

# HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Councillor I Kitson

736677

Clerk: Mrs M Edwards

Tel: 01264

Email:

[theparishclerk@hbt.org.uk](mailto:theparishclerk@hbt.org.uk)

Web: [www.hbt.org.uk](http://www.hbt.org.uk)

**SUMMONS** issued under LGA 1972, Sch 12 para 10(2)(a)

## **ORDINARY MEETING OF THE PARISH COUNCIL**

I hereby give notice to the Councillors that a meeting of the Hurstbourne Tarrant Parish Council will be held on **Monday 15<sup>th</sup> January 2018 at 7.30pm, at the Hurstbourne Tarrant Community Centre**, at which your attendance is required.

Members of the Press and Public are entitled and encouraged to attend

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## **AGENDA**

1. **Apologies for Absence**
2. **Public participation** – to receive any questions or petitions (for information only)
3. **Declarations of Interest** – to receive any declarations of interest from councillors
4. **Minutes of previous meeting** - To approve and sign the minutes as a true record of the parish council meeting held on 18<sup>th</sup> December 2017.
5. **Actions arising** from previous minutes (for information only)

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| <b>Horseshoe Lane public meeting</b> – Councillor Russell updated that an email had been sent to residents and a meeting was hoped to be held in January 2018. |
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| <b>Village Design Statement</b> – Cllr Williams to approach TVBC for advice and support and report back to the PC so that volunteers can then be sought from community to assist – brought forward from last meeting. |
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| <b>Community engagement</b> – Councillor Thomas updated that the first Parish Council newsletter had been printed and was ready to deliver to all residents. Unfortunately, nowhere suitable could be found in Upton to hold a Parish Council meeting, so it was hoped to organise an informal meeting at The Crown PH, which the landlady had agreed to in principle, once a mutually convenient date was agreed. This would then be advertised to Upton residents to invite them to attend. Clerk to update on progress. |
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| <b>HBeET</b> – Cllr Thomas presented an environmental idea to increase insect and wildlife population. MT to update on progress. |
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| <b>Hurstbourne Tarrant Community Fund</b> - Councillor Thomas outlined an idea raise monies for assisting the community, either as a whole or individuals. Councillor Kitson proposed a Working Party to gather more information. Councillor Betteridge suggested identifying anyone who was already part of a trust or similar fund (possibly the Rev Lewis). |
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| <b>Parish Directory/Welcome Pack</b> – Councillor Thomas presented a draft directory to assist new residents. MT to update on progress. |
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| <b>Provost Hill</b> – dangerous overtaking on the A343 north out of the village past the Dean Stores and beyond. A near miss had been reported by a motorist turning into the dwelling known as Provost Hill. Cllr Kitson had reported this to Cllr Kirsty Locke, HCC, but was awaiting an update. |
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# HURSTBOURNE TARRANT PARISH COUNCIL

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6. **Replacement Councillor** – update from TVBC regarding replacement councillor process
7. **Planning Applications** - To review details of planning applications received and to agree what actions should be taken.

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|---|--|--|
| 17/03191/LBWN & 17/03190/FULLN<br><br>14.12.2017<br>(previous appn) | Two storey rear extension to provide kitchen with two bedrooms and bathroom over | Poores Cottage , Horseshoe Lane, Ibthorpe, SP11 0BY - Mr & Mrs H Russell<br><br>Publicity expiry date 19.01.2018 |
| Breach of planning approval 2439/4/5                                | Lockes Drove, Pill Heath – access to mast  | Mr Jim Bass, Treetops, Lockes Drove – email to TVBC 5/1/18   |

8. **Councillors' Reports**
9. **Clerk's Report & Correspondence** – including update on Post Office closure/replacement
10. **Floodwatch** – Mr Gary Edwards to update on working party progress
11. **Performance Monitoring – 2016/17 Q 3 Report** - To review and to accept the financial report for Q3 2017/18 and to agree any actions required.
12. **Annual review of regular contracts** - to review all regular contracts in excess of £1000 pa and to agree any actions required to ensure value for money is being achieved
13. **Disbursements** – To review and authorise monthly payments

| Number | Payee                | Expenditure        | Amount   |
|--------|----------------------|--------------------|----------|
| 1316   | D R Baker            | Salary Jan         | £ 131.38 |
| 1317   | HM Revenue & Customs | PAYE               | £ 87.60  |
| 1318   | M J Edwards          | Salary Jan         | £ 630.51 |
| 1319   | HM Revenue & Customs | PAYE               | £ 13.49  |
| 1320   | SLCC                 | CiLCA course fee   | £ 408.00 |
| 1321   | M J Edwards          | Printer cartridges | £ 77.68  |
| 1322   | Fields In Trust      | Annual membership  | £ 50.00  |

**Total to be authorised £1,398.66**

14. **Next meeting 19<sup>th</sup> February 2018** and to receive any forward plan updates or agenda items.

9<sup>th</sup> January 2018

# HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Mr I Kitson

Clerk: Mrs Miriam Edwards

Chestnut Cottage, The Dene, Hurstbourne Tarrant, SP11 0AN

Tel: 01264 736677 email: [theparishclerk@hbt.org.uk](mailto:theparishclerk@hbt.org.uk)

[www.hbt.org.uk](http://www.hbt.org.uk)

## MINUTES OF ORDINARY MEETING

**Monday 18<sup>th</sup> December 2017, at 7.30 pm, held at the Hurstbourne Tarrant Community Centre**

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### **Councillors present:**

Ian Kitson (IK)(Chairman),

Mark Thomas (MT)(Vice Chairman),

Louisa Russell (LR),

David Sullivan (DS),

Mark Betteridge (MB)

Miriam Edwards (ME)(Clerk).

## HURSTBOURNE TARRANT PARISH COUNCIL

### 100. Apologies for absence

- 100.1 Apologies were received from County Councillor Kirsty Locke, Borough Councillor Peter Giddings and Councillor Jamie Williams.

