

# Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 20 <sup>th</sup> July 2015
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: Hurstbourne Tarrant Community Centre
TYPE OF MEETING	: ORDINARY PARISH COUNCIL
PRESENT	: MR MARK THOMAS (MT)
	: MRS LOUISA RUSSELL (LR)
	: MRS DINAH MURDOCH (DCM)
	: MR JAMIE WILLIAMS (JW)
	: MR MARK BETTERIDGE (MB)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR DAVID BAKER (DB)
ALSO PRESENT	: CLLR TIM ROLT (HCC) : CLLR PETER GIDDINGS (TVBC) : 2 PARISHIONERS

## 37. Apologies

37.1 None.

## 38. Public participation

38.1 None.

## 39. Actions arising from the previous meeting:

39.1

Councillor Jamie Williams reported that a footpath near Rushmore farm was in need of clearance. It was agreed to report the request to HCC countryside management. JW to action. <b>Completed</b>
It was noted that the goal mouth areas on the football pitch were in need of repair. Cllrs David Sullivan and Jamie Williams agreed to make the necessary arrangements. DS & JW to action. <b>In progress</b>
Signage for the HTCC car park was discussed. The parish council agreed that it would provide 2 new signs to be placed at the bridge entrance. DS to action. <b>In progress</b>
Changes planned to the CANGO bus service were under review. Cllr Tim Rolt (HCC) offered to monitor developments and keep the parish council advised. TR to action. <b>Completed – Tim presented a detailed report on the short comings and concerns raised by the proposed changes to the CANGO bus services. See appendix 1 for details.</b>

# Hurstbourne Tarrant Parish Council

Planning: 15/01249/FULLN Erection of stable building, open sided stable waste store and studio. Rose Cottage, Upton, Andover Hampshire. Mr and Mrs John Hobbins. JW to determine & action by email. **Completed.**

TVE022 - Hurstbourne Tarrant C of E Primary School, Church Street, Hurstbourne Tarrant.

Replacement of temporary classroom. Support - JW to action. **Completed**

The youth shelter was in need of some repair to replace rotten wood. DS to action. **In progress.** It was noted that bark was needed to top up the aerial runway and around the climbing frame areas. DB to obtain quotes. **Completed-** PlayBark costed @ £1,936 and Cargo Net costed @ £1,211 both net of VAT.

Co-option: The clerk would report the decision to Cllr Betteridge and ask him to sign the declaration of acceptance form and to complete his registration of Members' pecuniary interests form. DB & MB to action. **Completed**

## 40. Approval of minutes of the meeting 15th June 2015

40.1 The minutes of the Parish Council meeting of 15th June 2015 were approved and signed by the Chairman.

## 41. Declarations of Interest

41.1 None.

## 42 Community Speed Watch (CSW) report

- 42.1 Rupert Conder presented his July report.
- One CSW session had been held in July which had been targeted at HGVs, two speeding HGVs were recorded and reported to police.
  - HCC have started the process to implement a 40 mph buffer zones on the A343 by issuing a Traffic Order for public consultation.
  - Upton road safety signage had been completed.
  - There were three outstanding road safety measures under consideration by HCC – the installation of HGV kerb and 2 additional wooden bollards outside the Fourwinds on the A343 and a build out from the pavement to the Southern traffic splitter by the Dene Green to give priority to traffic leaving the village.

## 43. Hurstbourne Tarrant Community Centre (HTCC) Report

- 43.1 Susie Hoare presented a summary of the HTCC July report to the meeting.
- The celebration event to mark the opening of the community centre on the 21<sup>st</sup> June 2015, was very well attended and received very positive feedback.
  - The number of booking enquiries continued to grow rapidly. The first month of operation had provided a useful opportunity to streamline and validate the booking process.
  - Key set up activities, such as obtaining a premises license, appropriate insurance cover, fire audits, HTCC operational policies and procedures had all been completed.

## 44. Correspondence

- 44.1 The list of correspondence received during the month was read and passed to the relevant councillor. The following items were discussed and actions agreed:
- The clerk highlighted the latest North Wessex Downs AONB E-Bulletin July 2015 contained details on the latest £1.3m LEADER grant scheme that was open to bids from local businesses and community groups.

