

HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Mr I Kitson

Clerk: Mrs Miriam Edwards
Chestnut Cottage, The Dene, Hurstbourne Tarrant, SP11 0AN
Tel: 01264 736677 email: theparishclerk@hbt.org.uk
www.hbt.org.uk

MINUTES OF ORDINARY PARISH COUNCIL MEETING **Monday 21st January 2019, at 7.30pm, held at the Hurstbourne Tarrant Community Centre**

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Councillors present:

Ian Kitson (IK)(Chairman),
Mark Thomas (MT)(Vice Chairman),
David Sullivan (DS)
John Partridge (JP)

Louisa Russell (LR)
Clerk (ME)

107. Apologies for Absence

107.1 Apologies were received from Cllr Jamie Williams.

108. Public Participation

108.1 5 members of the public attended the meeting. Dr Andrew Watson gave an update on behalf of the Village Design Statement working party. A meeting was scheduled with TVBC on 23rd January regarding the content of the public participation meeting in March. The Working Group was meeting again later that day, when planning for the open meeting would be progressed. The request from the community for photos had been published, with a closing date of the 28th February, and the results of the questionnaire had been very good with around 113 responses which reflected approximately a third of the dwellings within the Parish. The Chairman thanked the Working Group for their hard work and success so far.

109. Declarations of Interest

109.1 There were no declarations of interest made.

110. Minutes of the Previous Meeting

110.1 The minutes of the Parish Council meeting of 17th December 2018 were approved and signed by the Chairman as a true record.

111. Actions arising

111.1 Complaints received regarding mobile home at 2 Rookery Cottages, The Hill, HBT - Cllr Williams had reported that he had been unable to speak to the occupiers in person, but that complaints and issues of parking on the main road had ceased and no further problems had been caused. **Closed pending future complaints or issues.**

111.2 Complaint concerning the noise generated by the glass recycling bank at the RBL at Ibthorpe. No update from Mr Kumar regarding siting of glass bank at the Family Shopper, The Dene. **Clerk to update at next meeting.**

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112. Planning Matters

- 112.1 **18/03300/TPON** - Little Thatch, Pill Heath Cottage Lane, HBT - Mrs Hudson - fell 1 x Ash. Expiry prior to PC meeting on 16/1/19.

The following applications were received after publication of the agenda:

- 112.2 **19/00078/FULLN & 19/00079/LBWN** – Hurstbourne House, Church St, HBT - Mr & Mrs Sharpe - take down existing chimney and rebuild, to prevent water ingress. **No comment.**
- 112.3 **19/00080/FULLN & 19/00081/LBWN** - Parsonage Farm, Church St, HBT - Mr Murdoch - internal alterations to farmhouse, reinstatement of window to rear elevation, external cladding of hunting lodge with new openings with glazed doors, and landscaping works to rear and side gardens. Reapplication of previous submission, no changes to original submission. Resubmitted as decision notices to previous applications did not reference the final scheme agreed with the Council. **No comment.**

113. Councillors' Reports

- 113.1 Cllr Russell updated on the cricket nets for KGV. Details and quotes had been obtained for three different styles of nets (fixed, mobile, etc). **The clerk to prepare a report for the next meeting for a decision as to style, prior to further quotes to then be obtained for application of S106 monies (if appropriate) or to seek funding from other sources.**
- 113.2 Cllr Thomas sought agreement for the annual Parish Spring Clean - a date of Saturday 2nd March was agreed. **Clerk to advertise.** A fall back date of 23rd March was agreed should the weather be inclement on 2nd.
Cllr Thomas introduced an idea for a project to replace around 12 stiles in the Parish with self-closing stock-proof kissing or swing gates. This project could be set over a 2-3 year period and would give better access to local footpaths and facilitate exercise opportunities to those who may otherwise have difficulty negotiating some routes. Gates would cost in the region of £220 each, depending on agreed final size and design and in total, around £5,000 was likely to be required over the course of the project. This could be linked with a Parish leaflet giving information about rights of way and accessibility. Funding assistance could be available from the Countryside Service. Cllr Sullivan noted that an inaccessible stile had already been replaced by a landowner in Ibthorpe with a gate. **Cllr Thomas to contact local landowners to seek support and obtain further information for consideration.**