### 101. Public Participation

- 101.1 17 members of the public attended. There were no matters raised by the public

### 102. Actions arising from previous minutes of meeting 20<sup>th</sup> November 2017

- 102.1 **Horseshoe Lane public meeting** – Councillor Russell updated that an email had been sent to residents and a meeting was hoped to be held in January 2018. **In progress.**
- 102.2 **Second Speed Indicator Device** – Councillor Betteridge advised that he had taken delivery of the second SID and the post for it had been installed by TVBC. It was now ready to be put in place. **Completed.**
- 102.3 **Village Design Statement** – Councillor Williams was not present, so no update. **In progress.**
- 102.4 **HTCC bollards** – Councillor Kitson confirmed the installation of the bollards was complete and he had arranged to hand over the keys to the HTCC Trustees. **Completed.**
- 102.5 **Community engagement** – Councillor Thomas updated that the first Parish Council newsletter had been printed and was ready to deliver to all residents. Unfortunately, nowhere suitable could be found in Upton to hold a Parish Council meeting, so it was hoped to organise an informal meeting at The Crown PH, which the landlady had agreed to in principle, once a mutually convenient date was agreed. This would then be advertised to Upton residents to invite them to attend. **ME to action/arrange.**
- 102.6 **HBeET** – Councillor Thomas reported plenty of positive feedback about this idea, and that the list of initiatives had gone beyond the proposed 18 for 2018. It was agreed to set up a Working Party to organise and progress the initiatives. **MT to action.**

### 103. Minutes of the Meeting held on 20<sup>th</sup> November 2017

- 103.1 The minutes of the Parish Council meeting on 20<sup>th</sup> November 2017 were approved and signed by the Chairman.

### 104. Declarations of Interest

- 104.1 None

### 105. Community Speedwatch report

- 105.1 Nothing further to report from Councillor Betteridge other than the SID update.

### 106. Hurstbourne Tarrant Community Centre quarterly report

- 106.1 Mrs Susie Hoare gave a very brief quarterly update on the HTCC, having previously circulated the full report which was widely available on Facebook, the website, in the Parish Magazine and via the email distribution list. **Councillor Kitson requested a formal thank you to Mrs Hoare for her dedication and continued hard work was minuted.**

### 107. Proposal to establish Hurstbourne Tarrant Community Fund

## HURSTBOURNE TARRANT PARISH COUNCIL

- 107.1 Councillor Thomas outlined an idea, in similar nature to the Stoke Village Fund, to raise monies for assisting the community, either as a whole or individuals. Examples were children's tea parties, Swifts, a Christmas lunch, Scout projects, etc. Councillor Sullivan agreed with the idea, describing a recent incident where a local family couldn't afford to visit a relative in hospital, and perhaps this type of fund could have assisted them. Councillor Kitson proposed a Working Party to gather more information. Councillor Betteridge suggested identifying anyone who was already part of a trust or similar fund (possibly the Rev Lewis). **MT to investigate further and report back.**

### 108. TVBC Community Governance Review

- 108.1 Councillor Kitson updated members regarding his meeting with the Vernham Dean Parish Council chairman, Mr Richard Winch. Options discussed were Upton, which was divided into both parishes, and Linkenholt, which was only a Parish Meeting but struggling for members. The first review is open until 29<sup>th</sup> January 2018. It was proposed to attempt to obtain Upton residents' views prior to this at an open meeting in the village, but neither Vernham Dean or Hurstbourne Tarrant Parish Councils were proactively seeking to change anything at that time.

### 109. Correspondence

- 109.1 The list of correspondence had previously been circulated. Of note, the Clerk mentioned the minutes of the Test Valley Association of Parish and Town Council AGM on 23<sup>rd</sup> November, which the Chairman and Mr Baker had attended. This covered the Community Governance Review, and also an update on Section 106 and Community Infrastructure Levies (CIL), and reported that drop in sessions would be held in January and February for guidance of how Councils can apply for these monies.
- 109.2 An application to modify the definitive map above Upper Ibthorpe Farm had been made by the Andover Ramblers' Association, based on the old Tithe map. It was suggested that a footpath and a restricted byway should be reinstated. However, the Maps Review Officer was currently reviewing applications from 2008, so it was anticipated that this matter would take years to be dealt with.
- 109.3 An email had been received from the Citizens' Advice Bureau with results from a community survey regarding rural Post Office usage and closures. Councillor Thomas queried if there had been any update on the closure of the HBT Post Office at the Dean Stores and whether any replacement site had been identified. The Clerk had not heard any further update from the Post Office and would query this with them.

### 110. Planning Applications

- 110.1 Only one planning application had been received for the Parish, the review date for which had expired prior to the meeting.

|                   |          |   |
|-------------------|----------|---|
| 17/02917/FO<br>DN | 22/11/17 | Forestry details of 17/01003/FONN for track improvements and new track construction. Doles and Rag Copse Rags Copse Lane Hurstbourne Tarrant Andover Hampshire SP11 0DG. Mr Robert Liles. |
|-------------------|----------|---|

### 111. Councillors' Reports

- 111.1 Councillor Russell:
- ≈ the new **play equipment** on KGV field was proving a huge success.
  - ≈ the Headteacher of HBT **Primary School**, Mr Chris Brooks-Martin, was leaving at the end of term, and the current Deputy, Mr Gareth Dee, had been appointed as the new

## HURSTBOURNE TARRANT PARISH COUNCIL

Head to take over in the new term beginning January 2018. **The Parish Council wished Mr Brooks-Martin all the very best in his new headship, and requested this be minuted.**

- ≈ the **Swifts** meetings had continued monthly since starting up in March. The Christmas buffet the previous week (as a result of generous donations) had seen lower attendance owing to the inclement weather. The book exchange had not proved particularly popular, but other ideas were being sought. **Cllr Russell wished to thank Mrs Susie Hoare for her hard work in organising the meetings every month.**

### 111.2 Councillor Thomas:

- ≈ **HBeeT** – see minute 102.6
- ≈ **Spring Clean** – working parties organised for Saturday 3<sup>rd</sup> March 2018 – coincides with the Great British Spring Clean weekend, and would be in the same 3 locations (Dene Green, Church Street and Ibthorpe), headed by Mr Rupert Conder/Mr Gary Edwards, Cllr Thomas, and Mr David Baker/Cllr Russell respectively.
- ≈ **Community engagement** – the results of the questionnaire were in, and although all suggestions had been marked down as important, the newsletter, Upton engagement, stand at the Village Show and welcome pack had come top. Cllr Thomas circulated a draft of the welcome pack/directory index page as a starting point for ideas for inclusion. Councillor Sullivan explained that the previous version of the welcome pack had been designed for the Village Agent to use as a signposting tool, and it was ideal for the VA to 'own' the document and make changes in real time. Mr Baker stated that the old document had been on the website since its inception but was not really used. A member of the public who said they had recently moved to the Parish said they would have found such a document extremely useful. **MT to populate and take forward.**

### 111.3 Councillor Sullivan:

- ≈ drainage improvement – the Painters had been grateful for the Council's thanks regarding the installation of a new drain at Upper Ibthorpe Farm. Cllr Sullivan's intention was to dig gullies to direct water off the track leading down to the pumping station from the north to prevent it discharging onto the road and into the river course. Considerable quantities of silt have over the years almost choked the river course under the bridge but it was hoped that the river authorities would deal with this as they had done between Stoke and St Mary Bourne.