# Hurstbourne Tarrant Parish Council

- Councillor Jamie Williams confirmed that he was standing for selection as the Community & Parish sector representative at the North Wessex Downs AONB.
- The clerk reported he had received the latest list of S106 developer contributions from TVBC. There were 3 local developments that were reaching completion and as occupation took place S106 monies would become due for payment.
- English Rural Housing Association had provided details of a shared ownership re-sale at 33 The Close Hatherden which was open to applications by local people – application deadline was 18<sup>th</sup> August 2015. **Contact:** Ysella Sims, English Rural Housing Association on 020 7820 7930 for details.
- A formal letter of complaint had been received regarding the poor state of the garden at 15 Dines Close. The complaint had been acknowledged and a reply was due by 29<sup>th</sup> July 2015. **DS & MB to action.**
- English Rural Housing Association had provided details of their concern regarding the Government’s proposed changes to the right to buy policy for affordable local needs homes. Councillors agreed to write a letter to Kit Malthouse, MP for North West Hampshire highlighting their concerns and the need to continue the protection currently afforded local needs homes. **DS & DB to action.**

## 45. Planning Applications

45.1 The following planning applications were discussed.

**RESOLVED:** Councillors agreed that the actions documented below would be taken:

15/01354/FULLN	19 Jun 15	Change of use of land to domestic garden to include enclosure of land with part 1.5m and part 2m fencing. Land adjacent to Bladon Cottage, The Dene, Hurstbourne Tarrant, Hampshire. Ms Judith Turley. <b>No comment.</b>
15/01573/FULLN	10 Jul 15	Proposed rear conservatory. 3 Dines Close, Hurstbourne Tarrant, Hampshire, SP11 0BE. Mr & Mrs Havenga. <b>No comment.</b>

## 46. Councillors’ reports:

- 46.1 Councillor Mark Thomas presented a report covering a summary of issues that have been reported/actioned over the month. See appendix 2 for details. Cllr Thomas confirmed that he would be attending the N W Hampshire Constituency Broadband Summit meeting on the 24<sup>th</sup> July. Cllr Thomas also provided an information poster on ticks and Lyme disease which the clerk agreed to publish on notice boards. **DB to action.**
- 46.2 Councillor Dinah Murdoch confirmed that the village post office facility was being moved to the Londis shop – planned opening was the 15<sup>th</sup> September.
- 46.3 Councillor David Sullivan confirmed that there was a Bourne valley flood committee meeting planned for Thursday 23<sup>rd</sup> July in the Hurstbourne Tarrant community centre at 6.30 pm.

## 47. Clerk’s report

47.1 The clerk had nothing to report.

## 48. Performance Monitoring – 1Q 2015/16 Financial Report

48.1 The clerk presented the 1Q 2015/16 financial reports and confirmed that the bank reconciliation report and bank statements had been reviewed by the council’s internal

# Hurstbourne Tarrant Parish Council

controller and had been signed off as a true record as required by the revised financial regulations.

Overall spending was in line with budget plans.  
**RESOLVED:** No remedial action was required.

## 49 Scheme of delegation

- 49.1 The clerk presented a proposed scheme of delegation to be operated during the summer recess which was discussed and agreed as follows:
- Planning applications where decisions were required before the next PC meeting on 21<sup>st</sup> September 2015 to be delegated to Councillor Jamie Williams and at least one other parish councillor.
  - Payments falling due before 21<sup>st</sup> September 2015 that were put forward by the Responsible Financial Officer for payment would be authorised by the Chairman and cheques could be signed by any two authorised parish councillors.
- RESOLVED:** Councillors adopted the scheme of delegation.

## 50. Next meetings and forward plan update

- 50.1 The next Hurstbourne Tarrant Parish Council meeting will be held on Monday 21<sup>st</sup> September 2015 in the **Hurstbourne Tarrant Community Centre** at 7.30 p.m.  
Forward plan agenda items:
- Providing notice of firework parties
  - Annual review of insurance policy.

## 51. Disbursements – 20th July 2015.

51.1 The following cheques were presented for signature:

Number	Payee		Amount
1141	D R Baker	Salary July	£ 131.38
1142	HM Revenue & Customs	PAYE	£ 87.60
1143	HTCC	1 Room hire session	£ 25.00
1144	D R Baker	HTCC Bouquets	£ 50.00
1145	HTCC	7 Room hire sessions	£ 175.00
1146	Murdoch Farms Ltd	Maintenance July	£ 12.00
1147	HTCC	1 Room hire session	£ 25.00

**Total to be authorised            £ 505.98**

Meeting closed at 8.35 p.m.

Signed.....  
*Chairman*

Date:.....

# Hurstbourne Tarrant Parish Council

## Appendix 1

### CANGO BUS SERVICE REPORT TO THE PARISH COUNCIL – JULY 2015 by Councillor Tim Rolt (HCC)

Here are my main points, gleaned from having travelled on the Cango buses locally. My conclusion is that all routes and timetables need reviewing in some way, some more than others. The main thought is that the drivers should be consulted properly because of the sheer amount of knowledge they have built up between them over the years. They feel that they have been virtually ignored.

