

# Hurstbourne Tarrant Parish Council



MINUTES OF MEETING	: 17 <sup>th</sup> February 2014
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: Pavilion
TYPE OF MEETING	: ORDINARY
PRESENT	: MR CLAYTON DANKS (CD)
	: MRS DINAH MURDOCH (DCM)
	: MR JAMIE WILLIAMS (JW)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR D BAKER (DB)
ALSO PRESENT	: CLLR TIM ROLT (HCC) (TR) : RUPERT CONDER : ANDREW RUSSELL : 2 PARISHIONERS

## 152. Apologies

152.1 Apologies were received from Cllrs Nick Melhuish, Alan Houghton and Peter Giddings (TVBC).

## 153. Public participation

153.1 None

## 154. Actions arising from the previous meeting:

154.1

Councillors agreed to transfer AGAS responsibilities to Cllr Alan Houghton and Rupert Conder would lead the CSW scheme. <b>Carried forward.</b>
EU review of VAT levied on village halls consultation. It was agreed that the parish and DT would submit a joint response that strongly rejected option 1 and supported option 2. DB to action. <b>Completed..</b>
Replacement of 30mph sign at north end of village; Cllr Tim Rolt to action. <b>In progress.</b>
Rights of way cutting list priorities for 2014 was reviewed and discussed by councillors. It was agreed that the clerk should submit a request to HCC that PROWs 10, 14, and 16 were the most important routes for maintenance in 2014. DB to action. <b>Completed..</b>

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S106 review of Public Open Space projects requested by TVBC. It was agreed to place this item on the agenda for February parish council meeting. DB to action. <b>Agenda Item 14.</b>
The April PC meeting date was reset to Monday April 28 <sup>th</sup> to avoid the Easter Bank holiday. It was also agreed to invite Julian Higgins HCC highways Officer to attend to present details of the street lighting replacement programme that was planned in November 2014. DB to action. <b>Completed..</b>
Councillor David Sullivan reported that a side ditch on Dene Green was in need of clearance and that it was planned to raise a working party in February/March to carry out the work. DS to action. <b>Completed..</b>
The PC notice board located near Dines Close was water damaged and was in need of repair. DS to action. <b>Carried forward.</b>

## **155. Approval of minutes of the meeting 20<sup>th</sup> January 2014**

- 155.1 The minutes of the Parish Council meeting of 20<sup>th</sup> January 2014 were approved and signed by the Chairman.

## **156. Declarations of Interest**

- 156.1 None

## **157. Community Speed Watch (CSW) report**

- 157.1 Rupert Conder reported that his CRB checked had been completed and he was collecting the necessary personal data required from volunteers who would help operate the scheme. Neighbourhood watch scheme was being well supported with much activity being focussed on the groundwater flooding issues.
- 157.2 A parishioner's request to review pedestrian safety outside Fourwinds was discussed and it was agreed to request additional wooden bollards be installed. **Cllr TR to action.**
- 157.3 Cllr Tim Rolt reported that new road layout sign had finally been removed and the replacement 30 mph sign required on the northern A343 entrance to Hurstbourne Tarrant had been placed on order.

## **158. Development Trust Report**

- 158.1 Andrew Russell presented a summary of his written report to the meeting.
- £278k of cash and pledges had been raised;
  - A major grant application was presented to HCC on 5<sup>th</sup> February. This would be followed by a site visit and lead up to a decision on 6<sup>th</sup> March;
  - Other grant applications were being developed;
  - Further planning advice on design amendments was being sought from TVBC;
  - A 125 year lease was being drawn up for the site of the new hall. Monday 17<sup>th</sup> March has been fixed to hold a public meeting of parishioners at which a resolution to lease the land would be considered;
  - An update bat survey of the pavilion was to be carried out.

See appendix 2 for details of the report.

## **159. Correspondence**

- 159.1 The list of correspondence received during the month was read and passed to the relevant councillor.

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- TVBC had requested the closure of Church St on 17<sup>th</sup> March to seal a manhole between 18.00 – 24.00;
- A concern over delays to repairs to the parish car park had been raised by a parishioner.  
**JW to action.**
- There had been a parishioner's request to review pedestrian safety outside Fourwinds. See item 157.2;
- A number of parishioners had requested that a new flood prevention / mitigation action plan should be drawn following the latest groundwater flooding event. See item 163.1

## 160. Planning Applications

160.1 There following planning four applications discussed:

**RESOLVED:** Councillors agreed that the actions documented below would be taken:

14/00161/FULLN	25 Jan 14	Level out land and construct a fence to the front garden. The Squirrels, The Dene, Hurstbourne Tarrant, Andover. Mr Jeff Smith. <b>No comment.</b>
14/00224/LBWN 14/00223/FULLN	05 Feb 14	Internal and external alterations to coach house to provide home office, hall and WC/shower, and extension to form new shed and store. Ibthorpe House Horseshoe Lane Ibthorpe, Andover Hampshire SP11 0BY. Mr & Mrs Basden. <b>No comment</b>
14/00295/FULLN	13 Feb 14	Single storey garden room extension. The Old Forge, Upton, Andover SP11 0JS. <b>No comment</b>
14/00249/TREEN	14 Feb 14	T1 – T5 Sycamore – Reduce crowns by 30% (including lopping 2 branches rubbing together. Bramble Bank, The Dene, Hurstbourne Tarrant. Mr Leopold Antelme. <b>No comment</b>

## 161. Councillors' reports:

- 161.1 Councillors Clayton Danks, David Sullivan and Alan Highton had nothing further to report.
- 161.2 Councillor Dinah Murdoch reported that a young parishioner had been caught vandalising a sign to the parish car park. The individual was warned and reported to the police.
- 161.3 The clerk read out a written report from Cllr Nick Melhuish which asked the parish council to formally acknowledge the support provided by Cllr Tim Rolt (HCC) to the whole parish during the recent days of flooding. A formal motion was unanimously agreed thanking Cllr Rolt who had done more than anyone else to help the community. The parish council was very grateful for his outstanding support work.