### 111.4 Councillor Kitson:

- ≈ the meeting with Kit Malthouse MP regarding the downgrading of the A343 had been cancelled and was to be rescheduled
- ≈ a meeting had been attended at TVBC regarding the Goodman's appeal, and the Parish Council had submitted its views to the Planning Inspectorate. It appeared that the appeal may be withdrawn, and the other occupier on the site may adhere to the restrictions. The matter is still ongoing.
- ≈ Provost Hill – dangerous overtaking on the A343 north out of the village past the Dean Stores and beyond. A near miss had been reported by a motorist turning into the dwelling known as Provost Hill. Cllr Kitson had reported this to Cllr Kirsty Locke, HCC, but was awaiting an update.
- ≈ Dean Rise tree growth – enquiries revealed this was the responsibility of Aster Housing so any pruning may be more difficult to achieve than had it been down to TVBC
- ≈ A list of the Parish Council achievements was circulated for all to see, which was agreed to be very impressive. This would be put onto the Facebook page, website and into the Parish Magazine if space allowed.
- ≈ Cllr Kitson and Cllr Thomas had cut back the hedges at the allotments, which was part of the last risk assessment
- ≈ Cllr Kitson had filled in more potholes at the HTCC.

## 112. Clerk's report

## **HURSTBOURNE TARRANT PARISH COUNCIL**

- 112.1 The Clerk updated that the HTCC trustees had made a donation of £200 towards the installation of the bollards to prevent unauthorised vehicular access onto the KGV field. Mrs Susie Hoare was thanked for organising this.
- 112.2 TVBC would be sending out invitations to parishes to attend 'funding surgeries' which would be an opportunity for parish councillors to discuss their aspirations for any specific projects and ask questions about CIL monies and other forms of community funding. The surgeries would take place as 4 drop-in sessions in February and March 2018, across the borough.
- 112.3 The Clerk sought the authority of the Council to fund training for the Certificate in Local Council Administration, at a cost of £340 + VAT. In order for a Council to gain the General Power of Competence, the Clerk has to have this qualification. More generally, CiLCA qualified officers may also help to raise standards in the council and the wider sector. It was unanimously agreed that the Clerk should undertake this training.
- 112.4 The Clerk reported that enquiries had been made with The Crown in Upton regarding a community meeting, and that 17<sup>th</sup> January had been agreed with the licensee. All members found that date acceptable. Once confirmed with the pub, the meeting will be advertised and arranged. **ME to deal.**

### **113. Annual Review of Hurstbourne Tarrant FOI Publication Scheme**

- 113.1 No amendments were deemed necessary other than to update the contact details for the new Clerk and the Chairman

### **114. Annual review of Hurstbourne Tarrant Complaints Procedure**

- 114.1 No amendments were deemed necessary other than to update the contact details for the new Clerk and the Chairman.

### **115. Budget Planning for 2018/19**

- 115.1 The plan discussed at the meeting on 20<sup>th</sup> November was unanimously agreed, including the application for a rise in the precept to £15,300, and authorisation for the Chairman to sign and submit the precept decision notice to TVBC in January. The following annual subscriptions were approved:

|                                     |      |
|-------------------------------------|------|
| 1. HPFA annual subscription         | £40  |
| 2. Fields in Trust                  | £50  |
| 3. HALC/NALC annual membership fees | £286 |
| 4. SLCC membership fee              | £72  |
| 5. CPALC membership fee             | £25  |

A nil increase in the clerk's salary for the financial year 2018/19, set using the national pay scale LC1 SCP 20 @ £10.39/hr as recommended in national pay scales published on 1st April 2016, was also agreed, unless the CiLCA qualification was achieved within that timescale, when on successful completion, and subject to satisfactory performance, the Council would look to increase the Clerk's salary to £11.04/hr.

### **116. Next Meeting 15<sup>th</sup> January 2018**

- 116.1 The next Ordinary meeting of the Parish Council will be held at 7.30pm on Monday 15<sup>th</sup> January 2018 at the Hurstbourne Tarrant Community Centre.  
Forward plan agenda items:
- Financial report for Q3 2017/18
  - Annual review of regular contracts

### **117. Disbursements**

## HURSTBOURNE TARRANT PARISH COUNCIL

117.1 The following cheques were presented for signature:

| <b>Number</b> | <b>Payee</b>             | <b>Expenditure</b>            | <b>Amount</b> |
|---------------|--------------------------|-------------------------------|---------------|
| 1303          | D R Baker                | Salary Dec                    | £ 131.38      |
| 1304          | HM Revenue & Customs     | PAYE                          | £ 87.60       |
| 1305          | M J Edwards              | Salary Dec                    | £ 490.00      |
| 1306          | HM Revenue & Customs     | PAYE                          | £ 154.34      |
| 1307          | HALC                     | 2 course fees                 | £ 180.00      |
| 1308          | D R Baker                | Consumables                   | £ 216.41      |
| 1309          | Kitson Recycling Ltd     | HTCC bollards                 | £ 1250.81     |
| 1310          | Pandora Technologies Ltd | 2 <sup>nd</sup> SID           | £ 2730.00     |
| 1311          | David Page               | HTCC bollards installation    | £ 390.00      |
| 1313          | M J Edwards              | CPALC annual membership       | £ 22.50       |
| 1314          | M J Edwards              | Printing (newsletter & flyer) | £ 78.00       |
| 1315          | Business Stream          | Allotments water Apr-Nov      | £ 45.54       |

**Total to be authorised £ 5776.58**

The meeting closed at 8.40 p.m.