#### General Points:

- \* It does not seem that any of those from HCC preparing the routes actually tried them out in a bus. Is this so?
- \* The routes decided upon mean that the buses have to be turned round at certain points with passengers on. Is this actually allowed/legal?
- \* Restore the hospital and railway station link for as many buses as possible.
- \* There are spelling mistakes and route mistakes on some of the timetables (see below for details).
- \* Keep some kind of booking telephone number. If that cannot be done, at least have a number where a message could be left for drivers (see also next point).
- \* To help improve the service and mitigate the loss of the booking aspect, let drivers have a mobile phone that passengers could send a message to or phone if they have a problem. The vast majority of passengers and drivers are known to each other and there is a great willingness by all parties to be flexible. This could be particularly useful if an improvement is made to allow request journeys for some services to the station and the hospital. Passengers could ask the driver to pass on a message to a later driver that they need picking up from the station or hospital. There are after all, it would seem, only three drivers, and I got the impression that they are very switched on about keeping in touch, and care greatly for their passengers and have thoroughly enjoyed their work over the years.
- \* Allow minor deviations from the route at the discretion of the driver, particularly for the less mobile and elderly, or people who are not very well, providing there are no serious objections from existing passengers on the bus and that no part of the official 'route' is missed out.
- \* Look at some way of giving a later last bus back/changing the timing of the last bus, to allow the passengers to actually go further afield for a day out (eg Salisbury / Basingstoke / perhaps even London) from time to time, so that they are not just limited to being able to go to Andover for a few hours.
- \* Review the need for the stop at the out-of-town Tesco's store; many existing passengers think that this is completely pointless.
- \* Consider the possibility of a monthly Saturday bus out and back to Andover, to allow a visit to the Saturday market, or for youngsters to go and meet their mates in town, for example, and not be totally dependent on their parents.

#### C1 Service:

- \* The evening service on the Tuesday and Thursday gets delayed by up to half-an-hour due to the late running of previous services. From what I have been told, the start times are now 15 mins later than they used to be. These should be reviewed.

# Hurstbourne Tarrant Parish Council

## C3 Service:

- \* Enham Trust users with wheelchairs used to be taken onto the Enham Trust site and let off, which also allowed the bus to avoid any reversing manoeuvres. It cannot be beyond the wit of man to re-instate this kind of stop! Enham wheelchair users on a Northbound service now have to wait until the bus is returning Southbound before they can get off, meaning that they can sometimes be on the bus nearly an hour for a 3 mile journey (as the crow flies that is)!!
- \* The wrong route is marked on the map for most of the portion between St. Mary Bourne & Smannell. The road via Upper Wyke is too narrow, and the bus takes the 'Portway' road instead, turning right by Finkley Manor Farm to Smannell.
- \* Allow the bus to go via the station and the hospital on request, both directions.

## C4 Service:

- \* This bus gets delayed by late running of earlier buses.
- \* Allow the bus to go via the station and the hospital on request, both directions.

## C5 Service:

- \* The direction of travel for the bus on the route around to Appleshaw, Fyfield and Kimpton has been reversed (compared to the bookable service), making it much more dangerous for the driver and passengers. The most dangerous part is crossing the A342 (North to South) at grid reference 304472 (there are often accidents at this point) and West to East at grid ref. 295582 (right onto A342 and immediately left onto road to Redenham).
- \* Furthermore, the new direction of travel (clockwise) via Fyfield, Kimpton etc, means that passengers have to cross the road to their houses, instead of getting off on the same side, which used to be the case.
- \* The drivers say that going via Clanville is not sensible as the road from Clanville to Ragged Appleshaw is too narrow, given that heavy lorries regularly use that route (I encountered two there on one of my bus journeys)
- \* The pointless journey to the out-of-town Tesco's, in most passengers view.
- \* The bus doesn't go via the hospital and railway station to the bus station now (it did before), whereas it could easily do so, with hardly any change to journey times.
- \* Send the bus (both ways) via the hospital and the railway station instead of the new route, which goes via the Saxon Fields' roundabout directly to the Folly roundabout. This wouldn't change the journey time very much at all!

## C5a Service:

- \* As per the points for the C5 service above.

## C6 Service:

- \* This service often ends up being almost half an hour behind timetable when it gets back to the bus station in Andover, thus leaving less time for people in town. Perhaps an earlier start would mitigate this somewhat? In any case, the timetable needs to be reviewed carefully as it doesn't reflect reality when it comes to the practicality of getting the bus round the narrow lanes in the time available. There are also knock on delays to follow on Cango bus services.