114. Clerk's report and correspondence

- 114.1 The Clerk presented an application form from Test Valley Borough Council regarding the annual precept for 2019/20. **Resolved: Councillors agreed to the Chairman signing the precept application for 2019/20 at £15,300.**
- 114.2 The Priority Cutting List for 2019 had been received from the Countryside Service requesting details of any rights of way which were considered in need of major work. Cllr Thomas highlighted that Footpath 22, from the A343 into Rag Copse had become overgrown at the entrance, and a natural alternative had been created by walkers. However, this new path took walkers further into the copse where tree works had commenced, which may pose a danger to users. **Clerk to submit this request to HCC by the end of January.**

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- 114.3 Tennis court agreement update - there had been no progress since the clerk's update in December regarding the renewal of the lease agreement between the Parish Council and HCC regarding the use of the tennis courts by the Primary School. The written quote in full had been received but HCC Estates surveyor had suggested that an industrial sweep of the tarmac surface may prolong its life. However, staff at the school were not in agreement. **Clerk to update further in February and provide councillors with information to consider the matter in more detail.**
- 114.4 Mr Melhuish had contacted the Parish Council regarding a recent litter pick he had undertaken voluntarily up The Hill and had written to TVBC requesting they deal with litter further along the A343 towards Doles Wood as it was too dangerous to complete without protection. The Chairman wished it noted that the Parish Council was very grateful to Mr Melhuish for his efforts and offered Parish Council support for future litter picks which he wished to undertake.
- 114.5 The Royal British Legion had confirmed that they were happy for an aluminium foil recycling bin to be installed in the car park next to the glass recycling bin. Confirmation had been received from TVBC that this was on order and would be delivered as soon as possible.
- 114.6 The Parish Directory had been updated at the start of the new year and two copies had been delivered to new residents in HBT.
- 114.7 The Countryside Service had shared an application to modify the definitive map and reinstate a claimed restricted byway route between Lockes Drove to the junction with Windmill Hill Down Road, based on historical evidence. When the County Council was due to investigate this claim, it would contact the Parish Council and landowners for comment, but this may not be for some time as there was a considerable backlog of applications.

115. Performance Monitoring – 2018/19 Q3 Report

- 115.1 The Clerk presented the 3Q 2017/18 financial reports and confirmed that the bank reconciliation report and bank statements had been reviewed by the council's internal controller, Cllr Thomas, and had been signed off as a true record as required by the financial regulations. A list of variances of budget vs actual figures were presented to councillors.
- 115.2 **Resolved: Councillors agreed that no remedial action was required.**

116. Annual review of regular contracts

- 116.1 To date in 2018/19 there had been no regular contracts in excess of £1000 to warrant any review. The Clerk's salary had been reviewed and approved at the December 2018 Parish Council meeting.
- 116.2 **Resolved: Councillors approved that no further action on contracts in excess of £1000 pa was required for the year 2018/19.**

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117. Disbursements

117.1 The following payments had been set up for bank transfer once approved at the meeting:

Payment Method	Amount Total £	Payee	Description
BACS	515.54	M Edwards	Salary - January 2019
BACS	128.80	HMRC	PAYE - January 2019
BACS	240.00	Rural Business Hub	Payroll service Jun 2018-Mar 2019
BACS	871.95	Kitson Recycling Ltd	Dene Green security - materials
BACS	888.00	Lansdown Fencing	Dene Green security - labour
BACS	218.17	Mr A Watson	VDS printing and publicity
BACS	180.00	HTCC	Swifts 6 month hall hire
BACS	360.00	HTCC	Hire charge for PC mtgs 2019/20
TOTAL	3402.46		

117.2 **Resolved: Councillors agreed this was an accurate record of payments to be made, which was signed by the Chairman.**

118. Next Meeting

118.1 The next ordinary meeting of the Parish Council to be held on Monday 18th February 2019.

The meeting closed at 20.08 p.m.

Signed..... **Chairman**

Date:.....