At the close of the meeting, Councillor Mark Betteridge tendered his resignation from the Parish Council. Mr Rupert Conder thanked Councillor Betteridge for all his efforts and his involvement with the Community Speed Watch, and wished him all the best on behalf of the community as a whole. Mr Conder also thanked the Parish Council as a whole for the year's work.

Signed.....

Date:.....

**Chairman**

## HURSTBOURNE TARRANT PARISH COUNCIL

## HURSTBOURNE TARRANT PARISH COUNCIL

### SUPPORTING PAPERS FOR MEETING ON 15<sup>th</sup> JANUARY 2018

#### **Item 5 – Actions Arising**

See attached letter from HCC to Cllr Kirsty Locke re Provost Hill

#### **Item 7 – Planning**

**20/12/17** – email – weekly planning list for w/e 15<sup>th</sup> December 2017

|   |  |  |
|---|--|--|
| 17/03191/LBWN<br>&<br>17/03190/FULL<br>N<br><br>14.12.2017<br>(previous appn) | Two storey rear extension to provide kitchen with two bedrooms and bathroom over | Poores Cottage , Horseshoe Lane, Ibthorpe, SP11 0BY - Mr & Mrs H Russell<br><br>Publicity expiry date 19.01.2018 |
|---|--|--|

**3/1/18** – email – weekly planning list for w/e 22<sup>nd</sup> December 2017 – **nothing for HBT**

**5/1/18** – email – from Mr Jim Bass, to TVBC Planning – requesting action taken regarding breaches of planning approvals at Lockes Drove mast.

**8/1/18** – post:

|                |                                 |  |
|----------------|---------------------------------|--|
| 18/00051/TREEN | Fell x2 horse chestnut (T2, T3) | Field End, The Dene, HBT – Mr White<br><br>Comments by 30 <sup>th</sup> January 2018 |
|----------------|---------------------------------|--|

#### **Item 9 – Correspondence**

##### **Mail Log**

##### **19<sup>th</sup> December 2017 to 15<sup>th</sup> January 2018**

**18/12/17** – letter – Fields In Trust – Winter 2017 edition of ‘Field Notes’ newsletter

**19/12/17** – email - TVBC (Owen Carine) – S106 update

**20/12/17** – email – HALC – new legal helpline for Parish Councils – Hampshire Legal Services

**20/12/17** – email – Mr Jim Bass, Lockes Drove – re intention to complain to TVBC re mast noise

**21/12/17** – email – Kier – A34 southbound closures from 10<sup>th</sup> January for 3 weeks

**23/12/17** – post – Public Transport Guide 2018 Andover – copy to MT for his directory

**Distribution:** Cllrs: I Kitson ; M Thomas ; D Sullivan ; L Russell ; J Williams; M Betteridge

**Borough Cllr:** P Giddings : **County Cllr:** K Locke

**Copies to:** parish noticeboards ; website: [www.hbt.org.uk](http://www.hbt.org.uk)

## **HURSTBOURNE TARRANT PARISH COUNCIL**

**2/1/18** – email – TVBC – SHELAA (Strategic Housing & Economic Land Availability Assessment) update – late submissions from Andover, Romsey and Nursling – no impact on HBT

**3/1/18** – email – Neighbourhood Watch newsletter – burglary 7-8<sup>th</sup> Dec, HBT – dwelling and outbuildings entered – property taken (identified in Andover Advertiser as Mr Alan Hammond’s premises)

**3/1/18** – email – Cllr Kirsty Locke – update on Provost Hill dangerous turning/overtaking issue

**3/1/18** – email – Mr Paul Symes – concern re flooding

**3/1/18** – email – to Cllr Thomas, from Phil Taverner, Test Valley Community Services – link to website re grants for Neighbourhood Planning (2018-22, govt (Dept Community and Local Govt) allocating £23m)

**4/1/18** – email – PCSO Catherine Williams – community priority survey

**6/1/18** – post – “The Clerk Magazine” SLCC

**8/1/18** – email – HALC e-update Jan 2018 – inc Flooding Forum and Highways updates

**8/1/18** – email – Nick Melhuish, Volunteer Litter Picker – updating re litter pick on The Hill out of HBT and requesting TVBC be asked to cut verges and carry out a deeper litter pick

**9/1/18** – email – SLCC – Highways England consultation re J9 M3/A34 improvement plans

### **Item 9 – Clerk’s report and correspondence**

See attached S106 sheets – Clerk to update Council as to current situation

See attached letter to Kier re A34 closures

### **Item 10 - Performance Monitoring – 2016/17 Q 3 Report**

To follow

### **Item 11 - Annual review of regular contracts**

There are no regular contracts exceeding £1,000 to review or discuss – procedural item only.

# **HURSTBOURNE TARRANT PARISH COUNCIL**

6<sup>th</sup> January 2018

Kathryn Blofield  
Communications Coordinator  
Kier Services (Highways)  
M3 Junction Compound  
Easton Lane  
Winnall  
Winchester  
SO23 7GR  
(via email)

Dear Ms Blofield

## **Proposed closures of A34 Beacon Hill to Litchfield – Southbound Resurfacing**

Thank you for your email communication of 21<sup>st</sup> December 2017, regarding the above road closures.

The Parish of Hurstbourne Tarrant is situated between Newbury and Andover. Hurstbourne Tarrant is a small village, in a valley, and is bisected by the A343. Passing traffic must negotiate two steep hills and a difficult s-bend in the centre of the village where there is also a school crossing point.

When closures affect the A34, the A343 is a popular alternative route. Even if a diversion channels traffic elsewhere (as you have described in your communication), satellite navigation units are likely to direct traffic to use the A343 southbound.

Whilst we fully understand the need to carry out your work as 'efficiently and safely as possible', Hurstbourne Tarrant Parish Council is very concerned at the increasingly automatic default position of contractors to implement full road closures, which seems to prioritise the needs of your operations over the safety of communities along alternative routes, disruption to rural roads and damage to the local environment.