## 162. Clerk's report

- A request for service to TVBC to clear fly tipping, a large deer carcass and damage vehicle parts from the A343 had been carried out. A general litter pick along the A343 was still required. **Cllr PG to action;**
- A playing field sport pitch survey had been completed and returned to TVBC;
- The clerk would attend the HCC Broadband programme update event on 1<sup>st</sup> April;
- A public meeting would be called on the 17<sup>th</sup> March at 7.00 pm in the pavilion;
- It was noted that any parishioners who had been invoiced for sandbags by TVBC could ignore the charges.

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## 163. Groundwater Flooding

163.1 The parish council reviewed the comments gathered and reported by Rupert Conder regarding the groundwater flooding within the parish. There was general agreement that the following actions would be taken up:

- Advice would be sought from a hydrology expert as soon as possible whilst the full impact of the groundwater flooding could be observed. Input would also be gathered from several parishioners who had considerable skills and knowledge of flooding in the local area. A plan would then be drawn up of flood improvements and mitigation measures that the parish council could pursue through the necessary authorities;
- Extensive repairs would be required to the main culvert between The Dene and Murrel Cottage, damaged footways and road surfaces.

## 164. HCC/TVBC requests for service

164.1 There was only one recent outstanding service request to TVBC to be actioned which was for a litter pick along the A343.

## 165. Public Open Space projects

165.1 The clerk introduced the paper on public open space projects and identified the S106 monies received by TVBC that were available for projects within the parish. The money had been allocated across three types of categories for improvement projects by TVBC. Councillors discussed the options available and agreed how best to allocate the funds across the George V play fields, Dean Rise and Dines Close play areas. It was requested that the Chairman and clerk should draw up a project list for submission to TVBC. **DS & DB to action.**

## 166. Next meeting and forward plan update

166.1 The next **Hurstbourne Tarrant Parish Council** meeting will be held on Monday 17<sup>th</sup> March 2014 in the **Pavilion** at **7.30 p.m.**

Forward plan agenda items:

- Annual Parish meeting and Annual Parish Council meeting – initial agenda planning.

## 167. Disbursements – 17<sup>th</sup> February 2014.

167.1 The following cheques were presented for signature:

Number	Payee	Amount
1017 D R Baker	Salary October	£ 119.22
1018 HMRC	PAYE	£ 79.60
1019 D R Baker	Consumables	£ 419.56
1020 D Sullivan	Sand & sandbags	£ 39.79

**Total authorised:**

**£658.17**

Meeting closed at 8.50 p.m.

**Signed.....**

**Date:.....**

Hurstbourne Tarrant Parish Council Draft Minutes

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# Hurstbourne Tarrant Parish Council



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*Chairman*

## **Appendix 1.**

### **Community SpeedWatch**

#### **Report to Hurstbourne Tarrant Parish Council February 2014**

No written report was submitted in February

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## **Appendix 2:**

### **Hurstbourne Tarrant Development Trust Update to the Parish Council: 17<sup>th</sup> February 2014**

Cash raised and pledges (including a pledge of £50k from the proceeds of the sale of the Church Hall which is being finalised) amount so far to £278k against a target for capital funding of around £530k based on our current working assumptions.

Following submission of our full application for a major capital grant on 6<sup>th</sup> January, we were invited, along with the other 5 shortlisted organisations, to present our project to the grant panel on 5<sup>th</sup> February. The 10 minute presentation was followed by a wide variety of questions. We believe that we gave a good account of the project, but it is of course a competitive process. The next stage is a site visit from key representatives of the grant body at the beginning of March. A final decision on the outcome of this grant application is expected on 6<sup>th</sup> March.

Applications for other 'bids' for capital grant funding are in train. These include an application to TVBC for funding from their Community Assets Fund. We will update the Parish Council and the village on the results of all applications as soon as we know them.

Our application to TVBC for planning advice with respect to the design amendments was submitted on 22<sup>nd</sup> January and we can expect to receive their response within their target of 20 days. The results of this will in turn inform the next actions for completion of the planning and design process.

Actions are being taken to execute the 125 year lease of the land currently occupied by the pavilion and associated car park by the Parish Council as trustee of the King George's Field Trust to the Development Trust. This includes reviewing the contents of the existing draft lease, primarily to ensure it properly reflects changes in Charity Law. In addition, in accordance with the Governing Instrument of the King George's Field, arrangements are being made to hold a public meeting of parishioners at which a resolution to lease the land will be presented.

We have been advised that given the time-span that has elapsed since the previous bat survey, an updated bat inspection of the pavilion may be required and arrangements for this are in hand.

*The Development Trust Team  
17th January, 2014*