

HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Councillor I Kitson

Clerk: Mrs M Edwards

Tel: 01264 736677

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SUMMONS issued under LGA 1972, Sch 12 para 10(2)(a)

ORDINARY MEETING OF THE PARISH COUNCIL

I hereby give notice to the Councillors that a meeting of the Hurstbourne Tarrant Parish Council will be held on
Monday 19th March 2018 at 7.30pm, at the Hurstbourne Tarrant Community Centre, at which your attendance is required.

Members of the Press and Public are entitled and encouraged to attend

AGENDA

1. **Apologies for Absence**
2. **Public participation** – to receive any questions or petitions (for information only)
3. **Declarations of Interest** – to receive any declarations of interest from councillors.
4. **Minutes of previous meeting** - To approve and sign the minutes as a true record of the parish council meeting held on 19th February 2018.
5. **Actions arising** from previous minutes (for information only)

Horseshoe Lane public meeting – Councillor Russell updated that an email had been sent to residents and a meeting was still to be convened.
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Village Design Statement – Cllr Williams updated that volunteers had been identified but a volunteer was still needed for the administration of the project.

Provost Hill – Cllr Locke had been asked to approach HCC again regarding funding for traffic calming measures.

CCTV signage – Common Road, Pill Heath – re litter picking – Cllr Thomas to update

Lengthsman scheme – clerk to update on work requests made prior to end of funding year and change to application process for 2018/19

6. **HTCC Quarterly Report** – verbal update by Mrs Susie Hoare
7. **Planning Applications** - To review details of planning applications received and to agree what actions should be taken.
 - 18/00329/TREEN – reduce various trees at Waylands and The Cedars, HBT – Mr Tacey
 - 17/01736/FULLN – continuation of the siting of caravans adjacent Netherton Road, Netherton
8. **Clerk's Report & Correspondence**
9. **Councillors' Reports**

Distribution: Cllrs: I Kitson ; M Thomas ; D Sullivan ; L Russell ; J Williams

Borough Cllr: P Giddings : **County Cllr:** K Locke

Copies to: parish noticeboards ; website: www.hbt.org.uk

HURSTBOURNE TARRANT PARISH COUNCIL

10. **Grants & projects** – to review the project register and consider appropriate grant applications
11. **Annual Grounds Maintenance quote 2018/19** – to consider the Environmental Service quotation from TVBC.
12. **Agenda planning** – for Annual Parish meeting & Annual Parish Council meeting 21st May 2018.
13. **Disbursements** – To review and authorise monthly payments

Number	Payee	Expenditure	Amount
1329	D R Baker	Salary March	£ 131.38
1330	HM Revenue & Customs	PAYE	£ 87.60
1331	M J Edwards	Salary March	£ 515.47
1332	HM Revenue & Customs	PAYE	£ 128.87
1333	HTCC	HBT5 grant	£ 100.00
1334	Mr Mark Thomas	Purchase of CCTV signs	£ 17.96
1335	Mrs M Edwards	Publication – Local Councils Explained	£ 16.00
1336	Lexis Nexis	Publication - Local Council Administration – Tenth Edition	£ 66.64
1337	HALC	GDPR training for Clerk	£ 48.00
Total to be authorised		£ 1,111.92	

14. **Next meeting 16th April 2018** and to receive any forward plan updates or agenda items:
 - Performance monitoring 17/18 YE – financial year end report and Annual Return
 - finalise agendas for the Annual Parish and Annual Parish Council meetings.

12th March 2018