

Hurstbourne Tarrant Parish Council

GRANT-AWARDING POLICY

**Adopted by Hurstbourne Tarrant Parish Council,
16 July 2012**

1. Hurstbourne Tarrant Parish Council makes grants to organisations working for the benefit of the community in Hurstbourne Tarrant, Ibthorpe and Upton.
2. Grants are made out of money provided by the council tax payers of parish of Hurstbourne Tarrant and accordingly the Parish Council has a responsibility to satisfy itself that grants will provide benefit to the local community. This policy sets out the requirements that must be satisfied before grant applications will be considered.
3. Grants will not be made to individuals or commercial organisations.
4. Grants will normally be made at a meeting in July and a meeting in January. Applications for the July meeting must be received by 30 June and applications for the January meeting by 23 December. Organisations which wish an application to be considered any other time of year must explain the reason why the application cannot be considered at the July or January meeting.
5. Grant applications must be made on the official application form. Applicants must set out how the community in the parish of Hurstbourne Tarrant will benefit from the work funded by any grant. This is particularly important where an application is made by an organisation working regionally or nationally.
6. Applicants must set out any other funding they have been awarded or have applied for. Where the Parish Council is being asked to be the sole funder the applicant must explain the reason for this. Applicants are encouraged to submit applications to neighbouring parish councils.
7. Applications must be accompanied by a copy of the organisation's most recent accounts, and of its latest bank statement.
8. An organisation which has not previously applied to the Parish Council must submit a copy of its constitution.
9. Grant recipients should submit a report after 31 March showing how the funding has been used. Grant recipients are encouraged to attend the Annual Parish Meeting (normally May) and mount a display or make a presentation.