# Hurstbourne Tarrant Parish Council

- \* It goes a very strange way to Linkenholt, ignoring the most populous and obvious route up Bulpitt Hill.
- \* A number of the roads suggested are not really wide enough for the bus (as per Roly Clarke's submission I sent you.).
- \* The printed timetable says that this route starts at Kimpton, when it should be Andover Bus Station.
- \* The drivers had to work out some of the directions of travel themselves, by calculating backwards from the times given on the timetable.
- \* Send the bus (both ways) via the hospital and the railway station instead of the new route, which goes via the Saxon Fields' roundabout directly to the Folly roundabout. This wouldn't change the journey time very much at all!
- \* Review this route carefully in conjunction with the drivers.

## C8 Service:

- \* Enham Trust users with wheelchairs used to be taken onto the Enham Trust site and let off, which also allowed the bus to avoid any reversing manoeuvres. It cannot be beyond the wit of man to re-instate this kind of stop! Enham wheelchair users on a Northbound service now have to wait until the bus is returning Southbound before they can get off, meaning that they can sometimes be on the bus nearly an hour for a 3 mile journey (as the crow flies that is)!!
- \* The bus drivers have suggested that this service go in the opposite direction, so that it doesn't clash so much with the existing Andover - Newbury bus service.
- \* Allow the bus to go via the station and the hospital on request, both directions

As I said to you in person yesterday, I'm not certain that Hampshire County Council actually realised what a wonderful service had been created by cooperation between the bus drivers, call centre staff and the passengers working together over the years and I think the least that they can do is to try to mitigate the problems that the changeover to 'Hail and Ride' has obviously lead to.

Please don't hesitate to contact me if you have any further questions. Likewise, if I think of anything else, I will let you know.

Kind regards,

Tim.

Cllr. Tim Rolt. HCC - Andover North.

# Hurstbourne Tarrant Parish Council

## Appendix 2

### Hurstbourne Tarrant Parish Council

#### Environment & Footpaths Report 20<sup>th</sup> July 2015

Reported In Month	14
Total	14
Resolved	2
In hand	2
Pending	10

#### Activity

- 13/07/2015 Spoke to HCC regarding clarification on Public Rights of Way
- 13/07/2015 Contacted Natural England reference Doiley Permissive Path (agreement ref: AG00263958)
- 15/07/2015 Response from Natural England to confirm landowner had agreed to remove padlock from gate and clearing has been requested
- 15/07/2015 Met with Helen Levy
- 15/07/2015 Carried out temporary repair of signs above Prosperous Farm
- 15/07/2015 Cleared overgrowth at end of Juniper/Rubbish Dump Lane and checked path at Windmills (has been cleared)

#### Issues

Total of 14 issues reported – please see attached summary of actions

#### Clarifications/Decisions

Situation regarding MT clearing overgrowth on Public Footpaths?

# Hurstbourne Tarrant Parish Council

## Footpaths

Ref	HCC Ref	Date	Location	Description	Action	Date	Status
1		24/06/2015	Doiley Bottom	The permissive path from Doiley Bottom (about half a mile down the road opposite the kennels) that goes up the hill towards the Esseborne Manor. This gate is at the near end of the property with a small lake	MT contacted Natural England who spoke to landowner and requested padlock to be removed and clearance	15/07/2015	
2	7a	05/06/2015	384532-390534	Blocked by crops			
4		05/06/2015	407552-415553	Overgrown	SMB ? MT to pass on		
5		05/06/2015	409537-405534	Overgrown	SMB ? MT to pass on		
6		05/06/2015	405534-392526	Overgrown	SMB ? MT to pass on		
7	4	05/06/2015	393528-392532	Overgrown and blocked by tree cuttings	see 13		
8	1	20/06/2015	387524-387522	Overgrown part of Test Way			
9	13	20/06/2015	374512-368513	Overgrown art of Brenda Parker Way			
10	20	20/06/2015	368513-363516	Overgrown part of Brenda Parker Way			
11	30	20/06/2015	375559	Tree overhanging path - not blocked but could blow down	David Sullivan investigating		
12	14	21/06/2015	368527-371529	Blocked by brambles and nettles	Cleared by 3rd party	15/07/2015	
13	4	21/06/2015	Juniper Down	Badly overgrown	Cleared by 3rd party	15/07/2015	
14	14	13/06/2015	Top of Dolmans Lane	Styles in disrepair and difficult access for dog walkers			
15	9	13/06/2015	392537 & 394536	Footpath signs need attention	Temporary repair by MT	15/07/2015	
16	3	20/07/2015	374525-371523	Overgrown			
17	1	20/07/2015	387524-387521	TW up through Doles Wood. This is now getting quite badly overgrown, to the point where I think dog walkers will stop using it, hence the growth will get progressively worse.			
18		20/07/2015	398523-403527	Green Lane to Priors Farm. Overgrown	SMB ? MT to pass on		