During recent closures of the A34, we have experienced traffic jams caused by HGVs failing to negotiate the two hills in our village (which in turn leads to dangerous overtaking), as well as safety bollards on our school crossing point being demolished by oversized lorries passing through the s-bend.

## **HURSTBOURNE TARRANT PARISH COUNCIL**

Could we please ask you to pass this letter to those responsible for such decisions, with a strong request that when conducting their risk assessments, they consider the wider impact that their decisions can have on rural roads and communities.

Thank you for your assistance.

Yours sincerely,

**Ian Kitson**

**Chairman - Hurstbourne Tarrant Parish Council**

Cc: Rt Hon Kit Malthouse MP

Cllr Kirsty Locke, Hampshire County Council

Highways England

# HURSTBOURNE TARRANT PARISH COUNCIL



Councillor Kirsty Locke  
Via email to:  
[Kirsty.Locke@hants.gov.uk](mailto:Kirsty.Locke@hants.gov.uk)

*Economy, Transport and Environment  
Elizabeth II Court West, The Castle  
Winchester, Hampshire SO23 8UD*

*Tel: 0300 555 1388 (Roads and Transport)  
0300 555 1390 (Textphone)*

*Email: [roads@hants.gov.uk](mailto:roads@hants.gov.uk)*

*Web: [www.hants.gov.uk](http://www.hants.gov.uk)*

*Enquiries to* Highways DMT Correspondence  
Team  
*Direct Line*  
*Date* 21 December 2017

*My  
reference* 7036965

*Your  
reference*

*Email* [ete.dmtsupport@hants.gov.uk](mailto:ete.dmtsupport@hants.gov.uk)

Dear Councillor Locke,

## **Road Safety - Provost Hill, A343**

Thank you for your email dated 18 December 2017, in relation to the concerns raised on behalf of the parishioners of Hurstbourne Tarrant.

Funding reductions mean we must make the best use of the resources we have, while at the same time continuing to place safety as our highest priority. For this reason we prioritise resources on safety measures where we have evidence that they will reduce casualties. This is in accordance with our current policy on the Traffic and Safety service which prioritises investigation of sites where a treatable pattern of road casualty collisions exists. This is reflected in a scaling back of investigations into traffic management measures where no clear road casualty reduction benefit is demonstrated. A link to the higher level Traffic Management policy that limits certain traffic management measures towards addressing proven safety issues can be viewed via the following link, where further information on policy and criteria is also available.

<https://www.hants.gov.uk/transport/roadsafety/makingroadssafer>

A double white line system can only be used where there is limited visibility on wider roads. The lines should only be placed where a driver's forward visibility falls below a specified level and the likelihood of vehicles attempting to overtake is high. In this case the forward visibility is good at the point of the private access and for this reason a double white line system cannot be considered for this location.

Continued/...

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Calls to 0300 numbers are included in call packages, or charged at the same rate as 01 and 02 numbers. Costs may vary depending on your telecoms provider and whether you are calling from a landline or mobile. Your name and address will be recorded in our database and may be made available to others only in accordance with the Data Protection Act

## HURSTBOURNE TARRANT PARISH COUNCIL

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Traffic islands can prevent overtaking in some locations, particularly when used as part of a system of traffic calming. However, in this case an isolated traffic island is unlikely to prevent overtaking due to the straight nature of the route and the good forward visibility, and may well increase the risk of collision due to the potential for vehicles to strike the island itself. Isolated traffic calming features are rarely applied unless the road geometry and environment supports lower traffic speeds.

The road casualty collision history for this location has been examined and there have been no road casualty collisions recorded in recent years. Although I appreciate that the resident has reported near miss incidents to the Parish Council I'm afraid the site does remain a lower priority for investigation based on the prioritisation principles outlined above. One option that may be worthy of consideration on a community funded basis is enhancing driver awareness of the entrance through the placement of visible reflective bollards.

I understand this may not be the response you were looking for, however I trust this clarifies the Council's position.

Yours sincerely,



P.P. Mandy Ware  
Traffic Management  
Hampshire County Council

*Head of Highways Area Offices*  
**Tim Lawton BEng CEng FICE MCIHT**  
*Director of Economy, Transport and Environment*  
**Stuart Jarvis BSc DipTP FCIHT MRTPI**

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## HURSTBOURNE TARRANT PARISH COUNCIL

| Applic No.     | Agmt Date | Development Site   | Parish              | Ward          | Purpose   | Type                   | Amount    | Date Rec'd | Paid Out  | Date Paid  | Paid To                | Balance   | Repayment | Repayment Due Date |
|----------------|-----------|--|---------------------|---------------|---|------------------------|-----------|------------|-----------|------------|------------------------|-----------|-----------|--------------------|
| 07/01220/FULLN | 28-Mar-08 | 1-2 Dines Close  | Hurstbourne Tarrant | Bourne Valley | Landscaping   | Landscaping Management | £604.61   | 11/06/2009 |           |            |                        | £604.61   | none      | none               |
| 07/01229/FULLN | 28-Mar-08 | 1-2 Dines Close  | Hurstbourne Tarrant | Bourne Valley | Sports Ground / Formal Recreation                                     | Public Open Space      | £3,445.08 | 11/08/2009 |           |            |                        | £3,445.08 | 10 Years  | 11/08/2019         |
| 07/01899/FULLN | 28-Mar-08 | 30-34 Dines Close  | Hurstbourne Tarrant | Bourne Valley | Sports Ground / Formal Recreation                                     | Public Open Space      | £6,890.16 | 11/08/2009 |           |            |                        | £6,890.16 | 10 Years  | 11/08/2019         |
| 08/00504/FULLN | 18-Apr-08 | Land Adjacent 16 Dines Close                               | Hurstbourne Tarrant | Bourne Valley | Sports Ground / Formal Recreation                                     | Public Open Space      | £3,502.05 | 05/10/2009 |           |            |                        | £3,502.05 | 10 Years  | 05/10/2019         |
| 08/00504/FULLN | 18-Apr-08 | Land Adjacent 16 Dines Close                               | Hurstbourne Tarrant | Bourne Valley | Informal Recreation   | Public Open Space      | £2,518.68 | 05/10/2009 |           |            |                        | £2,518.68 | 10 Years  | 05/10/2019         |
| 08/00504/FULLN | 18-Apr-08 | Land Adjacent 16 Dines Close                               | Hurstbourne Tarrant | Bourne Valley | Playspace   | Public Open Space      | £1,967.18 | 05/10/2009 | £1,738.68 | 01/11/2014 | Hurstbourne Tarrant PC | £228.48   | 10 Years  | 05/10/2019         |
| 12/00820/FULLN | 19-Jun-12 | Lockes Drove Farm Lockes Drove Hill Heath                  | Hurstbourne Tarrant | Bourne Valley | Sports Ground / Formal Recreation                                     | Public Open Space      | £1,974.58 | 19/08/2012 |           |            |                        | £1,974.58 | none      | none               |
| 15/00842/FULLN | 10-Jul-15 | Land r/o 1 Wayside Cottages, The Deno, Hurstbourne Tarrant | Hurstbourne Tarrant | Bourne Valley | Informal Recreation. Football training area/adult swings at Dean Rise | Public Open Space      | £1,824.11 | 09/07/2015 |           |            |                        | £1,824.11 | 10 Years  | 09/07/2025         |
| 13/00906/FULLN | 12-Jun-13 | Methodist Chapel Ibthorpe                                  | Hurstbourne Tarrant | Bourne Valley | Informal Recreation   | Public Open Space      | £1,809.60 | 09/06/2015 |           |            |                        | £1,809.60 |           |                    |
| 13/00906/FULLN | 12-Jun-13 | Methodist Chapel Ibthorpe                                  | Hurstbourne Tarrant | Bourne Valley | Children's Play Space   | Public Open Space      | £1,413.37 | 09/06/2015 |           |            |                        | £1,413.37 |           |                    |

