

# Hurstbourne Tarrant Parish Council

MINUTES OF MEETING	: 15 <sup>th</sup> June 2015
TIME OF MEETING	: 7.30 p m
VENUE OF MEETING	: Royal British Legion
TYPE OF MEETING	: ORDINARY PARISH COUNCIL
PRESENT	: MR MARK THOMAS (MT)
	: MRS LOUISA RUSSELL (LR)
	: MRS DINAH MURDOCH (DCM)
CHAired BY	: MR DAVID SULLIVAN (DS)
IN ATTENDANCE	: MR DAVID BAKER (DB)
ALSO PRESENT	: CLLR TIM ROLT (HCC) : CLLR PETER GIDDINGS (TVBC) : 2 PARISHIONERS

## 22. Apologies

22.1 None.

## 23. Public participation

23.1 None.

## 24. Actions arising from the previous meeting:

24.1

Councillor Jamie Williams reported that a footpath near Rushmore farm was in need of clearance. It was agreed to report the request to HCC countryside management. JW to action. **Carried forward**

Planning application 15/00879/FULLN Objection: to the scale and massing of the development. Register concern over the historical loss of traditional farming cottage architecture. JW to action.

**Note: Application was withdrawn on 15/06/15.**

Councillor Mark Thomas reported that there was a littering problem left by football players on the playing fields. Cllr Dinah Murdoch agreed to have an informal discussion with the footballers on the matter. DCM to action. It was noted that the goal mouth areas on the football pitch were in need of repair. Cllrs David Sullivan and Jamie Williams agreed to make the necessary arrangements. DS & JW to action. **In progress**

The clerk reported that he would be taking holiday between from 7<sup>th</sup> – 12<sup>th</sup> June. Agenda papers for the next parish council meeting would be publish on the earlier date of 6<sup>th</sup> June. DB to action.

**Completed.**

# Hurstbourne Tarrant Parish Council

## 25. Approval of minutes of the meeting 18th May 2015

- 25.1 The minutes of the Parish Council meeting of 18th May 2015 were approved and signed by the Chairman.

## 26. Declarations of Interest

- 26.1 None.

## 27 Flood working group report

- 27.1 Rupert Conder presented the June report on flood mitigation work.
- Work on the Dene Green new drainage ditch had been completed by the Army as a Military Aid to the Civil Community Project.
  - There was still some landscaping work to be done to clear the site of large stones, to level the ground in some places and to plant trees and shrubs alongside the road, for which we will organise a working party.
  - Some concerns were raised over the new sleeper bridges – councillors agreed to monitor the situation.

See appendix 1 for details of the report.

Note: There had been no CSW sessions held since the last parish meeting.

## 28. Hurstbourne Tarrant Community Centre (HTCC) Report

- 28.1 Susie Hoare presented a summary of the HTCC June report to the meeting.
- Building works were completed on time at the end of May, with commissioning and handover due this week.
  - Planting work to implement the TVBC approved landscaping scheme will be undertaken on 17th June. A number of kind donations were received towards the cost of the trees.
  - All core furniture and equipment will have been delivered and installed by 18th June.
  - The celebration event to mark the opening of the community centre on the afternoon of Sunday, 21st June, 2015, has been well publicised. .
- 28.2 Signage for the HTCC car park was discussed. The parish council agreed that it would provide 2 new signs to be placed at the bridge entrance. **DS to action.**

See appendix 2 for details of the report.

## 29. Correspondence

- 29.1 The list of correspondence received during the month was read and passed to the relevant councillor.
- Changes planned to the CANGO bus service were under review. Cllr Tim Rolt (HCC) offered to monitor developments and keep the parish council advised. **TR to action.**
  - Flower Show needs additional help on Thursday evening (16<sup>th</sup> July) to help put up the marquee, Friday morning (17<sup>th</sup> July) to set up the show field and especially on the Saturday afternoon to help run a stall or side-show for an hour.

