

# **HURSTBOURNE TARRANT PARISH COUNCIL**

Chairman: Councillor I Kitson

Clerk: Mrs M Edwards

Tel: 01264 736677

Email: [theparishclerk@hbt.org.uk](mailto:theparishclerk@hbt.org.uk)

Web: [www.hbt.org.uk](http://www.hbt.org.uk)

**SUMMONS** issued under LGA 1972, Sch 12 para 10(2)(a)

## **ORDINARY MEETING OF THE PARISH COUNCIL**

I hereby give notice to the Councillors that a meeting of the Hurstbourne Tarrant Parish Council will be held on **Monday 18<sup>th</sup> June 2018 at 7.30pm, at the Hurstbourne Tarrant Community Centre**, at which your attendance is required.

Members of the Press and Public are entitled and encouraged to attend

---

## **AGENDA**

1. **Apologies for Absence**
2. **Public participation** – to receive any questions or petitions (for information only)
3. **Declarations of Interest** – to receive any declarations of interest from councillors.
4. **Minutes of previous meeting** - To approve and sign the minutes as a true record of the Annual Parish Council meeting held on 21<sup>st</sup> May 2018.
5. **Actions arising** from previous minutes (for information only)

<b>Horseshoe Lane traffic matters</b> – Councillor Russell requested contact with HCC to investigate possibility of 20 mph speed limit on the Horseshoe and on the main road between Ibthorpe and HBT, speed bumps and Speedwatch scheme. Clerk to contact Cllr Kirsty Locke to obtain further information.
---

<b>Church Street parking/obstruction</b> - Cllr Thomas reported that a resident had complained about parking across drive access over the river and had asked about ways to prevent this. Clerk to contact Cllr Kirsty Locke regarding yellow lines.
--

<b>Leaflets</b> – clerk to investigate OS membership to reduce cost of designing in-house and printing footpath and information leaflets using mapping systems
--

<b>Dog fouling signage</b> – Cllr Sullivan reported that the owner of Horseshoe Cottage had issues with users of the footpath across his fields allowing their dogs to foul, which was discouraging him from assisting with dog-friendly stiles and access. Clerk to provide a ‘no dog fouling’ sign for the owner.
---

<b>Lengthsman scheme</b> – clerk to request cutting back of FP 13 & 21, and Dene Green ditches.
---

<b>Netherton planning application</b> – concern was raised about the breach of planning permission at the caravans along Netherton Bottom, by a yurt being erected in the woods. Cllr Sullivan to speak with applicants to give advice.
---

6. **Planning Applications** - To review details of planning applications received and to agree what actions should be taken.

**Distribution:** Cllrs: I Kitson ; M Thomas ; D Sullivan ; L Russell ; J Williams; E Mills

**Borough Cllr:** P Giddings ; **County Cllr:** K Locke

**Copies to:** parish noticeboards ; website: [www.hbt.org.uk](http://www.hbt.org.uk)

## **HURSTBOURNE TARRANT PARISH COUNCIL**

### **7. Councillors' Reports**

- Cllr Russell – to update on Horseshoe Lane speeding issues & KGV cricket nets
- Cllr Williams – to update on Village Design Statement meeting

### **8. Clerk's Report & Correspondence**

- To consider the grant request submitted by St Peter's Church for churchyard maintenance 2018/19
- To consider the application for 2/3<sup>rd</sup> funding of x2 benches (Dene Green and The Crescent junc)

### **9. Asset Register – to review and update as required the Hurstbourne Tarrant parish council asset register. To agree any changes to the asset listing that may have arisen in the last 12 months.**

### **10. GDPR Policy Documents – to review, discuss and adopt the draft policy documents**

### **11. Performance Monitoring 2017/18**

1. to review the effectiveness of the internal audit and adopt any recommendations as required to meet statutory financial obligations - the internal audit of the 2017/18 financial accounts was completed in April. The internal auditor (Tammy King) had made no recommendations for the parish council to consider.
2. To appoint an internal auditor for the financial year 2018/19

### **12. Disbursements – To review and authorise monthly payments**

### **13. Next meeting - 16<sup>th</sup> July 2018 and to receive any forward plan updates or agenda items:**

- Performance monitoring Q1 2018/19
- Freedom of Information – review

13<sup>th</sup> June 2018