**Distribution:** Cllrs: I Kitson ; M Thomas ; D Sullivan ; L Russell ; J Williams; M Betteridge  
**Borough Cllr:** P Giddings ; **County Cllr:** K Locke  
**Copies to:** parish noticeboards ; website: [www.hbt.org.uk](http://www.hbt.org.uk)

## HURSTBOURNE TARRANT PARISH COUNCIL

| Applic No.     | Agmt Date | Development Site   | Parish             | Ward          | Purpose   | Type              | Amount    |
|----------------|-----------|--|--------------------|---------------|---|-------------------|-----------|
| 11/01369/FULLN | 09-Aug-11 | 15 Dines Close   | Hurstborne Tarrant | Bourne Valley | To pay £3,745 (Index linked) towards improved pedestrian crossing of A343 between the land and the local school. To be paid prior to occupation and spent within 10 years from the date of receipt.   | Highways          | £3,745.00 |
| 11/01369/FULLN | 09-Aug-11 | 15 Dines Close   | Hurstborne Tarrant | Bourne Valley | To pay £4,347.40 (Index linked) towards public open space. Comprising of £1,905.95 for Sports Ground/Formal Recreation, £1,370.80 for Informal Recreation and £1,070.65 for Children's Play Space. To be paid prior to occupation and spent within 10 years from the date of receipt. | Public Open Space | £4,347.40 |
| 12/01773/FULLN | 02-Oct-12 | The Old Dryer Barn Upper Ibthorpe Farm Horseshoe Lane Ibthorpe | Hurstborne Tarrant | Bourne Valley | To pay £3,035.22 (Index linked) towards public open space. Comprising of £1,704.18 for Informal Recreation and £1,331.04 for Playspace. To be paid prior to occupation and spent within 10 years from the date of receipt.  | Public Open Space | £3,035.22 |
| 12/01773/FULLN | 02-Oct-12 | The Old Dryer Barn Upper Ibthorpe Farm Horseshoe Lane Ibthorpe | Hurstborne Tarrant | Bourne Valley | To pay £5,457 (Index linked) towards the provision of a safer route along Upton Lane and crossing the A343 for those going to the school at Hurstborne Tarrant. To be paid prior to occupation and spent within 10 years from the date of receipt.                                    | Highways          | £5,457.00 |
| 13/00376/VARN  | 10-Apr-13 | Rushmore Farm Upton  | Hurstborne Tarrant | Bourne Valley | To pay £5,404.71 (Index linked) towards public open space. Comprising of £2,369.49 for Sports Ground/Formal Recreation, £1,704.18 for Informal Recreation and £1,331.04 for Children's Play Space. To be paid prior occupation.   | Public Open Space | £5,404.71 |
| 13/00376/VARN  | 10-Apr-13 | Rushmore Farm Upton  | Hurstborne Tarrant | Bourne Valley | To pay £5457 (Index linked) towards promotion of sustainable modes of transport and/or highways infrastructure and/or traffic management in the locality. To be paid prior to occupation.   | Highways          | £5,457.00 |

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## HURSTBOURNE TARRANT PARISH COUNCIL

