agenda item forward to the next parish council meeting. **DB to action.**

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116 Budget Planning 2017/18

116.1 Councillors agreed a budget for 2017/18 and to set the 2017/18 precept at £14,850.

RESOLVED: Councillors completed their budget discussions and agreed a final budget plan for 2017/18 and set the precept for 2017/18 at £14,850 (a nil increase). David Sullivan was authorised to sign and submit the precept decision notice to TVBC. – **DS to action.**

116.2 Councillors reviewed the four subscriptions that would fall due for payment in the next financial year 2017/18.

RESOLVED: Councillors approved those subscriptions for payment in the 2017/18.

116.3 The clerk's salary was reviewed and agreed for 2017/18.

RESOLVED: Councillors approved a nil increase in the clerk's salary for the financial year 2017/18 be set using the national pay scale LC1 SCP 24 @ £10.949/hour.

117 Next meetings and forward plan update

117.1 The next ordinary Hurstbourne Tarrant Parish Council meeting will be held on Monday 16th January 2017 in **the Hurstbourne Tarrant Community Centre** at 7.30 p.m.

Forward plan agenda items:

- Financial report for Q3 2016/17;
- Annual review of regular contracts;

118. Disbursements – 19th December 2016.

118.1 The following cheques were presented for signature:

Number	Payee	Expenditure	Amount
1231	D R Baker	Salary Aug	£ 131.38
1232	HM Revenue & Customs	PAYE	£ 87.60
1133	HALC	Course fee	£ 90.00

Total authorised £ 308.98

Meeting closed at 8.55 p.m.

Signed.....

Chairman

Date:.....

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Appendix 1

Hurstbourne Tarrant Community Centre (HTCC) Update to the Parish Council: 19th December, 2016

The Community Centre continues to be a thriving and highly popular village venue for all kinds of activities, and to-date we are on target in terms of our forecast income and expenditure for the second year of the Centre's operation (1 July 2016 – 30 June 2017).

Some 70 people came along to **the Community Centre Open Evening** on Friday, 23rd September at which we gave a presentation summarising how the Centre had been used in its first year of operation, its finances, outline plans for the coming year, who's currently involved in running the Centre, examples of voluntary help needed to ensure its continuing success and some suggestions about possible new activities and 'kit' that might be of benefit to village users of the Centre in future years. There was much more detail shown on the display boards in the hall, and everyone was invited to ask questions, give their ideas, feedback and suggestions to ensure the continuing success of their Community Centre.

In short, we were able to report that the Centre had had an excellent first year. It had been used for a wide range of regular classes and activities, along with a huge variety of events for all ages. Over 7,200 people had used the hall in its first year (including repeat users), of which some 70% were local parish users. This was very much in keeping with the HTCC Charitable objectives, and substantially more than our original target for Year 1 of around 2,500 users. Financially, the Centre is in good shape for the future. The next HTCC Open Evening will be held in September 2017.

So far in our second year of operation (July 2016 – June 2017), the Centre has already been booked for some 56 events in addition to the regular bookings for various fitness classes, the After-School Club, the Parent & Toddlers Group, Scouts Cubs and Beavers, Planet Education PE & sports coaching for young children, table tennis sessions and HbT Historical Society, Parish Council and PCC meetings.

The 'Saturday Night Fever' village event held at the Centre on 12th November was a great success. The event was organised by a small group of volunteers and attracted people of all ages from the village and immediate surrounds. Many thanks are due all of those involved in making this event happen.

As a result of a generous contribution from the proceeds of the 2016 HBT5 Race, and in response to known demand, we have been able to purchase a projector and screen for the Centre. This means that we now have a comprehensive suite of easy to use audio visual facilities to complement and enhance people's use of the centre. The equipment has already been booked for e.g. charitable fund raising events, workshops and an annual awards ceremony.

We continue to publish regular news updates for the village via e.g. the village web site,

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the parish magazine, e-mail newsletters and on the Centre's notice boards; and keep the Community Centre page on the village web site topical and up-to-date.

Mark Thomas became an HTCC trustee with effect from October this year so enabling us to maintain our existing close links with the Parish Council. Mark joins the other eight trustees – all of whom volunteer their time to help manage the Community Centre on behalf of the village.

We would like to place on record our sincere thanks to David Sullivan who until July this year was an HTCC trustee. David was actively involved at the outset of the project when the original action group, initiated by Leopold Antelme, was set up in 2001. Thank you David for your hard work and commitment throughout so many years' in helping to make our new Centre a reality for the village.

A pool of voluntary support is gradually being built up, but more is needed to help occasionally with the operational and maintenance aspects of the building. Very many thanks are due to the Parish Working Party who in October swept leaves and the paviers as well as the car park demarcation lines, and also gave areas of the hall a spring clean. It makes such a difference!

The HTCC Team

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