Please contact Andy Watson Swallowdale, Horseshoe Lane, Ibthorpe. 01264 736459,

[andrew.w.watson@btinternet.com](mailto:andrew.w.watson@btinternet.com)

## 30. Planning Applications

- 30.1 The following planning applications were discussed.  
**RESOLVED:** Councillors agreed that the actions documented below would be taken:

# Hurstbourne Tarrant Parish Council

15/01249/FULLN	08 Jun 15	Erection of stable building, open sided stable waste store and studio. Rose Cottage, Upton, Andover Hampshire. Mr and Mrs John Hobbins. <b>JW to determine &amp; action by email</b>
15/01309/TREEN	03-Jun-15	Fell 1 Conifer. Chapel House Ibthorpe Andover Hampshire SP11 0BJ. Mr Colin Osmer. <b>No comment.</b>
15/01310/TREEN	04-Jun-15	Carry out various tree work as described in application. Rookery House The Hill Hurstbourne Tarrant Andover Hampshire SP11 0AE. Mr James Bennett. <b>No comment.</b>
TVE022	10 Jun 15	Planning application - TVE022 - Hurstbourne Tarrant C of E Primary School, Church Street, Hurstbourne Tarrant. Replacement of temporary classroom. <b>Support - JW to action.</b>

## 31. Councillors' reports:

- 31.1 Councillor Louisa Russell had nothing further to report.
- 31.2 Councillor Mark Thomas reported that he would be conducting an audit of parish footpaths.
- 31.3 Councillor Dinah Murdoch reported that a fence panel had been repaired, roots had been removed by the river entrance to the playing fields. The youth shelter was in need of some repair to replace rotten wood. **DS to action.** It was noted that bark was needed to top up the aerial runway and around the climbing frame areas. **DB to obtain quotes.**

## 32. Clerk's report

- 32.1 Village website update project had been put on hold until a Hugo-fox software update became available. Work was expected to re-start in July/August.

## 33. Vacancy on the parish council

- 33.1 Councillor David Sullivan asked the clerk for the nominations received for the position of councillor on the parish council. The clerk confirm there was one nomination received from Mr Mark Betteridge. Cllr David Sullivan asked if there was a proposer and seconder for Mr Mark Betteridge. Councillor Dinah Murdoch proposed, and Councillor David Sullivan seconded the nomination and Mr Mark Betteridge was elected unanimously as a parish councillor.
- 33.2 The clerk would report the decision to Cllr Betteridge and ask him to sign the declaration of acceptance form and to complete his registration of Members' pecuniary interests form. **DB & MB to action.**
- 33.3 Cllr David Sullivan recommended that Cllr Mark Betteridge should liaise with Mr Rupert Conder on CSW Scheme, road safety and highways matters.

## 34 New Financial Regulations

- 34.1 Councillors reviewed the proposed new financial regulations for Hurstbourne Tarrant parish council.

**RESOLVED:** Councillors approved and adopted the new set of financial regulations

## 35. Next meetings and forward plan update

- 35.1 The next Hurstbourne Tarrant Parish Council meeting will be held on Monday 20th July 2015 in the **Hurstbourne Tarrant Community Hall** at 7.30 p.m.  
Forward plan agenda items:

# Hurstbourne Tarrant Parish Council

- 1Q 2015/15 Performance report.

## 36. Disbursements – 18th May 2015.

36.1 The following cheques were presented for signature:

Number	Payee		Amount
1129	D R Baker	Salary April	£ 131.38
1130	HM Revenue & Customs	PAYE	£ 87.60
1131	HBT RBL	Room hire	£ 20.00
1132	ROSPA	Inspection fees	£ 156.00
1133	D Sullivan	DG pre-mixed concrete	£ 847.80
1134	D Sullivan	DG sleepers	£ 147.38
1135	R Conder	DG construction materials	£ 138.19
1136	TVBC	Uncontested election costs	£ 24.10
1137	Murdoch Farms Ltd	Maintenance June	£ 96.00
1138	D Sullivan	DG grass seed	£ 60.25
1139	D Sullivan	DG thank you to MACC	£ 50.00
1140	PlaySafe Playgrounds Ltd	Swing installation	£ 4,171.20

**Total authorised      £ 5,929.90**

Meeting closed at 8.35 p.m.