| Hurstbourne Tarrant Parish Council                         |                            |                     |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  |                        |                                |
|--|----------------------------|---------------------|---------------|-----------------|-----------------|-----------------|-----------------|------------------|------------------|-----------------|-----------------|-----------------|------------------|------------------|------------------|------------------------|--------------------------------|
| Income and Expenditure YTD report as at 30th December 2017 |                            |                     |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  |                        |                                |
| Expenditure  | Actual expenditure 2016-17 | Base Budget 2017-18 | April         | May             | June Q1         | July            | Aug             | Sept Q2          | Oct              | Nov             | Dec Q3          | Jan             | Feb              | Mar              | 31-Mar           | Actual expenditure YTD | Surplus/overrun against budget |
| <b>A Administration</b>                                    | <b>£4,990.41</b>           | <b>£5,088.00</b>    |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | <b>£5,989.05</b>       | <b>-£901.05</b>                |
| A1 Audits fees and costs                                   | £100.00                    | £135.00             |               |                 |                 |                 |                 | 200.00           |                  |                 |                 |                 |                  |                  |                  | £200.00                | -£65.00                        |
| A2 Clerks salary & HMRC payments                           | £2,627.76                  | £2,628.00           | 218.98        | 218.98          | 218.98          | 218.98          | 218.98          | 218.98           | 218.98           | 863.32          | 863.32          |                 |                  |                  |                  | £3,259.50              | -£631.50                       |
| A3 Other expenses  | £0.00                      | £400.00             |               |                 |                 |                 |                 |                  |                  |                 | 78              |                 |                  |                  |                  | £78.00                 | £322.00                        |
| A4 Insurance   | £702.01                    | £725.00             |               |                 |                 |                 |                 | 732.78           |                  |                 |                 |                 |                  |                  |                  | £732.78                | -£7.78                         |
| A5 Room hire   | £470.00                    | £300.00             |               |                 |                 | 24.00           |                 | 54.00            |                  |                 |                 |                 |                  |                  |                  | £78.00                 | £222.00                        |
| A6 Training  | £205.00                    | £300.00             |               |                 |                 |                 |                 |                  | 90.00            | 192             | 180.00          |                 |                  |                  |                  | £462.00                | -£162.00                       |
| A7 HALC NALC & SLCC Affiliation fees                       | £355.00                    | £365.00             | 354.00        |                 |                 |                 |                 |                  |                  |                 | 22.5            |                 |                  |                  |                  | £376.50                | -£11.50                        |
| A8 Stationary & consumables                                | £495.64                    | £900.00             |               |                 |                 |                 |                 |                  | 550.86           |                 | 216.41          |                 |                  |                  |                  | £767.27                | £132.73                        |
| A9 Election costs  | £0.00                      | £0.00               |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  | £0.00                          |
| A10 Data Protection registration fee                       | £35.00                     | £35.00              |               |                 |                 |                 |                 |                  |                  | 35              |                 |                 |                  |                  |                  | £35.00                 | £0.00                          |
| A11 HALC HR Service  | £150.00                    | £150.00             | 150.00        |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £150.00                | £0.00                          |
| <b>B Facilities &amp; Services</b>                         |                            |                     |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  |                        |                                |
| <b>B1 Playing Fields</b>                                   | <b>£841.22</b>             | <b>£1,200.00</b>    |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | <b>£3,448.73</b>       | <b>-£2,248.73</b>              |
| Grass & hedge cutting                                      | £290.14                    | £1,150.00           |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  | £1,150.00                      |
| Wombing & car park spraying                                | £0.00                      | £0.00               |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  | £0.00                          |
| HPFA & Fields in Trust fees                                | £90.00                     | £90.00              |               | 40.00           |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £40.00                 | £50.00                         |
| Repairs & maintenance                                      | £461.08                    | £0.00               |               |                 |                 |                 |                 | 1,099.89         |                  | 668.03          | 1,640.81        |                 |                  |                  |                  | £3,408.73              | -£3,408.73                     |
| <b>B3 Dene Green</b>                                       | <b>£254.40</b>             | <b>£330.00</b>      |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | <b>£300.00</b>         | <b>£30.00</b>                  |
| Repairs & maintenance                                      | £0.00                      | £0.00               |               |                 |                 |                 |                 |                  | 300.00           |                 |                 |                 |                  |                  |                  | £300.00                |                                |
| Grass cutting  | £0.00                      | £330.00             |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| <b>B4 Tennis Court</b>                                     | <b>£254.40</b>             | <b>£50.00</b>       |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | <b>£0.00</b>           | <b>£50.00</b>                  |
| Repairs & maintenance                                      | £0.00                      | £0.00               |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| <b>B5 Allotments</b>                                       | <b>£0.00</b>               | <b>£190.00</b>      |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | <b>£45.54</b>          | <b>£144.46</b>                 |
| Water  | £421.30                    | £190.00             |               |                 |                 |                 |                 |                  |                  |                 | 45.54           |                 |                  |                  |                  | £45.54                 |                                |
| Repairs & maintenance                                      | £137.67                    | £0.00               |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| <b>C New Projects</b>                                      | <b>£283.63</b>             | <b>£3,350.00</b>    |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | <b>£12.50</b>          | <b>£3,337.50</b>               |
| C1 SLR shared service costs                                | £431.50                    | £800.00             |               |                 |                 |                 |                 | 12.50            |                  |                 |                 |                 |                  |                  |                  | £12.50                 |                                |
| C2 Election sinking fund                                   | £431.50                    | £300.00             |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| C3 Flood mitigation sinking fund                           | £0.00                      | £500.00             |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| C4 unplanned projects                                      | £0.00                      | £1,000.00           |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| C5 Dene Green  | £94.99                     | £100.00             |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| C6 Solar SLR   | £20,626.47                 | 2,275.00            |               |                 |                 |                 |                 |                  |                  |                 | 2,730.00        |                 |                  |                  |                  | £2,275.00              | £0.00                          |
| C7 Play equipment upgrade                                  |                            |                     |               |                 |                 | 750.00          |                 |                  |                  |                 |                 |                 |                  |                  |                  | £750.00                |                                |
| C8 Safety Matting  |                            |                     |               |                 |                 | 2,708.00        |                 |                  |                  |                 |                 |                 |                  |                  |                  | £2,708.00              |                                |
| C9 Defibrillator   |                            |                     |               |                 |                 | 1,779.08        |                 |                  |                  | 125.00          |                 |                 |                  |                  |                  | £1,904.08              |                                |
| C10 Bench  |                            |                     |               |                 |                 |                 |                 | 339.00           |                  |                 |                 |                 |                  |                  |                  | £339.00                |                                |
| <b>D General repairs and maintenance</b>                   | <b>£2,275.00</b>           | <b>£1,000.00</b>    |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | <b>£331.36</b>         | <b>£668.64</b>                 |
| D1 Dog bins  | £491.36                    | £200.00             | 198.36        |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £198.36                |                                |
| D2 BT phone box Upton                                      | £198.36                    | £0.00               |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| D3 Play areas inspection fee                               | £0.00                      | £135.00             |               |                 |                 | 133.00          |                 |                  |                  |                 |                 |                 |                  |                  |                  | £133.00                |                                |
| D4 Cutting riverbed Church St, Bank tree                   | £133.00                    | £150.00             |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| D5 Misc repairs  | £0.00                      | £0.00               |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| <b>E VAT paid</b>  | <b>£160.00</b>             | <b>£2,000.00</b>    | 69.67         |                 |                 | 1,074.02        |                 | 327.78           |                  |                 |                 |                 |                  |                  |                  | <b>£1,471.47</b>       | <b>£528.53</b>                 |
| <b>F Donations awarded</b>                                 | <b>£5,076.24</b>           | <b>£750.00</b>      |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | <b>£600.00</b>         | <b>£150.00</b>                 |
| F1 Churchyard maintenance                                  | £100.00                    | £500.00             |               |                 |                 | 500.00          |                 |                  |                  |                 |                 |                 |                  |                  |                  | £500.00                |                                |
| F2 Victim Support  | 0.00                       |                     |               |                 |                 | 100.00          |                 |                  |                  |                 |                 |                 |                  |                  |                  | £100.00                |                                |
| F3   | 0.00                       |                     |               |                 |                 |                 |                 |                  |                  |                 |                 |                 |                  |                  |                  | £0.00                  |                                |
| <b>Total</b>   | <b>£0.00</b>               | <b>£13,958.00</b>   | <b>991.01</b> | <b>258.98</b>   | <b>218.98</b>   | <b>7,287.08</b> | <b>218.98</b>   | <b>2,984.93</b>  | <b>1,159.84</b>  | <b>1,883.35</b> | <b>5,776.58</b> | <b>0.00</b>     | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>      |                        |                                |
| <b>Total Spend YTD</b>                                     |                            |                     | <b>991.01</b> | <b>1,249.99</b> | <b>1,468.97</b> | <b>8,756.05</b> | <b>8,975.03</b> | <b>11,959.96</b> | <b>13,119.80</b> | <b>15003.15</b> | <b>20779.73</b> | <b>20779.73</b> | <b>20,779.73</b> | <b>20,779.73</b> | <b>20,779.73</b> |                        |                                |

Distribution: Cllrs: I Kitson ; M Thomas ; D Sullivan ; L Russell ; J Williams; M Betteridge

Borough Cllr: P Giddings ; County Cllr: K Locke

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## HURSTBOURNE TARRANT PARISH COUNCIL

|                 | Actual<br>Income 2016-<br>17 | Estimated<br>Income<br>2017-18 | April    | May      | June      | July      | Aug       | Sept      | Oct       | Nov       | Dec       | Jan       | Feb       | Mar       | 31-Mar    | Actual<br>Income YTD | Outstanding<br>planned Incom |
|-----------------|------------------------------|--------------------------------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------------------|------------------------------|
|                 | £14,850.00                   | £14,850.00                     | 7,425.00 |          |           |           |           | 7,425.00  |           |           |           |           |           |           |           | £14,850.00           | £0.0                         |
| 15/16           | £2,041.21                    | £5,076.24                      |          |          | 5,076.24  |           |           |           |           |           |           |           |           |           |           | £5,076.24            | £0.0                         |
|                 | £14.33                       | £8.00                          |          |          | 3.17      |           |           | 2.14      |           |           | 3.06      |           |           |           |           | £8.37                | -£0.3                        |
|                 | £50.00                       | £50.00                         |          |          | 12.50     |           |           | 12.50     |           |           |           |           |           |           |           | £25.00               | £25.0                        |
|                 | £0.00                        | £0.00                          |          |          |           |           |           |           |           |           | 12.50     |           |           |           |           | £12.50               | -£12.5                       |
|                 | £190.00                      | £190.00                        |          |          |           |           |           |           |           |           |           |           |           |           |           | £0.00                | £190.0                       |
|                 | £115.55                      | £100.00                        |          |          |           | 100.66    |           |           |           |           | 15.12     |           |           |           |           | £115.78              | -£15.7                       |
| ations received | £1,681.00                    |                                |          |          | 915.80    | 500.00    | 1,000.00  |           |           |           | 200.00    |           |           |           |           | £2,615.80            |                              |
| from TVBC       | £0.00                        | 1,653.27                       | 1,653.27 |          |           |           |           |           |           |           |           |           |           |           |           | £1,653.27            |                              |
| ty grant        |                              |                                |          |          |           |           |           | 10,000.00 |           | 1,000.00  |           |           |           |           |           |                      |                              |
|                 | <b>£18,942.09</b>            | <b>£20,274.24</b>              | 9,078.27 | 0.00     | 6,007.71  | 600.66    | 1,000.00  | 17,439.64 | 0.00      | 1,000.00  | 230.68    | 0.00      | 0.00      | 0.00      | 0.00      |                      |                              |
| <b>TD</b>       |                              |                                | 9,078.27 | 9,078.27 | 15,085.98 | 15,686.64 | 16,686.64 | 34,126.28 | 34,126.28 | 35,126.28 | 35,356.96 | 35,356.96 | 35,356.96 | 35,356.96 | 35,356.96 |                      |                              |

## HURSTBOURNE TARRANT PARISH COUNCIL

### Hurstbourne Tarrant Parish Council

#### Bank Reconciliation

Prepared by: David Baker (Clerk /RFO)

Date: 31 March 2017

31 December 2017

Approved by: David Sullivan  
(Chairman of the Parish Council)

Date: 31 March 2017

31 December 2017

Financial Year ending 31 March 2018

|  | <u>2016/17</u>         | <u>2017/18</u>          |
|--|------------------------|-------------------------|
| Balance Treasurers Account (00730337) per Bank Statement | 1,000.00               | 1,000.00                |
| Balance Instant Access (07150069) per Bank Statement     | 12,999.57              | 15,063.71               |
| Balance 30 Day Notice (07210851) per Bank Statement      | 7,709.10               | 7,712.05                |
| Outstanding Cheques as at 31 Dec                         | -16,408.00             | -3,912.98               |
| Outstanding Credits as at 31 Dec                         | 0.00                   | 15.12                   |
| Net bank balances 31 Dec                                 | <u>5,300.67</u>        | <u>19,877.90</u>        |
| <b>Total cash</b>  |                        |                         |
| Opening Balance  | <u>21,831.47</u>       | <u>5,300.67</u>         |
| Less debtors   | 0.00                   |                         |
| Add creditors  | 0.00                   |                         |
| Add: Receipts in the year to 31 Dec                      | 19,222.09              | 35,356.96               |
| Less: Payments in the year to 31 Dec                     | -35,752.89             | -20,779.73              |
| Closing Balance per cash book as at 31Dec                | <u>5,300.67</u>        | <u>19,877.90</u>        |
| <b>Total Cash 31 Dec</b>                                 | <u><b>5,300.67</b></u> | <u><b>19,877.90</b></u> |

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