Signed.....

*Chairman*

Date:.....

# Hurstbourne Tarrant Parish Council

## Appendix 1

### HURSTBOURNE TARRANT & UPTON FLOODING WORKING GROUP REPORT TO THE PARISH COUNCIL - JUNE 2015

#### 1. The Dene Green Project.

Thanks to the work of members of 26 Engineer Regiment Royal Engineers and Section 106 Funding, the flood mitigation project on The Dene Green has been completed. As the project was undertaken as a practical skills trade training exercise, manpower and machinery was provided at no cost. Thanks also to Mrs Judy Turley for negotiating generous discounts with local suppliers and, as VAT on the materials can be recovered, the project has come in under budget.

This new ditch and culvert under the Dryer Track was constructed to divert most of the surface water flowing from the Nether-ton Valley directly across The Dene Green into the drain by The Rank and preventing it from forming a pond, as it did last year and then overflowing, flooding the A343 and a number of houses in the North end of the village. There is still some landscaping work to be done to clear the site of large stones, to level the ground in some places and to plant trees and shrubs alongside the road, for which we will organise a working party.

I have written to Lt Col Fossey, Commanding Officer of 26 Engineer Regiment, to thank him and I have drafted a letter for Cllr David Sullivan to send as well.

**2. Dean Rise.** With The Dene Green Project now completed there now exists a 600mm pipe capacity from the culvert under the A343 to Dean Rise, where there are 2 x 150mm and 1 x 300mm drains [a reduction of 618 sq cms]. There remains a concern that this restriction may be sufficient to cause the pavement to lift to the North of it again and flood the A343. The drain capacity there needs to be brought up to 600mm.

**3. Grid.** The grid over the entrance to the drain by The Rank needs to be secured.

**4. Drain Plans.** We are still awaiting a report on and the plans of the drains.

**5. George & Dragon drain.** There has been no feedback on the feasibility of installing a new drain from the front of the George & Dragon public house into the river.

**6. Ponding areas.** Work on ponding areas to hold surface water clear of built up areas is yet to be planned. A suggested design has been sent to EA.

**7. Upton.** In Upton local residents will continue to clear ditches during the year. Apart from drain clearance, nothing else has been done by any authority. Highways has been asked to install a larger conduit under the road to keep water off the road and should report on the feasibility of installing a culvert through the Miller's yard.

# Hurstbourne Tarrant Parish Council

## *Appendix 2*

### **Hurstbourne Tarrant Development Trust**

**Update to the Parish Council: 15<sup>th</sup> June, 2015**

- Building works were completed on time at the end of May, with commissioning and handover due this week.
- Planting work to implement the TVBC approved landscaping scheme will be undertaken on 17<sup>th</sup> June. A number of kind donations were received towards the cost of the trees.
- All core furniture and equipment will have been delivered and installed by 18<sup>th</sup> June.
- The celebration event to mark the opening of the community centre on the afternoon of Sunday, 21<sup>st</sup> June, 2015, has been well publicised. Invitations to the event have been delivered to every household in the parish, and we have advertised the event via the parish magazine, email updates, posters and so on. Personalised invitations have also been sent to around 150 people and organisations, including grant funding bodies and key stakeholders.
- The number of advance bookings continues to grow rapidly – for regular weekly activities, periodic meetings and one-off events.
- Key set up activities, such as the application for a premises licence, appropriate insurance cover, fire safety risk assessments, HTCC operational policies and procedures etc have been actioned.
- With the building project completed, we can now focus on establishing a management committee for the new centre, as well as implementing our marketing plan, including the development of the community centre content for the new village web site.

*The HTCC Team,  
15<sup>th</sup> June, 2015*